



BND DIRECT
User Guide

SEPTEMBER 2023



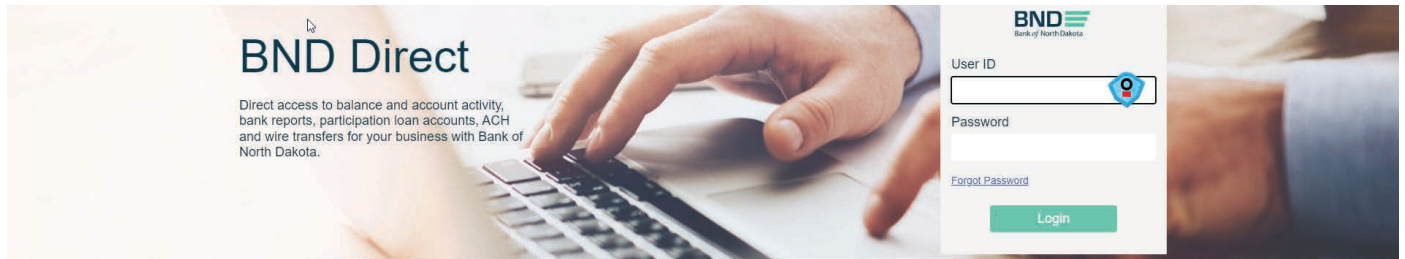
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Signing in

First Time Login

1. URL: bnd.web-cashplus.com/client.
2. You should have received 2 emails, one with the **User ID** and the second with the **first-time password**. These emails will come from **bndelectronic@messages.nd.gov**. Enter User ID and Password from that email.
3. Click **Login**.



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Secure Transfer



Investment Portal



Security and Fraud



Holiday Hours

Contact Us

701-328-5644 • bndelectronic@nd.gov
We are available from 8 a.m. - 5 p.m. CT Monday - Friday

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Security Questions

1. Answer five of the questions on the screen.
2. Click **Save**.

Change Password

1. **Old Password** is the one received via email.
2. Enter **New Password**. The password requirements are on the right side of the screen.
3. **Confirm Password**.
4. Click **Change**.

Log in (user name) and (token)

1. Type **Username**.
2. Type **Password**.
3. **Login**.

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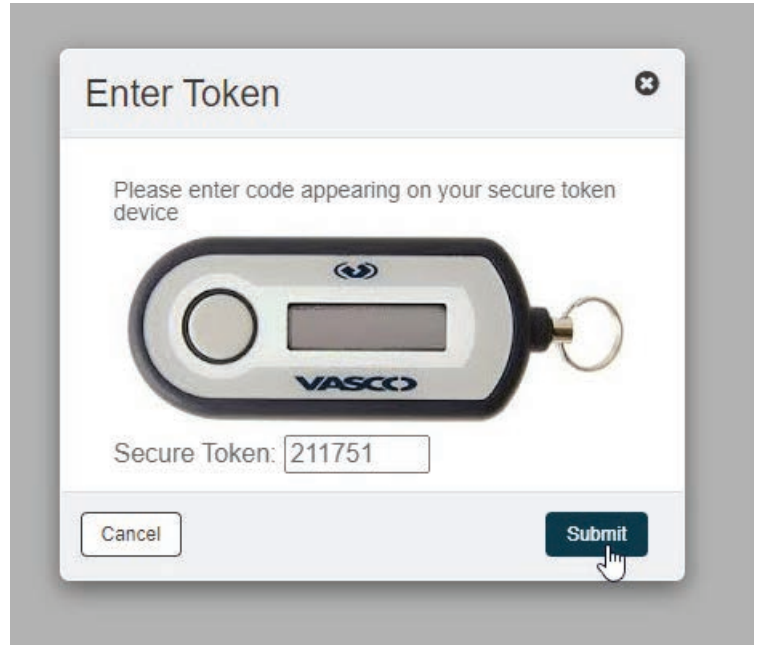


Holiday Hours

Contact Us

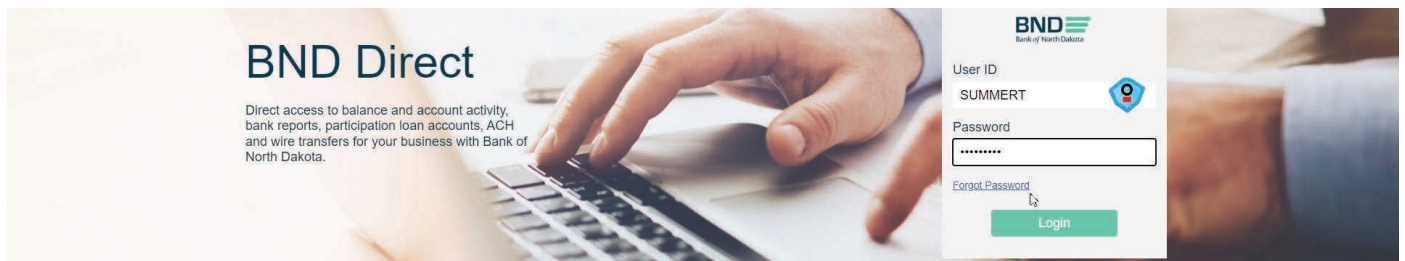
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4. **Enter Token** screen will pop up. Key the number that generates on the token.



Forgot Password

1. Key **Username**.
2. Click on **Forgot Password**.



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Security Questions

1. Answer the number of required questions.
2. You will receive 2 emails, one with the **User ID** and the second with a **new password**. These emails will come from **bndelectronic@messages.nd.gov**.

Fusion Cash Management

SECURITY QUESTIONS

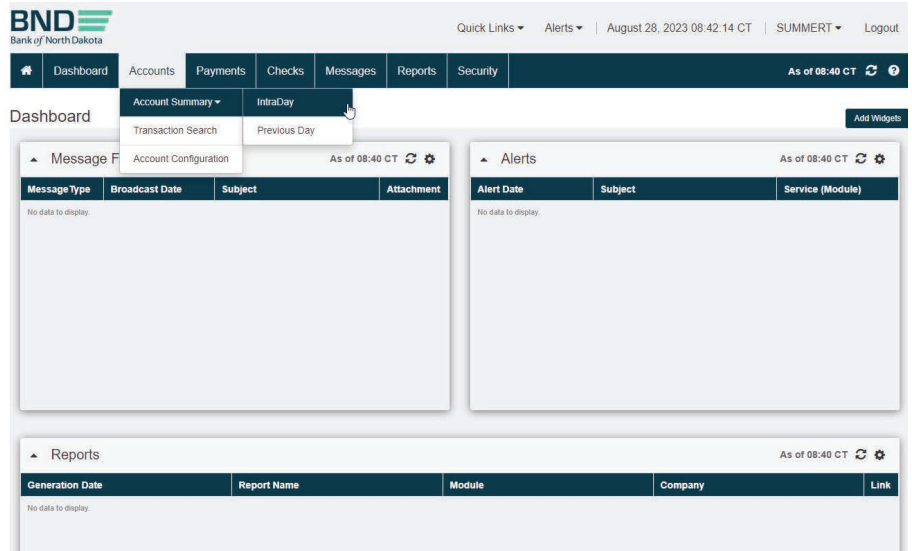
Please answer at least 2 security questions:

What is your favorite sports team?	What was the name of your first boss?
<input type="text"/>	<input type="text"/>
What was your house number as a child?	What was your high school mascot?
<input type="text"/>	<input type="text"/>
What city were you born in?	
<input type="text"/>	

Balance Reporting

IntraDay Balances

1. **Accounts** tab.
2. **Account Summary**.
3. Click **IntraDay**.



Balance Reporting List of Accounts

1. Click on **Summary Information**.
2. A summary of the accounts will list with current balances.



Accounts / Account Summary / IntraDay

This Information is advice only and not considered final until close of business.

Filters No filters applied

Summary Information

Opening Ledger	Current Ledger	Current Available
\$ 1,136.46	\$ 1,139.28	\$ 1,139.28

View 10

<input type="checkbox"/>	Favorite	Actions	Date Time	Account Number	Account Name	Account Type	Opening Ledger
<input type="checkbox"/>	★	Select	09/13/2023 11:52:36	12345678	TEST ACCOUNT 1	DDA Account	\$ 1,136.46
<input type="checkbox"/>	★	Select	09/13/2023 11:52:36	98765432	TEST ACCOUNT 2	DDA Account	\$ 0.00

Page 1 of 1

Displaying 1 - 2 of 2

Balance Reporting Activity (IntraDay)

1. To look at activity for an account choose **Activities** under the actions.
2. A report can be printed with activity by choosing **report** in the upper right hand corner or choose **export** to be downloaded in XLS, CSV, TSV, or BAI2 format.

BND
Bank of North Dakota

Quick Links ▾ Alerts ▾ August 28, 2023 10:50:36 CT | SUMMERT ▾ Logout

Dashboard Accounts Payments Checks Messages Reports Security As of 10:47 CT

Accounts / Account Summary / IntraDay Export

This Information is advice only and not considered final until close of business.

Filters No filters applied

Summary Information View 10

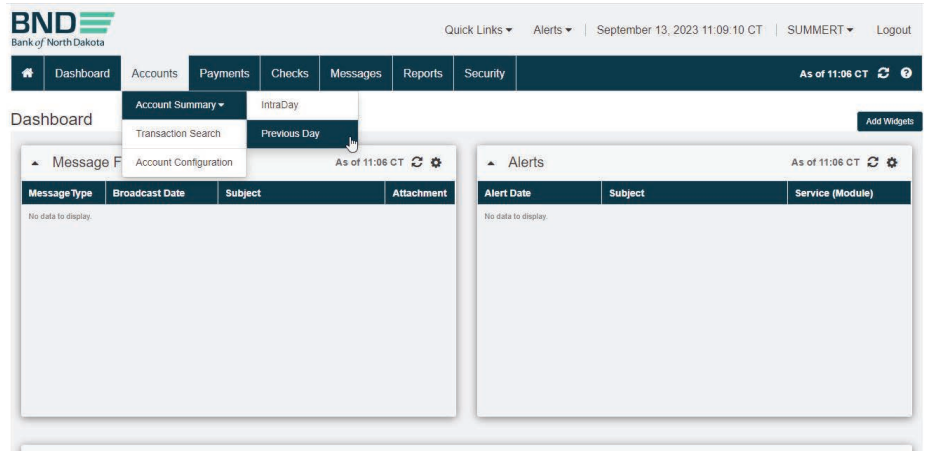
	Favorite	Actions	Date Time	Account Number	Account Name	Account Type	Opening Ledger	
<input type="checkbox"/>	★	Select ▾	08/28/2023 11:47:29	123456	TEST ACCOUNT 1	DDA Account	\$ 123,456.78	\$
<input type="checkbox"/>	★	Activities Account Information	08/28/2023 11:47:29	123456	TEST ACCOUNT 2	DDA Account	\$ 0.00	

Page 1 of 1

Displaying 1 - 2 of 2

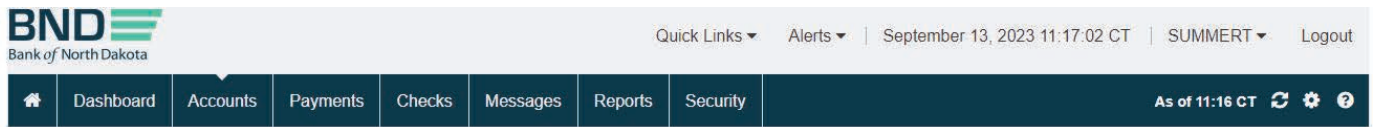
Previous Day Balances

1. **Accounts** tab.
2. **Account Summary**.
3. Click **Previous Day**.



Balance Reporting Activity (Previous Day Filter)

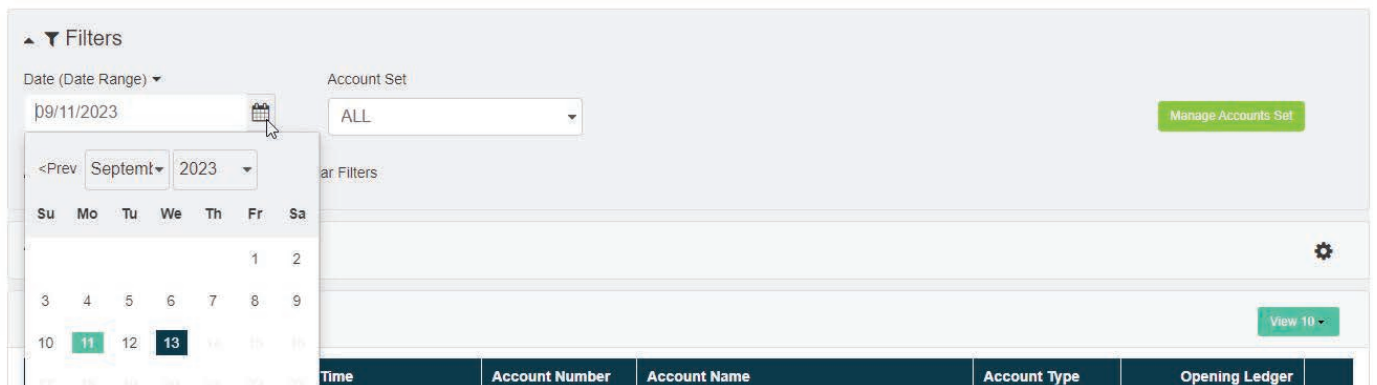
4. If the previous day falls on a weekend or holiday you will need to change the filters to the last working day. This can be done by choosing filters and calendar icon.



Accounts / Account Summary / Previous Day



This Information is advice only and not considered final until close of business.



Balance Reporting Activity (Previous Day A)

- To look at activity for an account choose **Activities** under the **Actions** dropdown.
- After activity loads, you can choose to view **Check Image** or **Transactions Details** in the dropdown under **Actions**.

The screenshot shows the Bank of North Dakota web interface. At the top, there is a navigation bar with the BND logo, quick links, alerts, the current date and time (September 13, 2023 11:13:51 CT), and user information (SUMMERT and Logout). Below this is a secondary navigation bar with menu items: Dashboard, Accounts, Payments, Checks, Messages, Reports, and Security. The main content area is titled 'Accounts / Account Summary / Previous Day' and includes a disclaimer: 'This information is advice only and not considered final until close of business.' Below the disclaimer, there is a 'Filters' section with 'Date : 09/12/2023'. A 'Summary Information' section is also visible. The main data is presented in a table with columns: Favorite, Actions, Date Time, Account Number, Account Name, Account Type, and Opening Ledger. Two rows of data are shown. The 'Actions' dropdown menu is open for the second row, showing options: Select, Activities, Balance History, and Account Information. The 'Activities' option is highlighted. At the bottom of the table, there are navigation buttons: Fast, Previous, Page 1 of 1, Next, and Last. The text 'Displaying 1 - 2 of 2' is also present.

	Favorite	Actions	Date Time	Account Number	Account Name	Account Type	Opening Ledger	
<input type="checkbox"/>	★	Select	09/12/2023 22:43:00	123456	TEST ACCOUNT 1	DDA Account	\$ 123,456,789	\$ 3
<input type="checkbox"/>	★	Activities	09/12/2023 22:43:00	123456	TEST ACCOUNT 2	DDA Account	\$ 0.00	

Balance Reporting Activity (Previous Day B)

7. A report can be printed with activity by choosing **report** in the upper right hand corner or choose **export** to be downloaded in XLS, CSV, TSV, or BAI2 format.

The screenshot shows the BND Bank of North Dakota interface. At the top, there is a navigation bar with the BND logo, "Bank of North Dakota", and user information: "Quick Links", "Alerts", "September 13, 2023 11:25:00 CT", "SUMMERT", and "Logout". Below this is a dark blue navigation menu with tabs for "Dashboard", "Accounts", "Payments", "Checks", "Messages", "Reports", and "Security". The "Accounts" tab is active, and the page title is "Accounts / Account Summary / Previous Day / Activities".

Below the navigation menu, there is a "Filters" section with "Posting Date : 09/12/2023, Account : 1234567". A "Summary Information" section is also visible. The main content is a table of activities:

Actions	Posting Date	Description	Debit	Credit	Customer Reference	Bank Reference	Value Date	Text
Select	09/12/2023	Miscellaneou...		\$ 123,456			09/12/2023	TRANSFER ...
Select	09/12/2023	Check Paid		\$ 123,456			09/12/2023	Check Paid
Select	09/12/2023	Check Paid		\$ 123,456			09/12/2023	Check Paid

At the bottom of the table, there are navigation buttons: "Fast", "Previous", "Page 1 of 1", "Next", and "Last". The text "Displaying 1 - 3 of 3" is shown at the bottom right. An export menu is open on the right side, listing "XLS", "CSV", "TSV", "BAI2", "QuickBooks", and "Quicken". There are also checkboxes for "Include Summary" and "With Header".

Check Management

Check Management

1. **Checks** tab.
2. **Check Management.**

The screenshot shows the BND Bank of North Dakota dashboard. The top navigation bar includes 'Quick Links', 'Alerts', the date 'August 27, 2023 14:39:20 CT', 'SUMMERT', and 'Logout'. The main navigation bar contains 'Dashboard', 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The 'Checks' dropdown menu is open, and 'Check Management' is highlighted. Below the navigation, there are two widgets: 'Message From Bank' and 'Alerts', both showing 'No data to display'.

Check Inquiry

1. **Check Inquiry Request.**

The screenshot shows the 'Check Inquiry Request' page in the BND Bank of North Dakota system. The top navigation bar is the same as in the previous screenshot. The main navigation bar has 'Checks' selected. Below the navigation, there are two buttons: 'Check Inquiry Request' and 'Stop Pay Request'. The 'Check Inquiry Request' button is highlighted. Below the buttons, there is a 'Filters' section with 'Request Date : 07/28/2023 - 08/27/2023'. A 'View 10' button is visible. Below the filters, there is a table with columns: 'Actions', 'Account', 'Account Name', 'Check No.', 'Request Type', 'Reason', 'Status', 'Request Date', 'Amount', 'Tracking No.', and 'Host'. The table is currently empty, showing 'No data to display'. There are also 'Discard' and 'Cancel' buttons above the table.

Check Inquiry (Detail Single Check)

1. Choose **Single**.
2. Select **Account** from Dropdown.
3. **Check No.** (number).
4. **Amount**.
5. **Submit**.
6. The next screen will show if the item has cleared or is outstanding>**close**.
7. If the item has cleared you can view the image under **Actions**.



Check Inquiry Request

Review of paid items is limited to current and previous statement period.

Check Reference


Reference Single Check Multiple Checks

▲ Check Information

Account* <input type="text" value="Select"/>	Check No.* <input type="text"/>	
Amount* <input type="text" value="0.00"/>	Issue Date <input type="text" value="08/28/2023"/>	Payee <input type="text"/>

Check Inquiry (Detail Multiple Checks)

1. Choose **Multiple Checks**.
2. Select **Account** from Dropdown.
3. Fill in **Check No. From** and **Check No. To**.
4. **Submit**.
5. The next screen will show the items that have cleared or are outstanding>**close**.
6. Select **View Record** under actions. The check inquiry response screen opens. Here you can view the image if the item has cleared.

Quick Links ▾ Alerts ▾ | August 27, 2023 15:19:37 CT | SUMMERT ▾ Logout

🏠 Dashboard Accounts Payments Checks Messages Reports Security ?

Check Inquiry Request

Review of paid items is limited to current and previous statement period.

Check Reference

Reference Single Check Multiple Checks

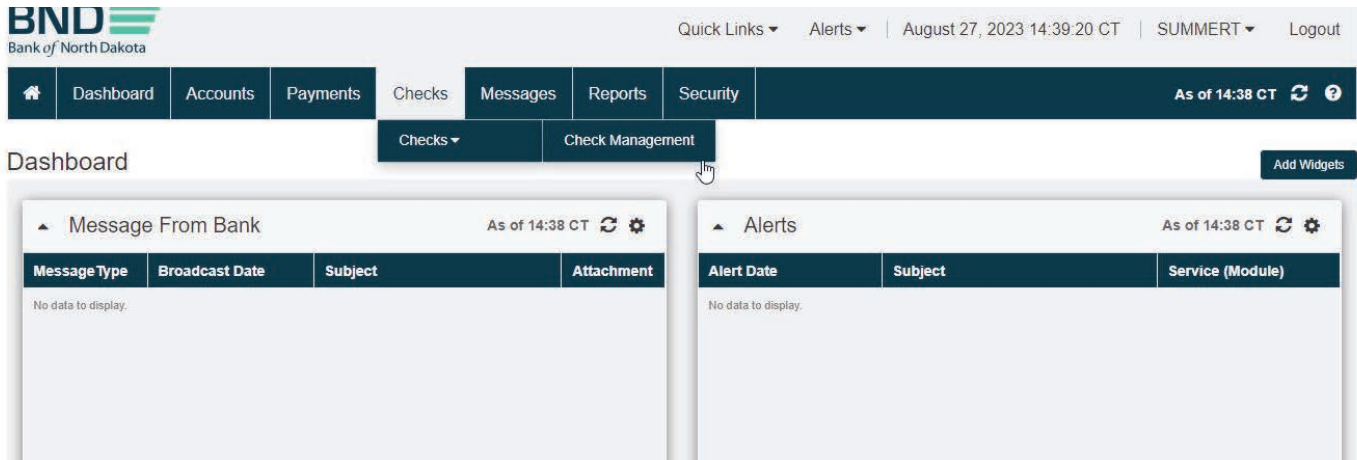
Check Information

Account* Check No. From* Check No. To*

Stop Payments

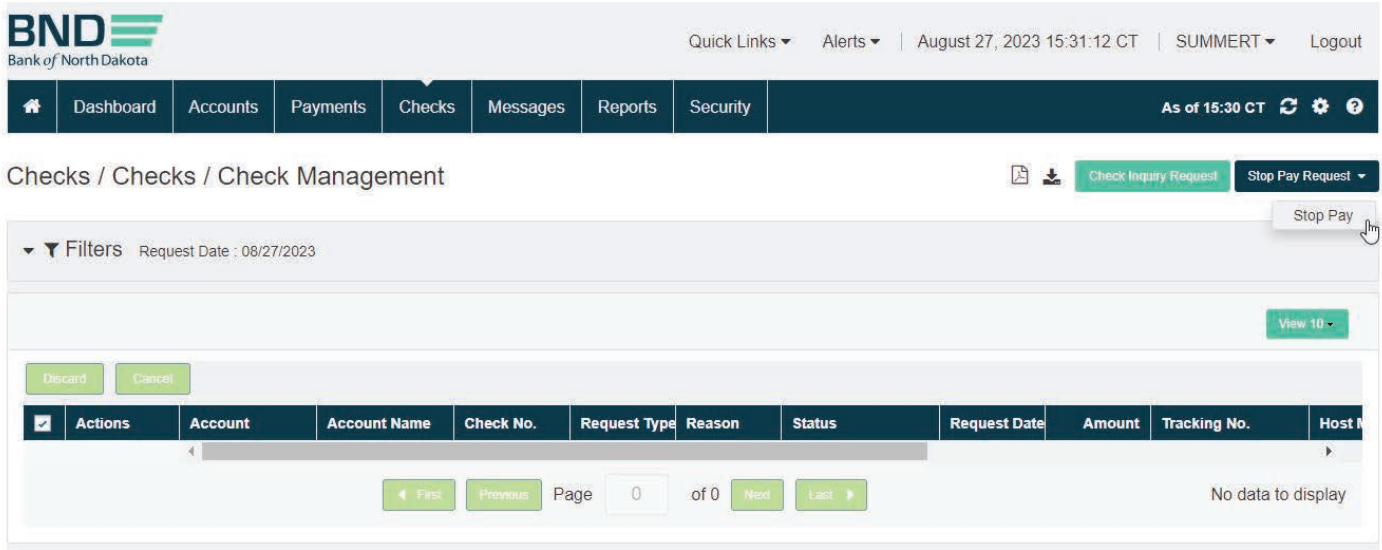
Stop Payment

1. **Checks** tab.
2. **Check Management**.



Stop Payment Request

1. Select **Stop Payment Request**>**Stop Pay**.



Adding Stop Payment

1. Select **Single Check**.
2. Choose **Account** from Dropdown.
3. **Check No.** (number).
4. **Amount**.
5. Choose **Reason Code** from dropdown.
6. **Next**.
7. Verify keyed information.
8. **Submit**.
9. Stop payment response status will be **Completed**.

Dashboard Accounts Payments Checks Messages Reports Security

Stop Pay Request

Stop Payment Details » 2. Verify Stop Payment Details

There is a 24-hour waiting period as check may have been presented prior to placing this stop request.

Check Reference

Reference Single Check Multiple Checks

Check Information

Account* Check No.*

Amount Issue Date

Stop Payment Details

Reason Code* Expiration Period

Contact Details

Contact Name Phone Number

Bank Reports

Pre-Generated Reports

1. **Reports** tab.
2. **Pre-Generated**.

The screenshot shows the BND Bank of North Dakota dashboard. At the top, there is a navigation bar with the BND logo, Quick Links, Alerts (7), the current date and time (August 27, 2023 16:00:52 CT), and a user menu (SUMMERT, Logout). Below the navigation bar is a menu with tabs for Accounts, Payments, Checks, Messages, Reports, and Security. The Reports tab is selected, and a dropdown menu is open, showing options for Report Center and Pre-Generated. The Pre-Generated option is highlighted. Below the menu, there are two widgets. The left widget is titled 'Message From Bank' and shows a table with columns for Message Type, Broadcast Date, Subject, and Attachment. The right widget is titled 'Alerts' and shows a table with columns for Alert Date, Subject, and Service (Module). The Alerts table contains five rows of test alerts.

Alert Date	Subject	Service (Module)
08/24/2023	TEST Alert: Payment Sent...	Payments
08/20/2023	TEST Alert: Payment Sent...	Payments
08/18/2023	TEST Alert: Payment Sent...	Payments
08/18/2023	TEST Alert: Payment Pen...	Payments
08/18/2023	TEST Alert: Payment Sent...	Payments

Bank Reports Assigned

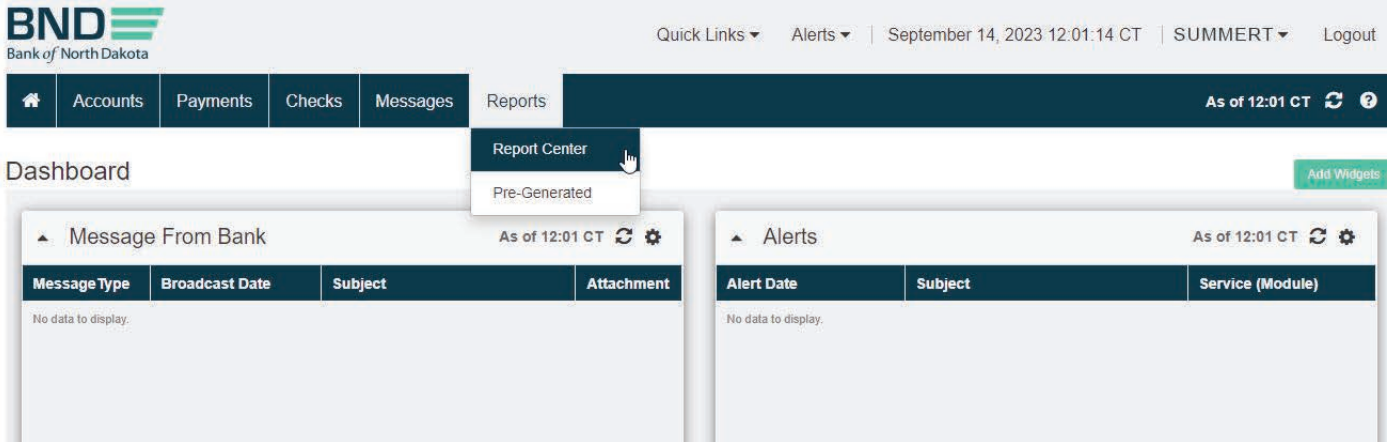
1. This will show the reports assigned. (Account Statements, AA Statements, ACH Type and Point Reports).
2. Select **Dropdown** under actions, choose **View**, or Double click the row you want to view, and the report will load.

The screenshot shows the BND Bank of North Dakota Reports / Pre-Generated page. At the top, there is a navigation bar with the BND logo, Quick Links, Alerts (13), the current date and time (September 13, 2023 12:29:25 CT), and a user menu (SUMMERT, Logout). Below the navigation bar is a menu with tabs for Accounts, Payments, Checks, Messages, Reports, and Security. The Reports tab is selected. Below the menu, there is a section for Filters with a dropdown arrow and the text 'Company Name : Test Account 1, Generation Date : 08/14/2023 - 09/13/2023'. Below the filters, there are two buttons: 'All' and 'Bank Reports'. To the right of the buttons is a 'View 10' button. Below the buttons is a table with columns for Actions, Generation Date, Report Name, Module Name, and File Name. The table contains three rows of reports.

Actions	Generation Date	Report Name	Module Name	File Name
<input type="checkbox"/> Select	9/13/2023 07:01:01	ACH Report - Type	Bank Reports	230802018B_1R3140-02TYPE
<input type="checkbox"/> Select	9/12/2023 07:00:59	ACH Report - Type	Bank Reports	230802018B_1R3140-02TYPE
<input type="checkbox"/> Select	9/11/2023 07:01:06	ACH Report - Type	Bank Reports	230802018B_1R3140-02TYPE

Scheduling BAI Reports

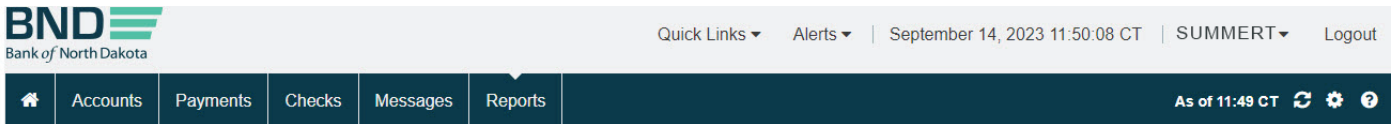
1. **Reports** tab.
2. **Report Center**.



Add Report Schedule (BAI)

A report can be scheduled daily or the time frame preferred for previous day activity.

1. Click **Balance Reporting** this brings up only the balance reporting reports.
2. BAIDownload.
3. Under actions select **Generate** for on demand or **Add Schedules**.



Reports / Report Center

Favourite	Actions	Name	Description	Type	Security Configuration	Mo
★	Select	BAIDownload	BAIDownload	Standard Download		Ba
★	Generate	Combined	BR ID Combined	Standard Report		Ba
★	Add Schedules	Previous Day Detail Report	Previous Day Detail Report	Standard Report		Ba
★	Select	Previous Day Account Details Report	Previous Day Account Details Report	Standard Report		Ba
★	Select	Previous Day Balance History Report	Previous Day Balance History Report	Standard Report		Ba
★	Select	Intra Day Summary Report	Intra Day Summary Report	Standard Report		Ba

Add Report Schedule Details (BAI)

4. Fill in the mandatory fields. For **Frequency** choose **EOD**.
5. You can add an email or multiple emails, comma separated no spaces.
6. Make sure to select **Type Code** (either Check All or a specific type code).
7. Choose **Accounts** (Check All or specific accounts).
8. **Save** and **Exit**.
9. Another user will need to log in and approve following the same steps.

Details

Schedule Name*

Frequency

Time Based EOD BOD

Holiday Action
Ignore

Report Recurrence

Daily

Recur Every*
1 Days(s)

Weekly

Recur Every
Week(s) On Select Day Of Week

Monthly

Recur Day
Select Day Of Month Of Every Month(s)

Specific Day

Specific Day
Select Options Days

Range Of Recurrence

Start Date*
09/14/2023

End Date

Previous Generated Date

Next Generation Date

Add Report Schedule Details (BAI A)

10. If doing an on demand report, you will need to go into **Pre-Generated Reports** to view after creation.
11. Under **Actions** select **Download**.
12. Can be saved to preferred location.

The screenshot shows the Bank of North Dakota web interface. The top navigation bar includes the BND logo, 'Quick Links', 'Alerts', the date and time 'September 14, 2023 12:33:53 CT', 'SUMMERT', and 'Logout'. Below this is a dark blue navigation menu with tabs for 'Accounts', 'Payments', 'Checks', 'Messages', and 'Reports'. The 'Reports' tab is active, and a dropdown menu is open showing 'Report Center' and 'Pre-Generated' (which is highlighted with a mouse cursor). The breadcrumb path is 'Reports / Pre-Generated'. Below the navigation is a filter bar with 'Filters' and 'Company Name : Test Account 1, Generation Date : 08/15/2023 - 09/14/2023'. There are buttons for 'All', 'Balance Reporting', and 'Bank Reports', and a 'View 10' button. The main content is a table with the following data:

	Actions	Generation Date	Report Name	Module Name	File Name
<input type="checkbox"/>	Select	09/14/2023 11:46:35	BAIDownload	Balance Reporting	BAI230914_114634.txt
<input type="checkbox"/>	Download				

Generating Reports in other formats than BAI2

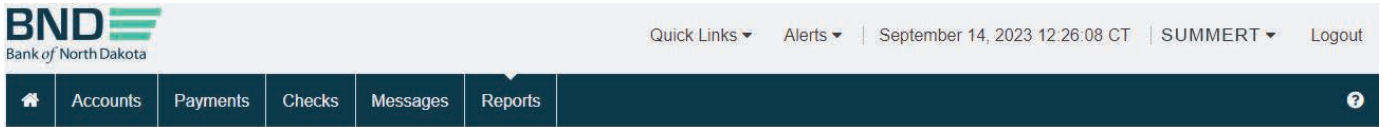
1. Click **Balance Reporting** this brings up only the balance reporting reports.
2. Previous Day Detail Report.
3. Under **Actions** select **Generate** for on demand or **Add Schedules**.

The screenshot shows the BND Bank of North Dakota web interface. At the top, there is a navigation bar with the BND logo, a home icon, and menu items for Accounts, Payments, Checks, Messages, and Reports. The Reports menu is currently selected. The page title is "Reports / Report Center". Below the title, there is a "Filters" section with "No filters applied" and a "View 10" dropdown. A filter bar contains buttons for "All", "Admin", "Balance Reporting" (which is highlighted in green), and "Payment". Below the filter bar is a table of reports. The table has columns for "Favourite", "Actions", "Name", "Description", "Type", "Security Configuration", and "Model". The "Previous Day Account Details Report" row is highlighted, and its "Actions" dropdown menu is open, showing options for "Generate" (highlighted in green), "Add Schedules", and "Select". At the bottom of the table, there is a pagination bar with "First", "Previous", "Page 1 of 1", "Next", and "Last" buttons. The text "Displaying 1 - 6 of 6" is visible at the bottom right of the table area.

Favourite	Actions	Name	Description	Type	Security Configuration	Model
★	Select	BAIDownload	BAIDownload	Standard Download		Ba
★	Select	BR ID Combined	BR ID Combined	Standard Report		Ba
★	Select	Previous Day Detail Report	Previous Day Detail Report	Standard Report		Ba
★	Generate Add Schedules Select	Previous Day Account Details Report	Previous Day Account Details Report	Standard Report		Ba
★	Select	Previous Day Balance History Report	Previous Day Balance History Report	Standard Report		Ba
★	Select	Intra Day Summary Report	Intra Day Summary Report	Standard Report		Ba

Previous Day Detail (Add Report A)

1. Choose format.
2. Fill in mandatory fields as listed in steps 4-9 above [Add Report Schedule Details (BAI)].



On Demand Generate > Previous Day Detail Report

Delivery

Email Id

Output Type
 XLS PDF CSV

Parameters

Date*

Account

Summary of BR Reports

Balance Reporting Reports

Previous Day Account Details Report – this lists Balance and transaction details

Previous Day Balance History Report – this list the Balance for all accounts assigned (includes Closing Ledger, Closing Available, 1-day Float, Total Credit and Total Debits)

Previous Day Detail Report – Details of items posted

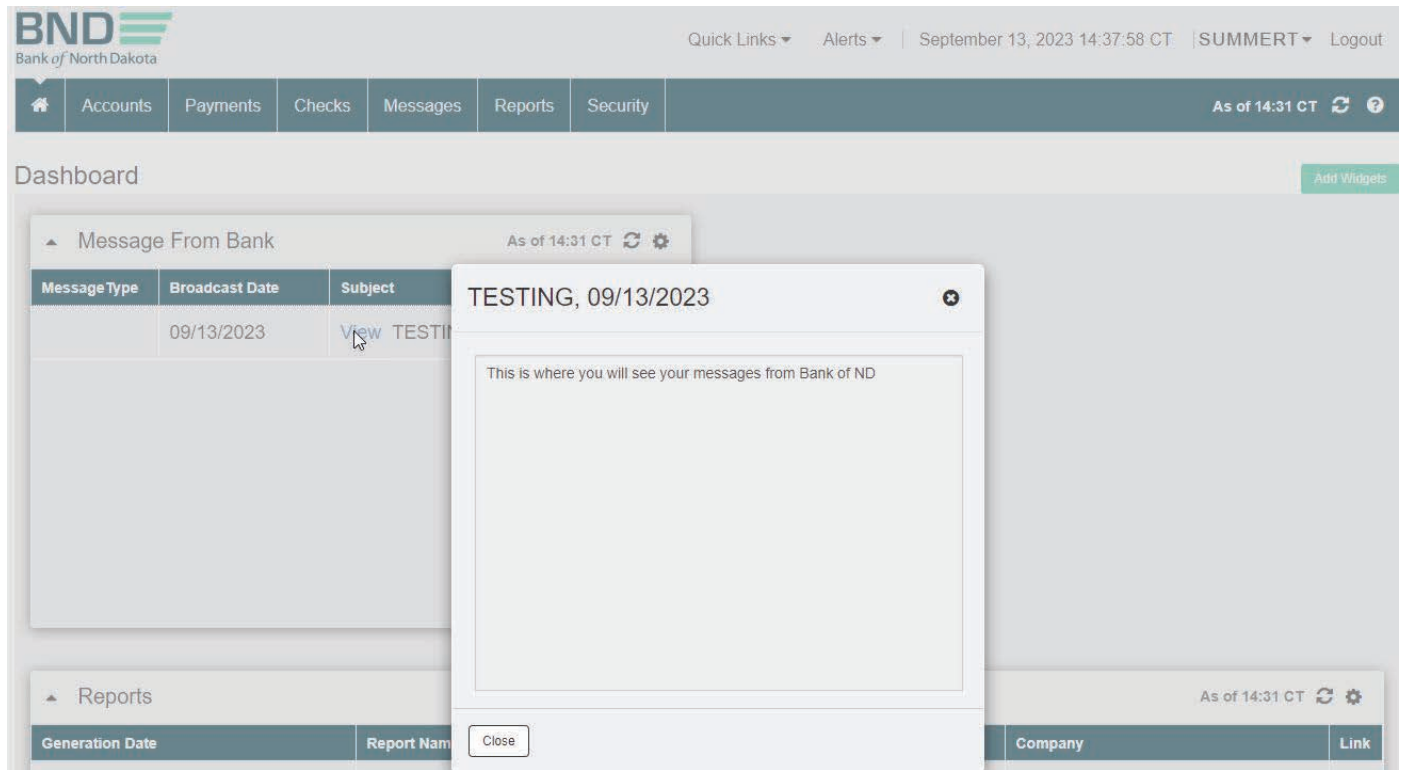
BR ID Combined Report – Opening Ledger with transactions

Intra Day Summary Report – Opening Ledger, Current Available

Message Center

Broadcast Message

1. This is a message that is Broadcasted from Bank of North Dakota. You will receive these within your message widget on the main screen. These would be notifying holidays, service interruptions, etc...



Sending ACH Returns and NOCs

1. **Messages** tab.
2. **Message Center**.
3. **Inbox**.

The screenshot shows the BND Bank of North Dakota dashboard. The top navigation bar includes the BND logo, the text "Bank of North Dakota", and user information: "Quick Links", "Alerts", "August 27, 2023 13:51:19 CT", "SUMMERT", and "Logout". Below this is a dark navigation bar with tabs for "Dashboard", "Accounts", "Payments", "Checks", "Messages", "Reports", and "Security". The "Messages" tab is active, and a dropdown menu is open, showing "Message Center" (selected), "Broadcast Message", "Inbox", and "Outbox". The main content area is titled "Dashboard" and contains three widgets: "Message From Bank" (with columns: Message Type, Broadcast Date, Subject, Attachment), "Alerts" (with columns: Alert Date, Subject, Service (Module)), and "Reports" (with columns: Generation Date, Report Name, Module, Company, Link). All three widgets display "No data to display."

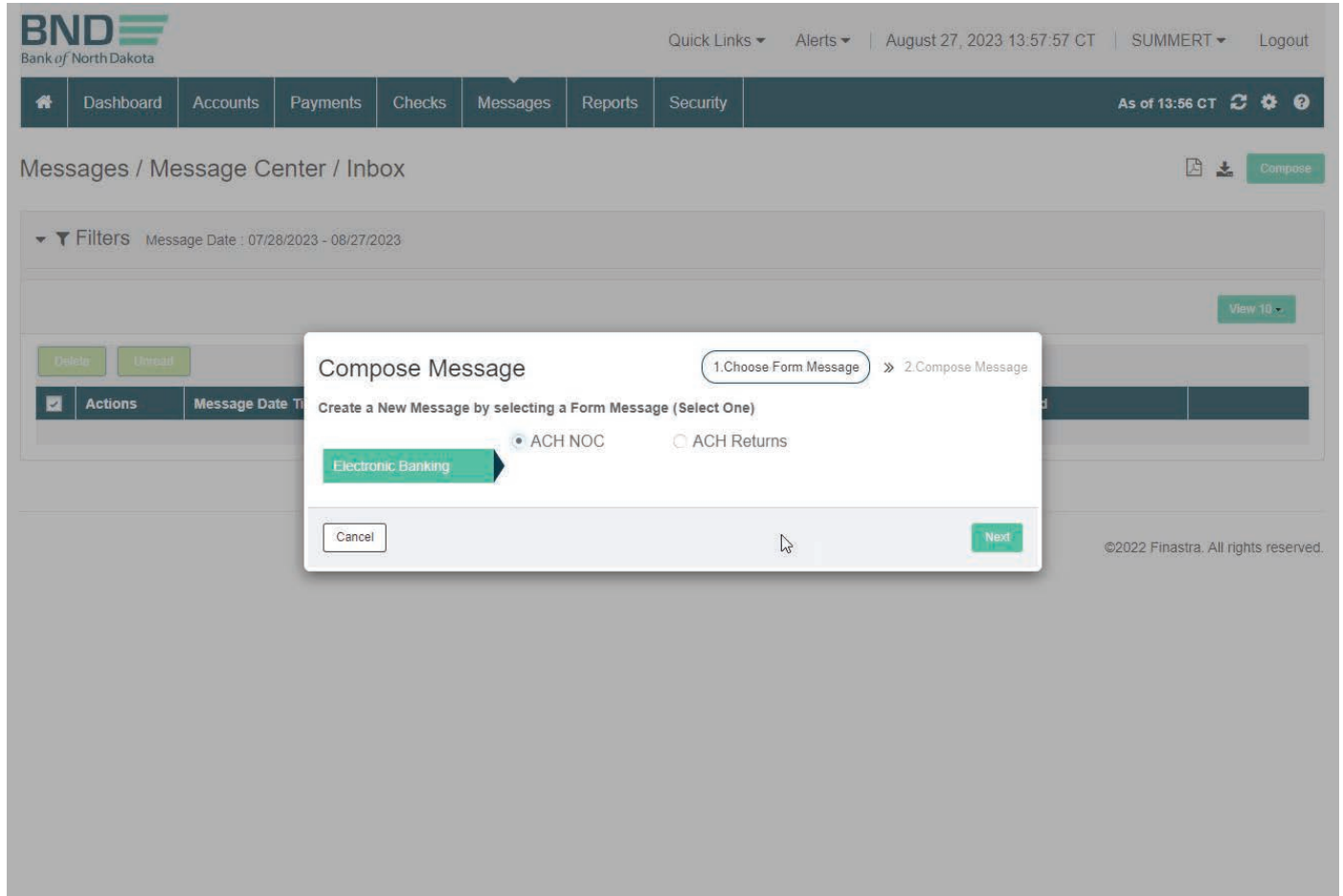
Messaging Center (Compose)

1. **Compose** in the upper right-hand corner.

The screenshot shows the BND Bank of North Dakota Messaging Center (Compose) interface. The top navigation bar is identical to the previous screenshot. Below the navigation bar, the breadcrumb "Messages / Message Center / Inbox" is visible. In the upper right-hand corner, there is a "Compose" button with a plus icon. Below the breadcrumb, there is a "Filters" section with the text "Message Date : 07/28/2023 - 08/27/2023". To the right of the filters, there is a "View 10" dropdown menu. Below the filters, there are two buttons: "Delete" and "Unread". At the bottom, there is a table with the following columns: "Actions", "Message Date Time", "Subject", "Ref #", "From", "Replied", and an empty column. The "Actions" column has a checked checkbox.

Messaging Center (Choose Form)

1. Choose Form, either ACH NOC or ACH Return.
2. **Next.**



Messaging Center (ACH / NOC)

1. Fill in mandatory information.
2. **Send Message.**

The screenshot displays the 'Compose Message' form in the Bank of North Dakota messaging center. The form is titled 'Compose Message' and includes a progress indicator with two steps: '1. Choose Form Message' and '2. Compose Message'. The form fields are as follows:

- Form Message:** ACH NOC
- To:** Electronic Banking
- From:** SUMMER TEST
- Send Date:** 08/28/2023 13:58:34
- Message Body:** PLEASE CALL 701-328-5644
- PHONE NUMBER*:** 7015551111
- PAR NUMBER*:** 12345896471122
- AMOUNT*:** 23.00
- INDIVIDUAL NAME*:** Mary Test
- REASON CODE*:** Select (dropdown menu)

The dropdown menu for 'REASON CODE*' is open, showing the following options:

- Select
- C01 INCORRECT ACCOUNT NU...
- C02 INCORRECT ABA NUMBER
- C03 INCORRECT ABA and ACC...
- C05 INCORRECT TRAN CODE
- C06 INCORRECT ACCOUNT NU...

At the bottom of the form, there are 'Back' and 'Send Message' buttons. The 'Send Message' button is highlighted with a mouse cursor. The background shows the 'Messages / Message Center' interface with a navigation menu and a list of messages.

Messaging Center (ACH Return)

1. Fill in mandatory information.
2. **Send Message.**

The screenshot displays the 'Compose Message' modal in the BND Direct interface. The modal is titled 'Compose Message' and includes a progress indicator with two steps: '1. Choose Form Message' and '2. Compose Message'. The form contains the following fields and values:

- Form Message:** ACH Returns
- To:** Electronic Banking
- From:** SUMMER TEST
- Send Date:** 08/28/2023 14:08:08
- Amount:** 23.00
- Individual Name:** Mary Test
- Account Number:** 125897911378711
- Return Codes:** A dropdown menu is open, showing the following options: Select, R01 NSF, R02 ACCOUNT CLOSED, R03 NO ACCOUNT, R04 INVALID ACCOUNT NUMBER, and R07 AUTHORIZATION REVOKED.

At the bottom of the modal, there are 'Back' and 'Send Message' buttons. A mouse cursor is pointing at the 'Send Message' button. The background shows the BND Direct navigation menu and a list of messages.

Messaging Center (Submitted Form)

1. Message received when form is submitted, click **Ok**.

The screenshot shows the BND Bank of North Dakota messaging interface. At the top, there is a navigation bar with the BND logo, 'Bank of North Dakota', and user information: 'Quick Links', 'Alerts', 'August 27, 2023 14:19:39 CT', 'SUMMERT', and 'Logout'. Below this is a secondary navigation bar with tabs for 'Dashboard', 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The 'Messages' tab is active, and the page title is 'Messages / Message Center / Inbox'. A 'Compose' button is visible in the top right. A 'Filters' section shows 'Message Date : 07/28/2023 - 08/27/2023'. A table with columns 'Actions', 'Message Date Time', 'Subject', and 'Replied' is partially visible. A modal dialog box titled 'Recent Action Result' is centered on the screen, containing the text: 'Your request has been submitted. Tracking Number: 230827019ALZ'. An 'Ok' button is at the bottom of the dialog. The bottom right corner of the page shows '©2022 Finastra. All rights reserved.'

View/Print ACH Returns and NOCs

1. **Messages** tab.
2. **Message Center**.
3. **Outbox**.
4. Choose form.
5. **Select** dropdown.
6. **View Record**.

The screenshot shows the BND Bank of North Dakota messaging interface. At the top, there is a navigation bar with the BND logo, 'Bank of North Dakota', and user information: 'Quick Links', 'Alerts', 'August 27, 2023 14:32:55 CT', 'SUMMERT', and 'Logout'. Below this is a secondary navigation bar with tabs for 'Dashboard', 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The 'Messages' tab is active, and the page title is 'Messages / Message Center / Inbox'. A 'Compose' button is visible in the top right. A 'Filters' section shows 'Message Date : 07/28/2023 - 08/27/2023'. A table with columns 'Actions', 'Message Date Time', 'Subject', 'Ref #', 'From', and 'Replied' is visible. A message record is shown with the following details: '08/27/2023 14:29:26', 'ACH Returns', '230827019ALZ', 'Electronic Banking', and 'Resolved'. A 'Select' dropdown menu is open over the 'Actions' column, showing options: 'View Record' and 'Delete'. The bottom of the page shows pagination: 'Page 1 of 1' and 'Displaying 1 - 1 of 1'.

Messaging Center (Form Sent Detail)

1. Can be saved as a report if needed.

The screenshot shows the BND messaging center interface. A modal window titled "View Message" is open, displaying the following details:

- From : SUMMERT
- Sent : 08/27/2023 14:19:32
- To : Electronic Banking
- CC :
- Subject : ACH Returns
- PHONE NUMBER : 7015551111
- PAR NUMBER : 12345896471122
- AMOUNT : 65.00
- INDIVIDUAL NAME : Mary Test
- ACCOUNT NUMBER : 1231348791313
- RETURN CODES : R01 NSF
- DATE OF DEATH :
- OTHER RETURN REASON :

The modal window has "Cancel" and "Report" buttons at the bottom. In the background, a table lists messages with columns for "Actions" and "Message Date Time". A "View 10" button is visible in the top right of the message list area.

Messaging Center (Form Reply 1)

1. After the bank has completed the return you will receive an email in your inbox.
2. **Select** dropdown.
3. **View Record**.

The screenshot shows the BND messaging center interface with the "Inbox" view selected. A table lists messages with columns for "Actions", "Message Date Time", "Subject", "Ref #", "From", and "Replied". A message is shown with the following details:

Actions	Message Date Time	Subject	Ref #	From	Replied
Select	08/27/2023 14:29:26	ACH Returns	230827019ALZ	Electronic Banking	Resolved

A dropdown menu is open under the "Select" button, showing "View Record" and "Delete" options. The "View Record" option is highlighted. The table also includes "First", "Previous", "Page 1 of 1", "Next", and "Last" navigation buttons. A "Compose" button is visible in the top right corner.

Messaging Center (Form Reply 2)

1. Reply states **Completed**.



Message Inbox Report

Report Date & Time 08/27/2023 14:31:05 CT

Applied Filters

Company Name : ND Test Bank Financial Institution : Bank of North Dakota

Column Name	Value	Column Name	Value
From	: Electronic Banking	Message Date Time	: 08/27/2023 15:29:26
To	: SUMMERT	CC	:
Subject	: RE:ACH Returns		
Reply	: Completed		



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