CASH LETTER ADJUSTMENTS

BANK OF NORTH DAKOTA
OPERATIONS
SFN 3941 (9-2014)

TO ENSURE PROPER ADJUSTMENT TO YOUR ACCOUNT, ALL REQUIRED INFORMATION MUST BE COMPLETED.

Bank Name	
City	
Date	
9 Digit ABA Number	Account Number
Prepared By	Telephone Number

OPERATIONS DEPT - ADJUSTMENTS
BANK OF NORTH DAKOTA
PO BOX 5509
BISMARCK ND 58506-5509
FAX (701) 328-5632

Request for ☐ Debit
☐ Credit of $ _____ to our account for

☐ Cash letter from Bank of North Dakota
☐ Cash letter deposit to Bank of North Dakota
☐ Dakota Return item cash letter

*Note - BND reserves the right to decline adjustments below a certain dollar amount based on internal procedures or adjustment limits established by correspondent banks of BND

Cash Letter Date	Cash Letter Total	Tape Total
Sequence Number	Between Items and	Other Bank Endorsers

PLEASE MARK ALL THAT APPLY

☐ $_____ item listed not enclosed
* ☐ $_____ item returned without entry
* ☐ $_____ item listed/encoded as $ _____
* ☐ $_____ item enclosed, not listed
* ☐ $_____ item charged to us in error
☐ Other _____

***Please supply us with one facsimile of both front and back of item and copy of listing.**
***If more than one item, please list items and sequence numbers for each item.**

Comments:

OPERATIONS USE ONLY

Date Received	Credit	Debit	Date	Completed By