



BND DIRECT  
Payment  
Guide

SEPTEMBER 2023



---

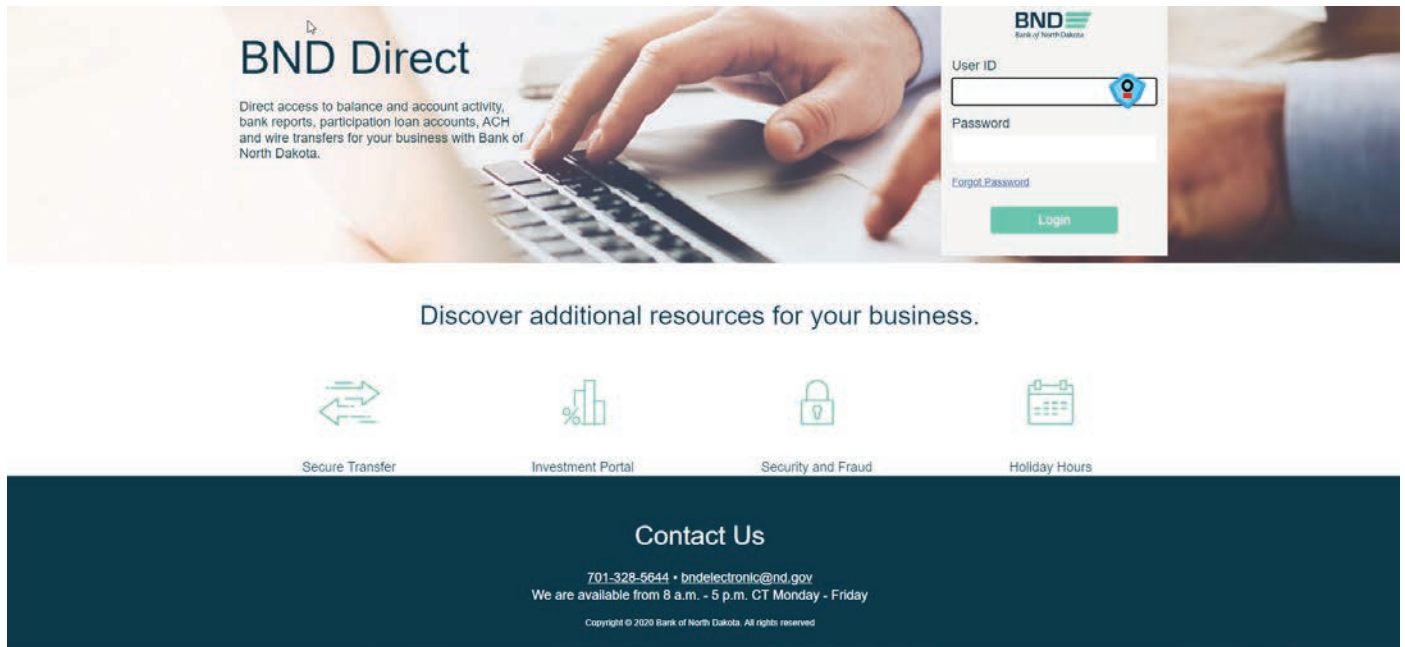
## Table of Contents

<b>Signing In</b> .....	<b>3</b>
First Time Login .....	3
Forgot Password .....	6
<b>Account Transfers</b> .....	<b>7</b>
One to One Transfer .....	7
Many to One Transfer .....	12
One to Many .....	18
<b>Automated Clearing House (ACH)</b> .....	<b>25</b>
PassThru .....	25
ACH Templates .....	31
<b>Wire Transfers</b> .....	<b>38</b>
Fed Wire Using Template .....	38
One-Time Wire: One Receiving Bank .....	44
One-Time Wire: Two Banks .....	53
Book Transfer Wire .....	61

# Signing In

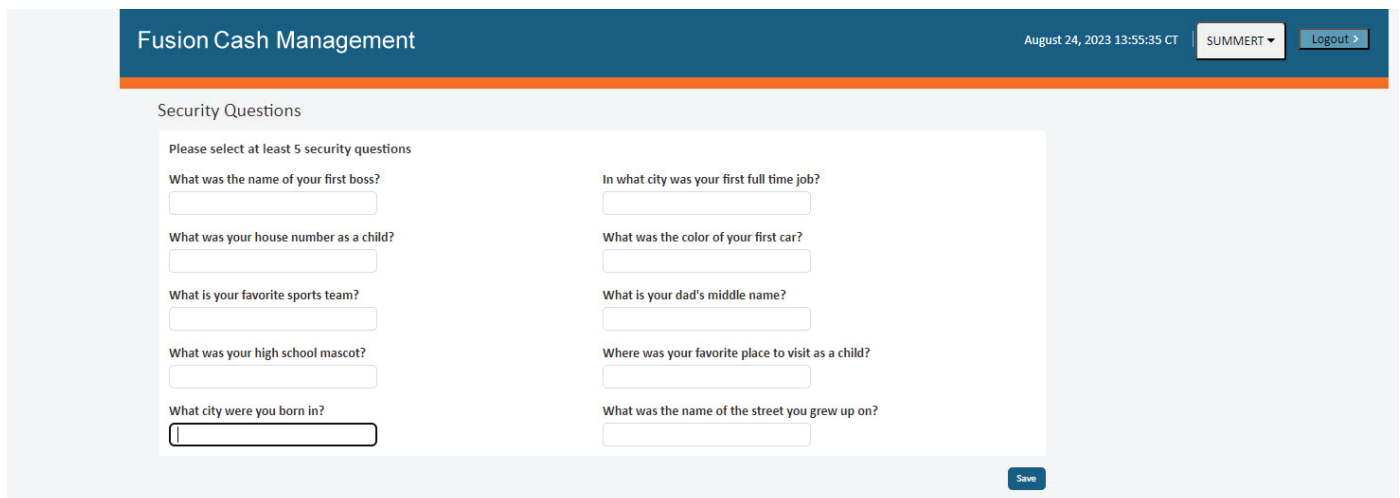
## First Time Login

1. **bnd.web-cashplus.com/client**.
2. You will have received 2 emails, one with the **User ID** and the second with the **first-time password**. These emails will come from **bndelectronic@messages.nd.gov**. Enter User ID and Password from that email.
3. Click **Login**.



## Security Questions

4. Answer five of the questions on the screen.
5. Click **Save**.



## Change Password

1. **Old Password** is the one received via email.
2. Enter **New Password**. The password requirements are on the right side of the screen.
3. **Confirm Password**.
4. Click **Change**.

Fusion Cash Management August 24, 2023 13:57:40 CT SUMMERT Logout

### Change password

Old Password\*

New Password\*

Confirm Password\*

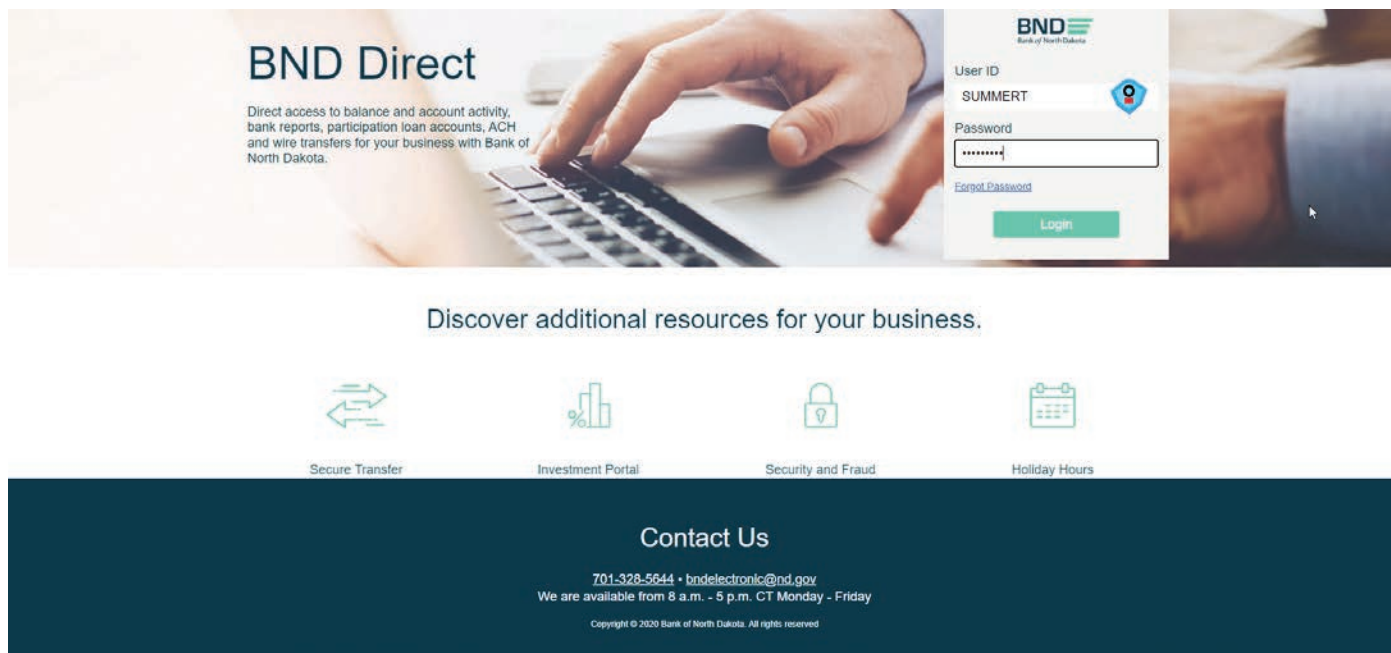
Change

#### Password Requirements

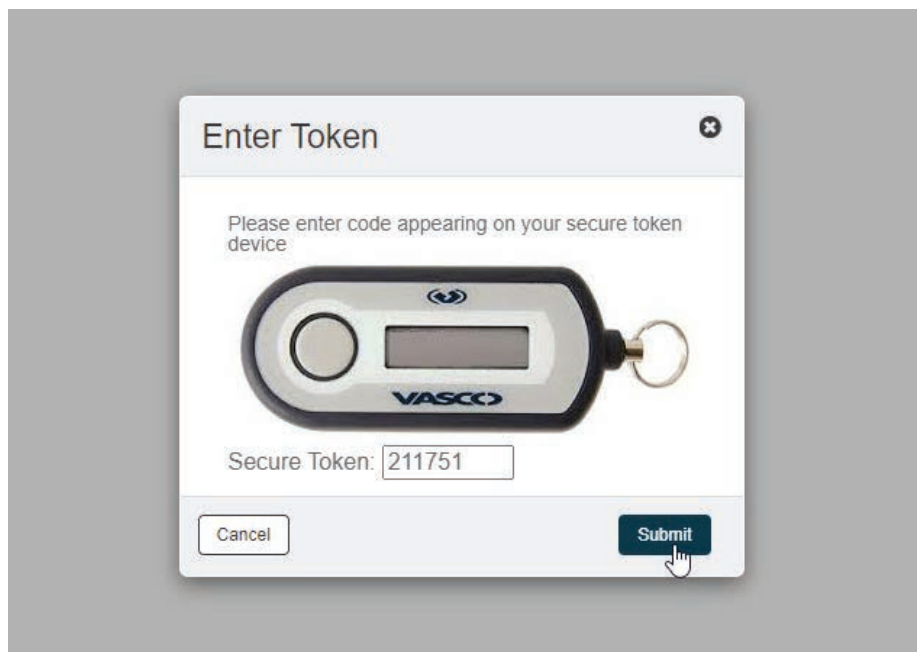
- Must be 10 to 20 characters long.
- Does not match any of your previous 24 passwords.
- Must contain minimum required characters from the following group:
  - At least 1 special character(s) from allowed set @#%&\*
  - At least 1 number (0 through 9).
  - At least 1 alphabet (A through Z and a through z).
  - At least 1 upper case letter.
  - At least 1 lower case letter.
  - The words [DELETE, ALTER] should not be used.

## Log In (username) and (token)

1. Type **Username**.
2. Type **Password**.
3. **Login**.



4. **Enter Token** screen will pop up. Key the number that generates on the token.



## Forgot Password

1. Key **Username**.
2. Click on **Forgot Password**.

**BND Direct**  
Direct access to balance and account activity, bank reports, participation loan accounts, ACH and wire transfers for your business with Bank of North Dakota.

User ID  
SUMMERT

Password  
\*\*\*\*\*

[Forgot Password](#)

Login

Discover additional resources for your business.

Secure Transfer   Investment Portal   Security and Fraud   Holiday Hours

**Contact Us**  
701-328-5644 • [bndelectronic@nd.gov](mailto:bndelectronic@nd.gov)  
We are available from 8 a.m. - 5 p.m. CT Monday - Friday  
Copyright © 2020 Bank of North Dakota. All rights reserved.

## Security Questions

3. Answer the number of required questions.
4. You will receive 2 emails, one with the **User ID** and the second with the **first-time password**. These emails will come from **bndelectronic@messages.nd.gov**.

**Fusion Cash Management**

SECURITY QUESTIONS

Please answer at least 2 security questions:

What is your favorite sports team?

What was the name of your first boss?

What was your house number as a child?

What was your high school mascot?

What city were you born in?

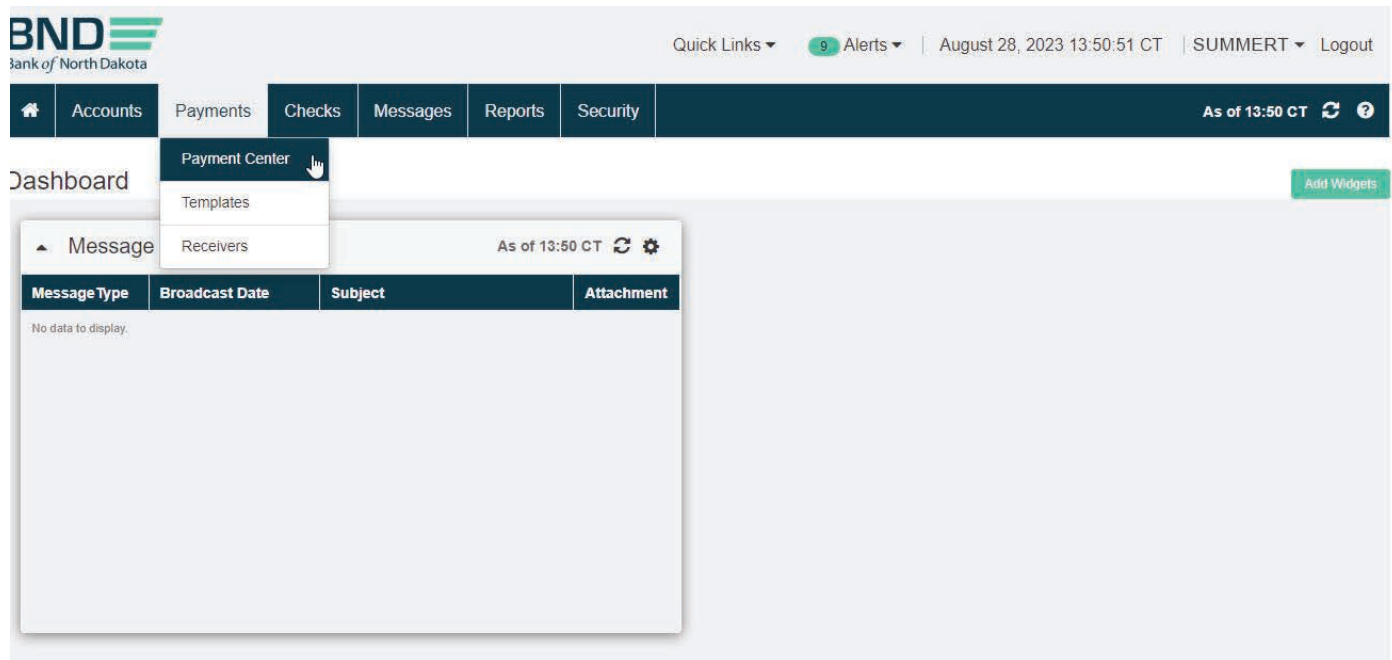
Submit

# Account Transfers

(Cutoff for Book Transfers is 4:00 p.m. CT)

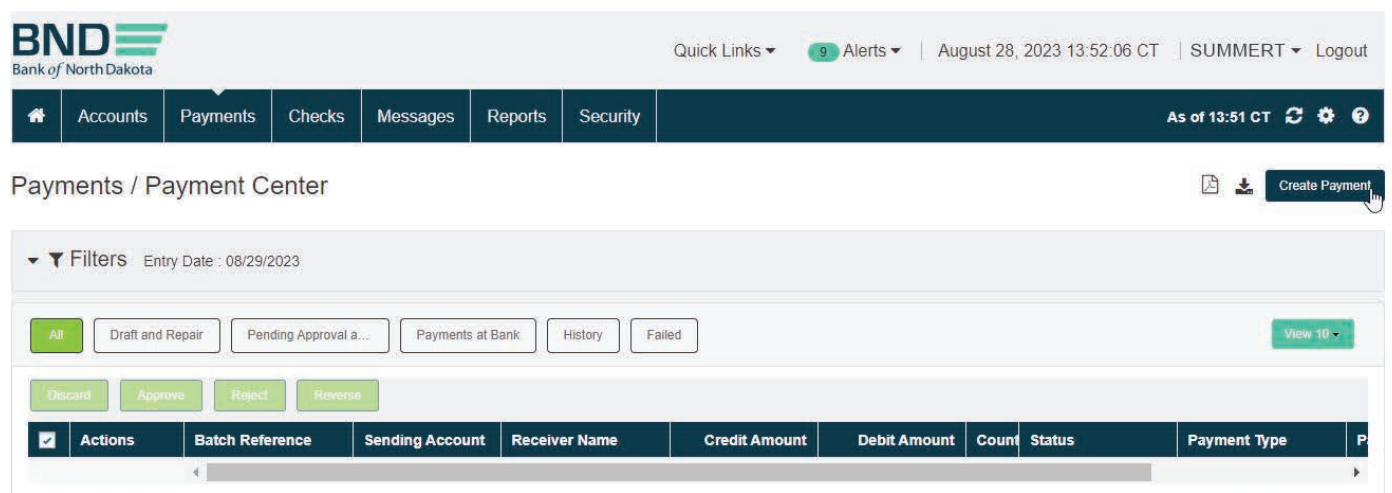
## One-to-One Transfers

1. **Payments** tab.
2. **Payment Center.**



## Create Payment

1. Select **Create Payment.**



2. Highlight **Account Transfer** under **Payment Type** and **One-to-One Transfer** under **Payment Package**.

3. **Next**.

**BND**  
Bank of North Dakota

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 13:55:33 CT | SUMMERT ▾ Logout

Accounts Payments Checks Messages Reports Security ?

Create Payment 1. Select Payment >> 2. Payment Details > 3. Verify Payment

Cancel Next

**Create Payment Using**  
 Template  One Time Payment  Receiver  Multiple Wire Template

Payment Type	Clear	Payment Package	Clear
Account Transfer	>	One to One Transfer	
Account Transfer			
Wire			

Cancel Next



4. Select **Sending Account** and **Receiving Account** from dropdown menus.
5. Key in the amount.
6. **Verify**.

**BND**  
Bank of North Dakota

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 14:00:47 CT | SUMMERT ▾ Logout

Home Accounts Payments Checks Messages Reports Security ?

Create Single Payment > One to One Transfer ⓘ

✓ 1. Select Payment >> 2. Payment Details >>> 3. Verify Payment

**Payer Information**

<b>Payment Currency</b> US Dollar	<b>Bank Product</b> ACCOUNT TRANSFER CREDIT (USD)	
<b>Sending Account*</b> Select Account	<b>Payment Reference*</b> One to One Transfer	<b>Effective Date</b> 08/28/2023
		<b>Cut-Off Time</b> :17:00:00
		<b>Transaction Type</b> Credit


**Payment Details**

<b>Receiving Account*</b> Select Account
<b>Amount*</b> 0.00

Back Verify

## Summary

1. Verify **Account** and **Amount** are correct.
2. If there is an error select **Back** and repair.
3. **Submit**.
4. **Enter Token** screen will pop up. Key the number that generates on the token.
5. Status in the **Payment Center** screen should say **Sent to Bank**.
6. Refresh screen until status says **Processed** or **Debit Failed**.
7. If you need to keep documentation on the transaction select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a report to be printed or saved.

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 14:07:12 CT | SUMMERT ▾ Logout

🏠 Accounts Payments Checks Messages Reports Security ?

Create Single Payment > One to One Transfer ⓘ

✓ 1. Select Payment >> ✓ 2. Payment Details >> 3. Verify Payment

Payer Information

<b>Payment Currency</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER CREDIT	<b>Effective Date</b> 08/28/2023
<b>Sending Account :</b> Test account 1 Account 12345678	<b>Payment Reference</b> One to One Transfer	<b>Cut-Off Time</b> 17:00:00
		<b>Transaction Type :</b> Credit

▲ Receiver Details

<b>Receiving Account</b> Test account 2 Account 98765432	<b>Amount :</b> 15.00
---	-----------------------

Back Close

Submit

## Error Report

1. If the status is **Debit Failed** view the record under **Actions**.
2. Click the "i" which is **Transactions Information** at the top of the screen.

The screenshot shows the BND Bank of North Dakota web interface. At the top, there is a navigation bar with 'Quick Links', '10 Alerts', and the date 'August 28, 2023 14:16:48 CT'. Below this is a menu with 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The main content area is titled 'View Single Payment > One to One Transfer'. A tooltip labeled 'Transaction Information' is shown over an information icon. The page displays two sections: 'Payer Information' and 'Receiver Details'. The 'Payer Information' section includes fields for Payment Currency (US Dollar), Product (ACCOUNT TRANSFER CREDIT), Effective Date (08/28/2023), Sending Account (Test account 1 Account 12345678), Payment Reference (One to One Transfer), Cut-Off Time (17:00:00), and Transaction Type (Credit). The 'Receiver Details' section includes Receiving Account (Test account 2 Account 98765432) and Amount (65,000.00). A 'Back' button is located at the bottom left.

3. This report will list why the transaction failed under the **Host Response**.

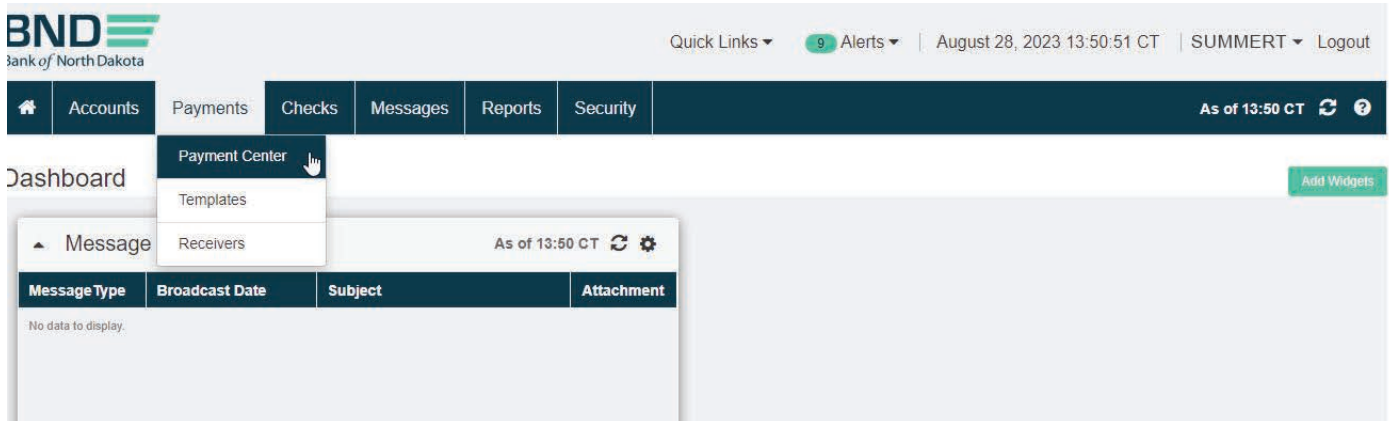
The screenshot shows a 'Transaction Information' modal window. It contains the following information:

Company Details	Payment Source	Product
ABC Company PO Box 1111 Bismarck ND		ACCOUNT TRANSFER CR EDIT (USD)
Transaction Type	Entered By	
Credit	Client	
Status		
Debit Failed	Host Response	
	Insufficient Funds:8115:Insuf ficient Funds	
Host Reference		
Transaction Information		
Workflow Standard ACCOUNT AUTO APPROVE	Approval Structure	No. Of Pending Approvers At Current Level
	Set To Auto Approve	
		Days To Scrap :

A 'Close' button is located at the bottom left of the modal.

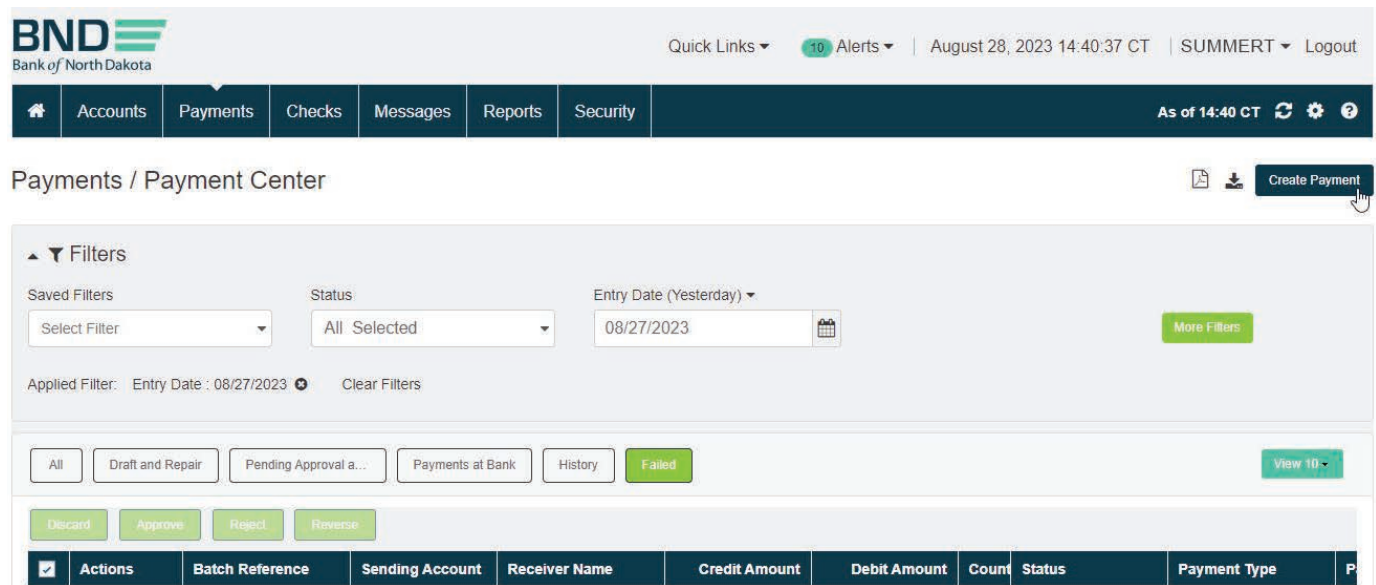
## Many-to-One Transfers

1. **Payments** tab.
2. **Payment Center**.



## Create Payment

1. Select **Create Payment**.



2. Highlight **Account Transfer** under **Payment Type** and **Many to One Transfer** under **Payment Package**.

3. **Next.**

Bank of North Dakota

Quick Links | Alerts | August 28, 2023 14:39:20 CT | SUMMERT | Logout

Accounts Payments Checks Messages Reports Security

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel Next

Create Payment Using

Template  One Time Payment  Receiver  Multiple Wire Template

Payment Type Clear

Account Transfer

Account Transfer

Wire

Payment Package Clear

Many to One Transfer

Many to One Transfer

One to Many Transfer

One to One Transfer

Cancel Next

- Select **Receiving Account**.
- In the Control Totals. Key number of items (number of Accounts transferring from) and dollar amount.
- Choose Use **Transaction Wizard**.

US Dollar ACCOUNT TRANSFER DEBIT (USD) 08/28/2023

Receiving Account\* Payment Reference\* Cut-Off Time : 17:00:00

Test account 1 Account 12345678 Many to One Transfer Transaction Type  
Debit Multiple Accounts

Control Totals\*

3 5,000.00

▼ Filters

Add Row Add Accounts Use Transaction Wizard Save Records View 10

Quick Update Discard Approve Reject Approve Cancel Reverse

Actions	* Sending Account	* Amount	Payment Currency	* Payment Reference	Status
▶ *	Select	0	US Dollar	Many to One Transfer	
<input type="checkbox"/> *			US Dollar	Many to One Transfer	
<input type="checkbox"/> *			US Dollar	Many to One Transfer	
<input type="checkbox"/> *			US Dollar	Many to One Transfer	
<input type="checkbox"/> *			US Dollar	Many to One Transfer	

Back

Verify

- Select **Sending Account** from dropdown.
- Enter **Amount**.
- Save & Add Another** until all are keyed. After the last entry choose **Save & Close**.

Create Payment > Many to One Transfer ⓘ Transaction 1 of 3

Payment Details

Sending Account\*  
Select Account

Amount\* 0.00 Payment Reference\*  
Many to One Transfer

Close Save & Add Another Save & Close

## Verify Transfer

1. Click **Verify**.

<b>Payment Currency*</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER DEBIT (USD)	<b>Effective Date*</b> 08/28/2023
<b>Receiving Account*</b> Test account 4 Account 987654321	<b>Payment Reference*</b> Many to One Transfer	<b>Cut-Off Time</b> : 17:00:00
<b>Control Totals*</b> 3	5,000.00	<b>Transaction Type</b> Debit Multiple Accounts

▼ Filters

[Add Row](#) [Add Accounts](#) [Use Transaction Wizard](#) [Save Records](#) [View 10](#)

[Quick Update](#) [Discard](#) [Approve](#) [Reject](#) [Approve Cancel](#) [Reverse](#)

<input type="checkbox"/>	Actions	* Sending Account	* Amount	Payment Currency	* Payment Reference	Status
<input type="checkbox"/>	<a href="#">Select</a>	Test account 1 Account 12345678	2,500.00	US Dollar	Many to One Transfer	Draft
<input type="checkbox"/>	<a href="#">Select</a>	Test account 2 Account 34567891	1,500.00	US Dollar	Many to One Transfer	Draft
<input type="checkbox"/>	<a href="#">Select</a>	Test account 3 Account 4567891	1,000.00	US Dollar	Many to One Transfer	Draft

2. Verify **Accounts** and **Amounts** are correct, then **Submit**.

3. If there is an error select **Back** and repair.

4. **Enter Token** screen will pop up. Key the number that generates on the token.

5. **Status** in the **Payment Center** screen should say **Sent to Bank**.

- Refresh screen until status says **Processed** or **Debit Failed**.
- If the **Status** is **Debit Failed**, view the record under **Actions**.

Payments / Payment Center

Filters: Saved Filters, Status: All Selected, Entry Date (Date Range): 08/28/2023

Applied Filter: Entry Date : 08/28/2023

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Many to One T...		Test account 4	\$ 0.00	\$ 5,000.00	3	Processed	Account Transfer
View Record	One Tr...	123456789	Test account 4	\$ 15.00	\$ 0.00	1	Processed	Account Transfer

- Click the **"I"** which is **Transactions Information** at the top of the screen.
- This report will list why the transaction failed under the **Host Response**.

BND Bank of North Dakota

Quick Links | Alerts | September 16, 2023 11:10:10 CT | SUMMERT | Logout

View Batch Payment > Many to One Transfer

Payment Information

<b>Payment Currency</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER DEBIT (USD)
<b>Receiving Account :</b> Test account 1 Account 12345678	<b>Payment Reference</b> Many to One Transfer
<b>Payment Amount :</b> Amount Entered 5,000.00 (3) Balance 0.00 (0)	<b>Effective Date</b> 08/28/2023 <b>Cut-Off Time</b> 17:00:00
	<b>Transaction Type :</b> Debit Multiple Accounts

Filters



## Reports

1. If you need to keep documentation on the transaction, select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a summary of the transactions to be printed or saved.
2. For a detailed report: View the record under **Actions**.
3. Top right-hand corner is a **PDF** to print the Report.
4. This will generate a report with the details and can be printed or saved.

View Batch Payment > Many to One Transfer ⓘ

Payment Information

Payment Currency: US Dollar  
 Product: ACCOUNT TRANSFER DEBIT (USD)  
 Receiving Account: Test account 4 Account 987654321  
 Payment Reference: Many to One Transfer  
 Effective Date: 08/28/2023  
 Payment Amount: Amount Entered 5,000.00 (3)  
 Balance 0.00 (0)  
 ✓ Fixed Amount Transfer  
 Cut-Off Time: 17:00:00  
 Transaction Type: Debit Multiple Accounts

Filters

View 10

Quick Update Discard Approve Reject Approve Cancel Reverse

	Actions	Sending Account	Amount	Payment Currency	Payment Reference	Status
<input type="checkbox"/>	Select	Test account 1 Account 12345678	2,500.00	US Dollar	Many to One Transfer	Processed
<input type="checkbox"/>	Select	Test account 2 Account 34567891	1,500.00	US Dollar	Many to One Transfer	Processed
<input type="checkbox"/>	Select	Test account 3 Account 4567891	1,000.00	US Dollar	Many to One Transfer	Processed

Report

## One-to-Many Transfers

1. **Payments** tab.
2. **Payment Center**.

**BND**  
Bank of North Dakota

Quick Links | 11 Alerts | August 29, 2023 11:06:22 CT | SUMMERT | Logout

Accounts | **Payments** | Checks | Messages | Reports | Security

As of 11:05 CT

Payment Center  
Templates  
Receivers

Payments / Payment Center

Filters: Saved Filters, Status: All Selected, Entry Date (Today): 08/29/2023

Applied Filter: Entry Date : 08/29/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------

## Create Payment

1. Select **Create Payment**.

**BND**  
Bank of North Dakota

Quick Links | 11 Alerts | August 29, 2023 11:07:29 CT | SUMMERT | Logout

Accounts | **Payments** | Checks | Messages | Reports | Security

As of 11:07 CT

Payments / Payment Center

Filters: Entry Date : 08/29/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------

1. Highlight **Account Transfer** under **Payment Type** and **One-to-Many Transfer** under **Payment Package**.
2. **Next.**

**BND**  
Bank of North Dakota

Quick Links ▾ 11 Alerts ▾ | August 29, 2023 11:08:24 CT | SUMMERT ▾ | Log out

Accounts Payments Checks Messages Reports Security

Create Payment 1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel Next

**Create Payment Using**  
 Template  One Time Payment  Receiver  Multiple Wire Template

**Payment Type** Clear >

- Account Transfer
- Account Transfer**
- Wire

**Payment Package** Clear

- Type to Filter
- Many to One Transfer
- One to Many Transfer**
- One to One Transfer

Cancel Next

1. Select **Sending Account**.
2. Key number of items (number of Accounts transferring to) and dollar amount.
3. Choose **Transaction Wizard**.

Create Batch Payment > One to Many Transfer ⓘ

✓ 1. Select Payment » 2. Payment Details » 3. Verify Payment

Payment Information

Payment Currency\*  
US Dollar

Product  
ACCOUNT TRANSFER CREDIT (USD)

Effective Date\*  
08/29/2023

Sending Account\*  
Test account 1 Account 12345678

Payment Reference\*  
One to Many Transfer

Cut-Off Time : 17:00:00

Transaction Type  
Credit Multiple Account

Control Totals\*  
2 2,000.00

▼ Filters

Add Row Add Accounts Use Transaction Wizard Save Records View 10

Quick Update Discard Approve Reject Approve Cancel Reverse

☐	Actions ⓘ	*Receiving Account	*Amount	Payment Currency	*Payment Reference	Status
▶	*	Select	0	US Dollar	One to Many Transfer	
☐	*			US Dollar	One to Many Transfer	

Back Verify

1. Select **Receiving Account** from dropdown.
2. Enter **Amount**.
3. **Save & Add Another** until all are keyed. After the last choose **Save & Close**.

Create Payment > One to Many Transfer ⓘ

< Transaction 1 of 2 >

Payment Details

Receiving Account\*  
Select Account

Amount\*  
0.00

Payment Reference\*  
One to Many Transfer

Close Save & Add Another Save & Close



2. Verify **Account** and **Amounts** are correct, then **Submit**.
3. If there is an error select **Back** and repair.
4. **Enter Token** screen will pop up. Key the number that generates on the token.
5. **Status** in the **Payment Center** screen should say **Sent to Bank**.

Create Batch Payment > One to Many Transfer ⓘ

✓ 1. Select Payment » ✓ 2. Payment Details » 3. Verify Payment

Payment Information		
<b>Payment Currency</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER CREDIT (USD)	
<b>Sending Account :</b> Test account 1 Account 12345678	<b>Payment Reference</b> One to Many Transfer	<b>Effective Date</b> 08/29/2023
<b>Payment Amount :</b> Amount Entered 2,000.00 (2) Balance 0.00 (0)	<input checked="" type="checkbox"/> Fixed Amount Transfer	<b>Cut-Off Time</b> 17:00:00
		<input checked="" type="checkbox"/> Debit Single Account

▼ Filters

View 10 -

Actions	*Receiving Account	*Amount	Payment Currency	Payment Reference	Status
Select ▼	Test account 2 Account 34567891	1,000.00	US Dollar	One to Many Transfer	Draft
Select ▼	Test account 4 Account 987654321	1,000.00	US Dollar	One to Many Transfer	Draft

◀ First Previous Page 1 of 1 Next Last ▶

Displaying 1 - 2 of 2

Back Close

Submit

6. Refresh screen until status says **Processed** or **Debit Failed**.
7. If the status is **Debit Failed**, view the record under **Actions**.
8. Click the **"I"** which is **Transactions Information** at the top of the screen.
9. This report will list why the transaction failed under the **Host Response**.

**BND** Bank of North Dakota Quick Links ▾ Alerts ▾ | September 16, 2023 11:37:36 CT | SUMMERT ▾ Logout

[Home](#)
[Accounts](#)
[Payments](#)
[Checks](#)
[Messages](#)
[Reports](#)
[Security](#)
?

View Batch Payment > One to Many Transfer 🔗

**Payment Information**


<b>Payment Currency</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER CREDIT (USD)	
<b>Sending Account :</b> Test account 1 Account 12345678	<b>Payment Reference</b> One to Many Transfer	<b>Effective Date</b> 08/29/2023
<b>Payment Amount :</b> Amount Entered 2,000.00 (2) Balance 0.00 (0)	✓ Fixed Amount Transfer	<b>Cut-Off Time</b> 17:00:00
		<b>Transaction Type :</b> Credit Multiple Account

▼ Filters

[View 10](#)

## Reports

1. If you need to keep documentation on the transaction select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a summary of the transactions to be printed or saved.
2. For a detailed report: View the record under **Actions**.
3. Top right-hand corner is a **PDF** to print the Report.
4. This will generate a report with the details and can be printed or saved.



[Quick Links](#) | 13 Alerts | August 30, 2023 14:52:52 CT | [SUMMERT](#) | [Logout](#)

Home
Accounts
Payments
Checks
Messages
Reports
Security
?

View Batch Payment > One to Many Transfer Report

**Payment Information**

<b>Payment Currency</b> US Dollar	<b>Product</b> ACCOUNT TRANSFER CREDIT (USD)	
<b>Sending Account :</b> Test account 1 Account 12345678	<b>Payment Reference</b> One to Many Transfer	<b>Effective Date</b> 08/29/2023
<b>Payment Amount :</b> Amount Entered 2,000.00 (2) Balance 0.00 (0)	<input checked="" type="checkbox"/> Fixed Amount Transfer	<b>Cut-Off Time</b> 17:00:00
		<b>Transaction Type :</b> Credit Multiple Account

▼ Filters

View 10 ▼

Quick Update
Discard
Approve
Reject
Approve Cancel
Reverse

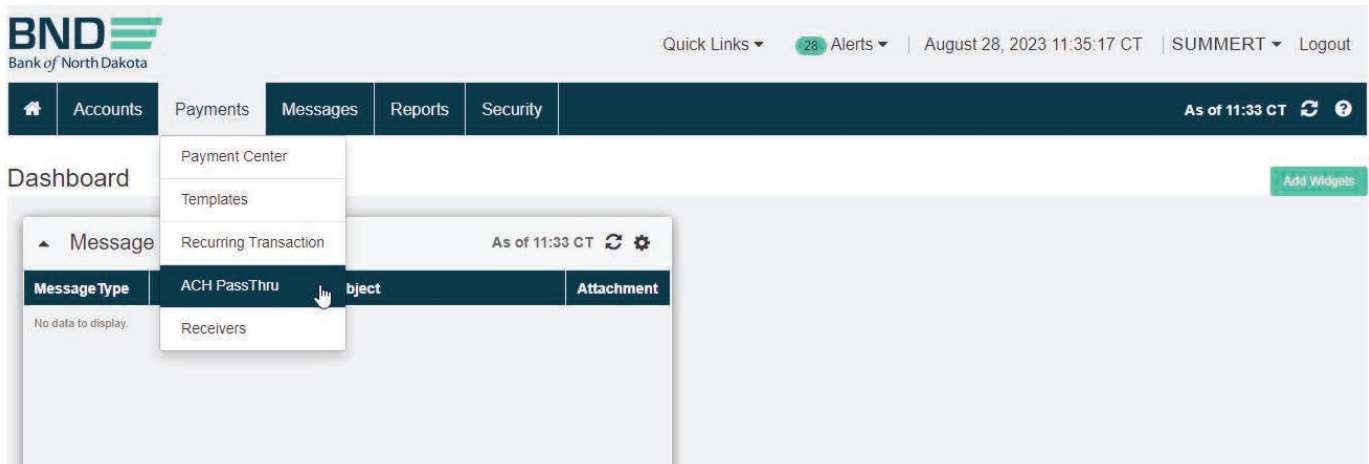
	Actions	Receiving Account	Amount	Payment Currency	Payment Reference	Status
<input type="checkbox"/>	Select ▼	Test account 2 Account 34567891	1,000.00	US Dollar	One to Many Transfer	Processed
<input type="checkbox"/>	Select ▼	Test account 4 Account 987654321	1,000.00	US Dollar	One to Many Transfer	Processed



# Automated Clearing House (ACH)

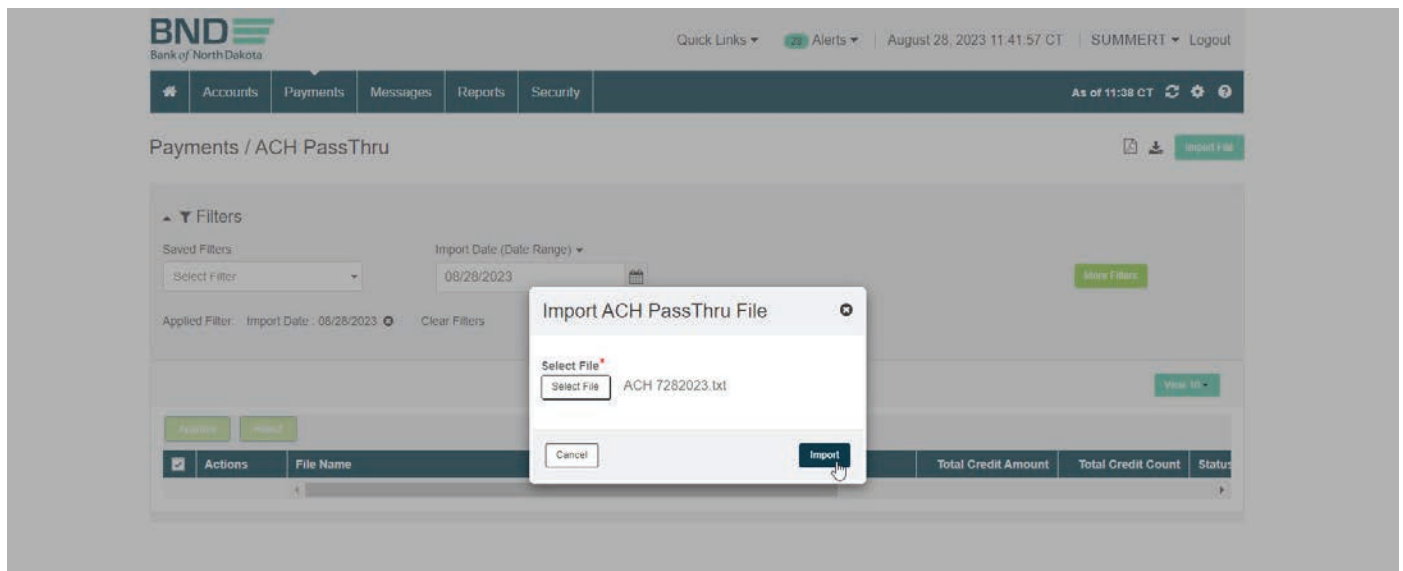
## PassThru ACH

1. **Payments** tab.
2. **ACH PassThru.**



## Import

1. Click **Import** file.
2. Select file from saved location (all files need to be saved as a .txt file; see File Extension Instructions).
3. **Import.**
4. **Enter Token** screen will pop up. Key the number that generates on the token.



## Summary

1. **Status** will show **Approved** when sent to BND.

**BND**  
Bank of North Dakota

Quick Links ▾ 28 Alerts ▾ | August 28, 2023 11:52:38 CT | SUMMERT ▾ Logout

Accounts Payments Messages Reports Security As of 11:51 CT

Payments / ACH PassThru Import File

**Filters**

Saved Filters: Select Filter ▾ Import Date(Today) ▾: 08/28/2023 More Filters

Applied Filter: Import Date : 08/28/2023 Clear Filters

View 10

Approve Reject

<input type="checkbox"/>	Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
<input type="checkbox"/>	<span>Selected ▾</span>	230802015H-ACH 8282023.txt	BND	08/28/2023 11:49:37	14847.23	1	Approved

Page 1 of 1 Displaying 1 - 1 of 1

- If the file has batches, they will list separately with the **Status** of **Approved**.
- The file will have a **Status** of **File Upload Successfully**.

Bank of North Dakota

Quick Links | 27 Alerts | August 31, 2023 12:17:45 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | As of 12:15 CT

Payments / ACH PassThru Import File

Filters

Saved Filters: Select Filter

Import Date (Date Range): 08/31/2023 More Filters

Applied Filter: Import Date : 08/31/2023 Clear Filters

View 10

Actions	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total
<input type="checkbox"/> <span>Select</span>	230802015H-AC07313.txt	BND	08/31/2023 11:04:41	File Upload successfully		
<input type="checkbox"/> <span>Select</span>	🔗 230802015H-AC07313_230801.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/> <span>Select</span>	🔗 230802015H-AC07313_230802.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/> <span>Select</span>	🔗 230802015H-AC07313_230901.txt	BND	08/31/2023 11:04:41	Approved		

## Summary Report

1. If only one PassThru file has been submitted.
2. Select file by putting a checkmark in the box.
3. In the upper right-hand corner **Print** report. This can be printed or saved.
4. For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
5. For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.

**BND** Bank of North Dakota

Quick Links | 28 Alerts | August 28, 2023 11:59:21 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:57 CT

Payments / ACH PassThru

Import File | Report

Filters

Saved Filters: Select Filter | Import Date (Date Range): 08/28/2023 | More Filters

Applied Filter: Import Date : 08/28/2023 | Clear Filters

View 10

Approve | Reject

Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
<input type="checkbox"/> Select	230802015H-ACH 8282023.txt	BND	08/28/2023 11:49:37	14847.23	1	Approved

Page 1 of 1 | First | Previous | Next | Last | Displaying 1 - 1 of 1


## Summary Report (Multiple Files)


1. To print a report to send to BND select **Choose Filter** then **More Filters**.
2. You can copy the file name from this screen. It will be needed for filtering.

Payments / ACH PassThru

  [Import File](#)




▲ ▼ Filters

Saved Filters:  Import Date (Date Range) ▼:   [More Filters](#)

Applied Filter: Import Date : 08/31/2023  [Clear Filters](#)


[View 10](#)

[Approve](#) [Reject](#)

<input type="checkbox"/>	Actions	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total
<input type="checkbox"/>	<a href="#">Select</a>	230802015H-AC07313.txt	BND	08/31/2023 11:04:41	File Upload successfully		
<input type="checkbox"/>	<a href="#">Select</a>	 230802015H-AC07313_230801.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	<a href="#">Select</a>	 230802015H-AC07313_230802.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	<a href="#">Select</a>	 230802015H-AC07313_230901.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	<a href="#">Select</a>	230802015H-10.txt	BND	08/31/2023 11:03:25	Approved		


Page 1 of 1 [First](#) [Previous](#) [Next](#) [Last](#) Displaying 1 - 5 of 5

3. Fill in **File Name** and **Import Date** then click **Search**.

Advanced Filter 

Select:

Filter Criteria

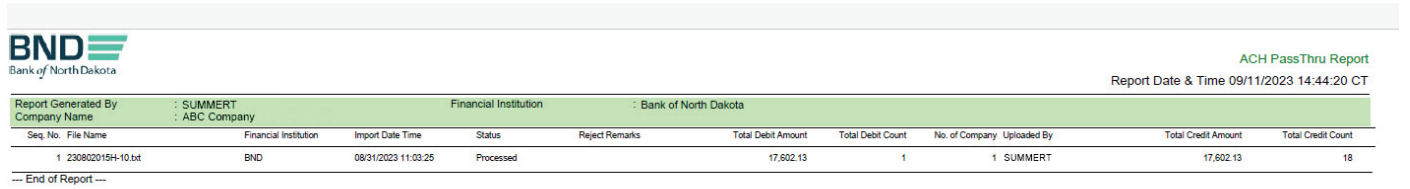
File Name:  Import Date (Date Range) ▼:  

Total Dr Amount:  Total Dr Count:  No of Company:

Total Cr Amount:  Total Cr Count:  Status:

Filter Name:   Save Filter

- This will bring up the ACH file. In the upper right-hand corner **Print** report.
- Print** or **Save** report.
- For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
- For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.



**BND** Bank of North Dakota

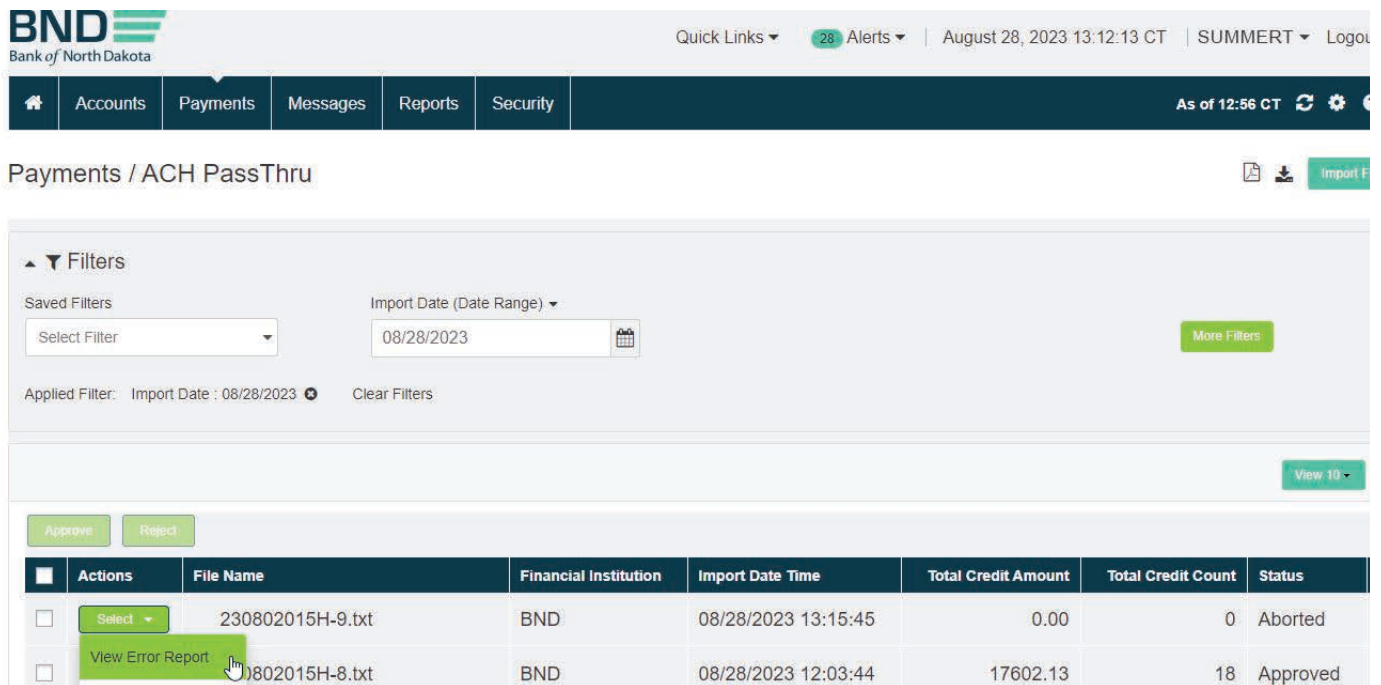
ACH PassThru Report  
Report Date & Time 09/11/2023 14:44:20 CT

Seq. No.	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total Debit Amount	Total Debit Count	No. of Company	Uploaded By	Total Credit Amount	Total Credit Count
1	230802015H-10.txt	BND	08/31/2023 11:03:25	Processed		17,602.13	1	1	SUMMERT	17,602.13	18

--- End of Report ---

## File Error Report

- If file **Status** is **Aborted**, there is an error within the file.
- Under **Actions** choose **View Error Report**.



**BND** Bank of North Dakota

Quick Links | 28 Alerts | August 28, 2023 13:12:13 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 12:56 CT

Payments / ACH PassThru

Filters: Import Date (Date Range) 08/28/2023

Applied Filter: Import Date : 08/28/2023

Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
Select	230802015H-9.txt	BND	08/28/2023 13:15:45	0.00	0	Aborted
View Error Report	230802015H-8.txt	BND	08/28/2023 12:03:44	17602.13	18	Approved

- This will tell you what is wrong along with the row and position within the file.
- After the file is fixed it can be resubmitted.



**ACH PassThru Reject Report**  
Report Date & Time 08/28/2023 13:23:43 CT

**Bank of North Dakota**

Applied Filters

Financial Institution	: Bank of North Dakota
File Name	: 230802015H-9.txt
Upload Date	: 08/28/2023
Record Number	Reject Reason
2009	Validation Failed for Field: ImmediateOriginName at position 64-86 in Record FileHeader at line number 1, Record Length is less than allowed limit : 86

---End of Report---

**ACH Templates**

- Payments** tab.
- Payment Center.**

The screenshot shows the BND web interface. At the top left is the BND Bank of North Dakota logo. On the right, there are links for Quick Links, Alerts (54), the current date and time (September 10, 2023 11:03:17 CT), a user profile (SUMMERT), and a Logout button. Below this is a navigation bar with tabs for Accounts, Payments, Messages, Reports, and Security. The Payments tab is selected. On the right side of the navigation bar, it says "As of 11:02 CT" with refresh and help icons. A "Dashboard" section is visible on the left. A dropdown menu is open under the "Payment Center" tab, listing "Templates", "Recurring Transaction", "ACH PassThru", and "Receivers". Below the dropdown is a table with columns for "Message Type", "Subject", and "Attachment". The table currently shows "No data to display."

## ACH Template (Create)

1. Select **Create Payment**.

Bank of North Dakota

Quick Links | 54 Alerts | September 10, 2023 11:08:01 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security

As of 11:07 CT

Payments / Payment Center

Filters

Saved Filters: Select Filter

Status: All Selected

Entry Date (Today): 09/10/2023

More Filters

Applied Filter: Entry Date : 09/10/2023

Clear Filters

All | Draft and Repair | Pending Approval a... | Payments at Bank | History | Failed

View 10

Discard | Approve | Reject | Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------

2. Click **Template** under “**Create Payment Using**”.

3. Highlight **ACH** under **Payment Type**.

4. Choose type under **Payment Package**.

5. Choose **Template** name.

6. Click **Next**.

Bank of North Dakota

Quick Links | 54 Alerts | September 10, 2023 11:10:08 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel

Next

Create Payment Using

Template | One Time Payment | Receiver | Multiple Wire Template

Payment Type: ACH

Payment Package: Consumer Credit or Debit Addenda

Template: 1ST



- Choose **Effective Date** (BND can no longer change this once submitted).
- Continue to modify transactions using the next steps.

Payment Information

**Product**  
PPD PLUS CREDIT OR DEBIT (USD)

**Sending Account\***  
ABC Company 123456

**Company ID\***  
6352417485 ABC Company

**Company Entry Description\***  
Consumer Credit or D

**Company Discretionary Data**  
20 Chars Max

**Disc Data**  
2 Chars Max

**Effective Date\***  
09/11/2023

**Cut-Off Time** : 16:00:00

**Company Descriptive Date**  
6 Chars Max

**Transaction Type**  
 Credit Transaction     Debit Transaction  
 Recurring Transaction

Control Totals  
 5    2,700.00

▼ Filters

Add Row   Add Receivers   Use Transaction Wizard   Save Records   View 10

Quick Update   Discard   Approve   Verify   Reject   Cancel   Approve Cancel   Reverse

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Ac
---------	-----------------	----------------------------------	------------------	--------	---------------	-------------------	----

### ACH Template (Modify)

- Under **Actions** select **Edit Record** for the **Offset** and change to .00. This will calculate the control total for the file to ensure the file balances with your totals. That amount can be keyed in the **Offset** after you have keyed all your credits or debits. The **Final Control Total** will show both credits and debits added together.

▼ Filters

Add Row   Add Receivers   Use Transaction Wizard   Save Records   View 10

Quick Update   Discard   Approve   Verify   Reject   Cancel   Approve Cancel   Reverse

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Ac
Select	OFFSET FOR PAYROLL	OFFSET	Debit	1,350.00		2587416974444	C
Edit Record	THONY TESTER	TESTER	Credit	400.00		124587412399	C
View Record	E JONES	JONES	Credit	500.00		98563214777	C
Discard	MARY SMITH	MSMITH	Credit	300.00		785412369777	C
Select	MARK GREEN	MGREEN	Credit	150.00		82547931445599	C

Page 1 of 1    Displaying 1 - 5 of 5

## ACH Template (Add a Row)

1. Choose **Use Transaction Wizard**, this will pop up a screen where you can add all the information needed for required fields (\*).
2. Either **Save & Add Another** or **Save & Close** if done.
3. After template is complete, click **Verify**.

▲ Payment Details

**Individual Name\***

Add Receiver to Directory

**Individual Identification Number**   
**Email**

**Receiver Code**

**Receiving Account\***  **Currency**  **Account Type\***

**Transaction Type :**  
 Credit  Debit

Hold Zero Dollar

**Identifier Type\***  
FED ABA

**Identifier\***

**Amount\***

▲ Addenda

**Payment Related Info**

## ACH Template (Submit)

1. Verify everything is keyed correctly.
2. Click **Submit**.
3. **Enter Token** screen will pop up. Key the number that generates on the token.

Filters

View 10

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Account
Select	OFFSET FOR PAYROLL	OFFSET	Debit	1,350.00		2587416974444	Check
Select	TESTER	TESTER	Credit	400.00		124587412399	Check
Select	JONES	JONES	Credit	500.00		98563214777	Check
Select	MARY SMITH	MSMITH	Credit	300.00		785412369777	Check
Select	GREEN	MGREEN	Credit	150.00		82547931445599	Check

Page 1 of 1

Displaying 1 - 5 of 5

Back Close Submit

4. If no verification is needed, the **Status** will say **Sent To Bank**.
5. A second approver will need to verify if it says **Pending Approval**.

BND Bank of North Dakota

Quick Links Alerts September 10, 2023 11:46:09 CT SUMMERT Logout

Accounts Payments Messages Reports Security As of 11:46 CT

Payments / Payment Center Create Payment

Filters Entry Date : 09/10/2023

All Draft and Repair Pending Approval a... Payments at Bank History Failed View 10

Discard Approve Reject Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Consumer Cre...	123456		\$ 1,350.00	\$ 1,350.00	5	Sent To Bank	ACH

Page 1 of 1

Displaying 1 - 1 of 1

## ACH Template (Verify)

1. **Payments.**
2. **Payment Center.**
3. Choose **View Record** under **Actions** for the file being approved.
4. Verify everything is keyed correctly.
5. **Approve** if every this is correct or **Reject** if incorrect.
6. A popup will display to confirm, click **Continue.**
7. **Enter Token** screen will pop up. Key the number that generates on the token.
8. The **Status** will change to **Sent To Bank.**

**BND**  
Bank of North Dakota

Quick Links | 2 Alerts | September 11, 2023 10:45:23 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 10:44 CT

Payments / Payment Center Create Payment

Filters: Entry Date : 08/12/2023 - 09/11/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Ac	Receiver	Credit Amount	Debit Amount	Count	Status	Payment Type	Payment Pack
<input type="checkbox"/> <b>Select</b>	PAYROLL	1364...	S ...	\$ 0.00	\$ 48,600.00	1	Pending My Approval	ACH	Corporate C
<input type="checkbox"/> <b>Modify Record</b>	DLL	1364...		\$ 48,600.00	\$ 0.00	18	Pending My Approval	ACH	Consumer C

Navigation: First, Previous, Page 1 of 1, Next, Last

Displaying 1 - 2 of 2

Last login time: September 11 2023 10:35 CT | ©2022 Finastra. All rights reserved.

## ACH Template (Transmittal)

1. Put a **check** in front of the ACH file(s) you submitted.
2. In the upper right-hand corner **Print** report. This can be printed or saved.

Payments / Payment Center

Filters: Saved Filters: Select Filter, Status: All Selected, Entry Date (Today): 09/10/2023

Applied Filter: Entry Date : 09/10/2023

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Consumer Cre...	1010358		\$ 1,350.00	\$ 1,350.00	5	Sent To Bank	ACH

Page 1 of 1

3. For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
4. For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.

Generated By		Financial Institution		Count		Status	Payment Type	Payment Package	Effective Date
SUMMERT		Bank of North Dakota		5		Sent To Bank	ACH	Consumer Credit or Debit Addenda	09/11/2023

of Report ---

# Wire Transfers

(Cutoff for Wire Transfers is 4:00 p.m. CT)

## Fed Wire Using Template

1. **Payments** tab.
2. **Payment Center.**

The screenshot shows the BND Bank of North Dakota web interface. The top navigation bar includes 'Quick Links', 'Alerts' (with a count of 2), the date 'September 01, 2023 08:56:58 CT', 'SUMMERT', and 'Logout'. The main navigation bar has tabs for 'Accounts', 'Payments', 'Messages', and 'Reports'. The 'Payments' tab is active, and a dropdown menu is open, showing options: 'Payment Center', 'Templates', 'Recurring Transaction', 'Receivers', and 'Ordering Party'. The 'Payment Center' option is highlighted. Below the navigation bar, there are two main sections: 'Message' and 'Alerts'. The 'Message' section has a table with columns 'Message Type', 'Subject', and 'Attachment', and a note 'No data to display.'. The 'Alerts' section has a table with columns 'Alert Date', 'Subject', and 'Service (Module)', and a note 'No data to display.'. There are also 'As of 08:56 CT' and 'Add Widgets' buttons.

## Wires Template (Create)

1. Select **Create Payment.**

The screenshot shows the BND Bank of North Dakota web interface for the 'Payments / Payment Center' page. The top navigation bar is the same as in the previous screenshot. The main navigation bar has tabs for 'Accounts', 'Payments', 'Messages', and 'Reports'. The 'Payments' tab is active. The page title is 'Payments / Payment Center'. There is a 'Create Payment' button in the top right corner. Below the navigation bar, there is a 'Filters' section with 'Saved Filters' (a dropdown menu), 'Status' (a dropdown menu set to 'All Selected'), and 'Entry Date (Date Range)' (a date picker set to '09/01/2023'). There is a 'More Filters' button. Below the filters, there is an 'Applied Filter' section showing 'Entry Date : 09/01/2023' and a 'Clear Filters' button. Below the filters, there is a row of buttons: 'All', 'Draft and Repair', 'Pending Approval a...', 'Payments at Bank', 'History', and 'Failed'. There is a 'View 10' button. Below the buttons, there is a row of buttons: 'Discard', 'Approve', 'Reject', and 'Reverse'. Below the buttons, there is a table with columns: 'Actions', 'Batch Reference', 'Sending Account', 'Receiver Name', 'Credit Amount', 'Debit Amount', 'Count', 'Status', 'Payment Type', and 'P'. The table is currently empty.

2. Click **Template** under **“Create Payment Using”**.
3. Highlight Wire under **Payment Type**.
4. Choose **Template**.
5. **Next**.

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel

Next

**Create Payment Using**

Template
  One Time Payment
  Receiver
  Multiple Wire Template

---

**Payment Type** Clear

Wire

---

ACH

---

Wire

>

**Payment Package** Clear

Type to Filter

---

Domestic Wire

>

**Template** Clear

132135000001

---

132135000001

---

132211500000

---

132211600000

---

138003300000

---

32052200

---

32070700

## Wires Template (Set up)

Any wire done on a template will populate an error message stating Amount should be greater than .00 (V09)\*\*

1. Fill in the dollar **Amount**.

**Error:**  
Amount should be greater than 0. (V09)

Payer Information

<b>Payment Currency</b> US Dollar	<b>Bank Product*</b> FEDWIRE (USD)	<b>Transaction Type</b> Credit
<b>Sending Account*</b> 123456		<input type="checkbox"/> Recurring Transaction
<b>Payment Description*</b> Domestic Wire	<b>Effective Date*</b> 09/01/2023	
<b>Cut-Off Time :</b> 16:05:00		

▲ Payment Details

<b>Receiver Name*</b> James Doe	<b>Email</b> 	<input type="checkbox"/> Add Receiver to Directory
<b>Receiving Account*</b> 123589774	<b>Currency*</b> USD	<b>Receiver Code</b> 
<b>Charge To</b> 		



- If the template is Semi-Repetitive you can add information in the **Remittance Info 1, 2, 3, and 4.**
- Click **Verify.**

Remittance Info	Regulatory Information
<b>Remittance Info 1</b> <input type="text"/>	<b>Swift Regulatory Reporting 1</b> <input type="text"/>
<b>Remittance Info 2</b> <input type="text" value="Remittance Info 2"/>	<b>Swift Regulatory Reporting 2</b> <input type="text"/>
<b>Remittance Info 3</b> <input type="text" value="Remittance Info 3"/>	<b>Swift Regulatory Reporting 3</b> <input type="text"/>
<b>Remittance Info 4</b> <input type="text" value="Remittance Info 4"/>	
<b>Swift Information</b>	
<input type="text" value="Select"/> Swift Information 1	<input type="text" value="Select"/> Swift Information 2
<input type="text" value="Select"/> Swift Information 3	<input type="text" value="Select"/> Swift Information 4
<input type="text" value="Select"/> Swift Information 5	<input type="text" value="Select"/> Swift Information 6
<b>Swift Instruction</b>	
<input type="text" value="Select"/> Swift Instruction 1	<input type="text" value="Select"/> Swift Instruction 2
<input type="text" value="Select"/> Swift Instruction 3	<input type="text" value="Select"/> Swift Instruction 4

4. This will bring up the wire details to verify before submitting.
5. Click **Submit** if everything is correct or **Back** if something needs to be corrected.
6. **Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

<p><b>Receiver Name</b> James Doe</p> <p><b>Receiver Code</b></p> <p><b>Receiving Account</b> 123589774 <i>(Checking Account ,USD)</i></p> <p>▼ Beneficiary Bank Details</p>	<p><b>Receiver Email ID</b> <b>Identifier</b> 091400486 <i>(FED ABA)</i></p> <p><b>Bank Branch Name</b> FIRST DAKOTA NATIONAL BANK</p>	<p><b>Charge To</b> OUR</p>
--	--	---------------------------------

---

**Amount**  
Transaction : 150.00

▲ Additional Information

<b>Ordering Party Name</b> Mary Doe	<b>Email</b>
--	--------------

▼ Contact Information

---

<b>Remittance Info</b> REF	<b>Regulatory Information</b>
-------------------------------	-------------------------------

Swift Information

## Wires Template (Verify)

1. The verifiers will receive an email that there is a wire to be verified.

TEST Alert: Payment Pending Approval - Reference - Domestic Wire



testbndelectronic@messages.nd.gov

To ● Tester One

We removed extra line breaks from this message.

\*\*\*\*\* CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. \*\*\*\*\*

As per the subject line, please refer to details of the alert as below:

Total Payments - 1  
 Amount - 150.00  
 Payment Package - Domestic Wire  
 Currency - USD  
 Date - 09/01/2023  
 Reference - Domestic Wire  
 Payment Type - Wire  
 Product - FEDWIRE  
 Sending Account - XXXXXX9000

\*\*\* This is an automatically generated message. Please do not reply directly to this message \*\*\* © Bank Of North Dakota. All rights reserved.

2. The wire to be approved will be under **Payment>Payment Center**.
3. Select Actions (**Modify Record, Approve, Reject**, etc..).
4. To approve, an **Approval Confirmation** popup will come up, click **Approve** again.
5. **Enter Token** screen will pop up. Key the number that generates on the token.
6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out, the **Status** will change to **Processed**.

**BND**  
Bank of North Dakota

Quick Links | 7 Alerts | September 01, 2023 10:51:52 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | As of 10:50 CT

Payments / Payment Center Create Payment

Filters Entry Date : 09/01/2023

All Draft and Repair Pending Approval a... Payments at Bank History Failed View 10

Discard Approve Reject Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
<input type="checkbox"/> <span>Select</span>	Domestic Wire	123456	James Doe	\$ 150.00	\$ 0.00	1	Pending My App...	Wire

Modify Record  
 View Record  
 View History  
 Copy To Template  
 Copy Record

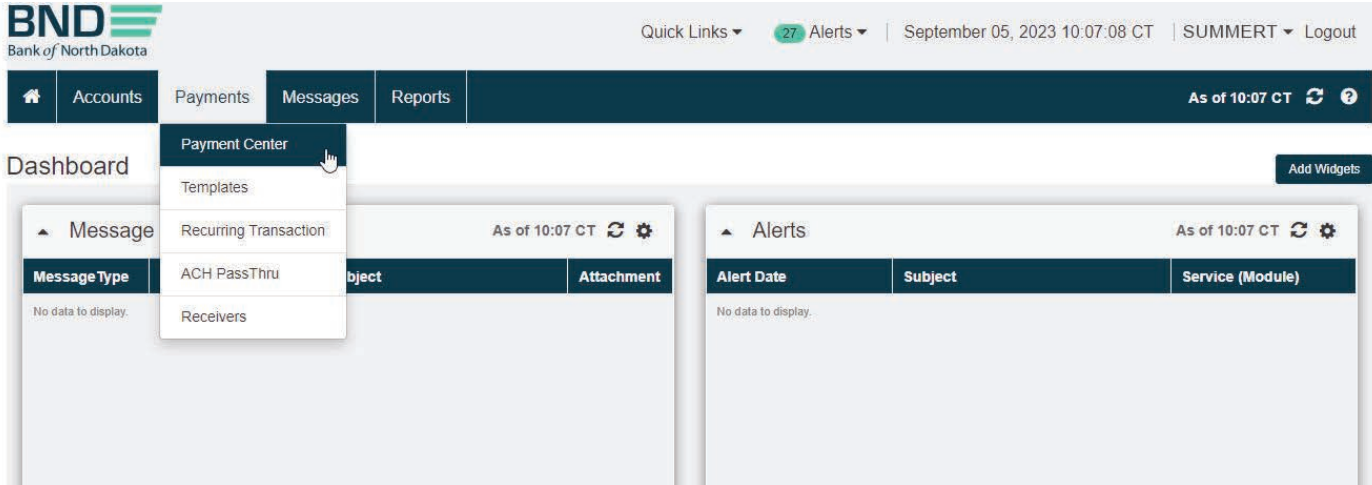
First Previous Page  of 1 Next Last

Displaying 1 - 1 of 1

Last login time August 22 2023 10:14 CT ©2022 Finastra. All rights reserved.

# One-Time Wire: One Receiving Bank

- 1. **Payments** tab.
- 2. **Payment Center**.



## One-Time Payment (Create)

1. Select **Create Payment**.

Bank of North Dakota

Quick Links | 27 Alerts | September 05, 2023 10:08:25 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports

As of 10:07 CT

Payments / Payment Center

Filters Entry Date : 09/05/2023

All | Draft and Repair | Pending Approval a... | Payments at Bank | History | Failed

View 10

Discard | Approve | Reject | Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	P
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------	---

2. Highlight **Payment Type > Wire**.
3. Highlight **Payment Package > Domestic Wire**.
4. Click **Next**.

Bank of North Dakota

Quick Links | 27 Alerts | September 05, 2023 10:14:40 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel

Next

Create Payment Using

Template  One Time Payment  Receiver  Multiple Wire Template

Payment Type Clear

Wire

Account Transfer

ACH

Wire

Payment Package Clear

Type to Filter

Domestic Wire

Cancel

Next

## One-Time Payment (Set up)

1. Select **Bank Product > Fedwire**.
2. Select **Sending Account**.
3. Key in **Receiver Name**.
4. Key in **Receiving Account**.
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** - key in ABA number of receiving bank. This will populate the **Bank Branch Name**.

Home Accounts Payments Messages Reports ?

Create Single Payment > Domestic Wire ⓘ ✓ 1. Select Payment > 2. Payment Details >> 3. Verify Payment

### Payer Information

<b>Payment Currency</b> US Dollar	<b>Bank Product*</b> FEDWIRE (USD)	<b>Transaction Type</b> Credit
<b>Sending Account*</b> Test account 123456		<input type="checkbox"/> Recurring Transaction
<b>Payment Description*</b> Domestic Wire	<b>Effective Date*</b> 09/05/2023	
	<b>Cut-Off Time</b> : 16:05:00	

### Payment Details

<b>Receiver Name*</b> JAMES GREENFIELD	<b>Email</b>	<input type="checkbox"/> Add Receiver to Directory
<b>Receiving Account*</b> 1258974411233448	<b>Currency*</b> USD	<b>Receiver Code</b>
<b>Identifier Type*</b> FED ABA	<b>Identifier*</b> 096016972	<b>Charge To</b> OUR
<b>Bank Branch Name</b> AGRIBANK,FCB		

Dropdown menu for Identifier Type:

- Select
- BIC
- FED ABA

Hand cursor pointing to FED ABA option.

7. Click on **Beneficiary Bank Details**. The screen will expand to key in the BNF address.

The screenshot shows a 'Payment Details' form with the following fields and values:

- Receiver Name\***: JAMES GREENFIELD
- Email**: (empty)
- Receiver Code**: (empty)
- Receiving Account\***: 1258974411233448
- Currency\***: USD
- Charge To**: OUR
- Identifier Type\***: FED ABA
- Identifier\***: 096016972
- Bank Branch Name**: AGRIBANK,FCB

The **Beneficiary Bank Details** section is expanded, showing an **Amount\*** field with the value 0.00. A checkbox for 'Add Receiver to Directory' is present but unchecked.

8. Key Beneficiaries address in **Address Line 1, 2 and 3**, if needed.

9. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

The screenshot shows the 'Beneficiary Bank Details' form with the following fields and values:

- Receiver Contact Details**
  - Address Line 1**: 123 56TH AVE SOUTH
  - Address Line 2**: BISMARCK ND 58503
  - Address Line 3**: (empty)
  - Mobile No.**: (empty)
- Receiver Bank Address**
  - Address Line 1**: (empty)
  - Address Line 2**: (empty)
  - Address Line 3**: SAINT PAUL, MN, US,

10. Key in **Amount**.

11. Click on **Additional Details** to expand the screen.

The screenshot shows the 'Beneficiary Bank Details' form with the following fields and values:

- Amount\***: 110.00

The **Additional Details** section is expanded, showing a **Back** button and a **Verify** button.

12. Key in **Ordering Party Name**.
13. Key in **Order Party ID** (originators account number)
14. Key in **State**.
15. Key in **City**.
16. Key in **Zip Code**.
17. Key in street **Address**.
18. If there is Further Credit or a Reference, you can key that into **Remittance Info 1, 2, 3, and 4**.

▲ Additional Details

**Ordering Party Name**

Add Ordering Party to Directory

**Ordering Party ID**

**Email**

**Country**

**State**

**City**

**Zip Code**

▼ Contact Information

**Address**

**Mobile No.**

**Fax No.**

**Telephone No.**

**IVR Code**

**Tag 50a information Line 1**

**Tag 50a information Line 2**

**Tag 50a information Line 3**

**Tag 50a information Line 4**

---

**Remittance Info**

**Remittance Info 1**

**Remittance Info 2**

**Regulatory Information**

**Swift Regulatory Reporting 1**

**Swift Regulatory Reporting 2**



19. Click **Verify**.

<b>Remittance Info 2</b> Remittance Info 2	<b>Swift Regulatory Reporting 2</b> Regulatory Information 2
<b>Remittance Info 3</b> Remittance Info 3	<b>Swift Regulatory Reporting 3</b> Regulatory Information 3
<b>Remittance Info 4</b> Remittance Info 4	
<b>Swift Information</b>	
Select Swift Information 1	Select Swift Information 2
Select Swift Information 3	Select Swift Information 4
Select Swift Information 5	Select Swift Information 6
<b>Swift Instruction</b>	
Select Swift Instruction 1	Select Swift Instruction 2
Select Swift Instruction 3	Select Swift Instruction 4
Select Swift Instruction 5	Select Swift Instruction 6

[Back](#) [Verify](#)

- 20. Click **Submit** if everything is correct or **Back** if something needs to be corrected.
- 21. **Enter Token** screen will pop up. Key the number that generates on the token.

<b>Transaction Type :</b> Credit	
<b>Payment Description</b> Domestic Wire	<b>Effective Date</b> 09/05/2023 <b>Cut-Off Time</b> 16:05:00

▲ Payment Details

<b>Receiver Name</b> JAMES GREENFIELD	<b>Receiver Email ID</b> <b>Identifier</b> 096016972 (FED ABA)	<b>Charge To</b> OUR
<b>Receiver Code</b>	<b>Bank Branch Name</b> AGRIBANK,FCB	
<b>Receiving Account</b> 1258974411233448 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
<b>Amount</b> Transaction : 110.00		

▲ Additional Information

<b>Remittance Info</b> FFC: OR REF: KEY IN THIS BOX	<b>Regulatory Information</b>
<b>Swift Information</b>	
<b>Swift Instruction</b>	

Back Close

Submit

22. The verifiers will receive an email that there is a wire to be verified.
23. In the **Payment Center** the wire will have a **Status** of **Pending Approval**.

The screenshot shows the BND Bank of North Dakota Payment Center interface. At the top, there is a navigation bar with 'Accounts', 'Payments', 'Messages', and 'Reports'. The current page is 'Payments / Payment Center'. Below the navigation bar, there are filters for 'Entry Date : 09/05/2023'. A table of payments is displayed with the following columns: Actions, Batch Reference, Sending Account, Receiver Name, Credit Amount, Debit Amount, Count, Status, and Payment Type. The table contains one entry: Domestic Wire, 123456, JAMES GREE..., \$ 110.00, \$ 0.00, 1, Pending Approval, Wire. Below the table, there are navigation buttons for 'First', 'Previous', 'Page 1 of 1', 'Next', and 'Last'. A 'Create Payment' button is visible in the top right corner.

### One-Time Payment (Verify)

1. The wire to be approved will be under **Payment > Payment Center**.
2. Select **Actions > View Record**.

The screenshot shows the BND Bank of North Dakota Payment Center interface. At the top, there is a navigation bar with 'Accounts', 'Payments', 'Messages', 'Reports', and 'Security'. The current page is 'Payments / Payment Center'. Below the navigation bar, there are filters for 'Entry Date : 09/05/2023'. A table of payments is displayed with the following columns: Actions, Batch Reference, Sending Account, Receiver Name, Credit Amount, Debit Amount, Count, Status, and Payment Type. The table contains one entry: Domestic Wire, 123456, JAMES GREE..., \$ 110.00, \$ 0.00, 1, Pending My Approval, Wire. The 'Actions' column for this entry has a dropdown menu open, showing options: Modify Record, View Record (highlighted), View History, Copy To Template, Copy Record, Discard, Reject, and Approve. Below the table, there are navigation buttons for 'First', 'Previous', 'Page 1 of 1', 'Next', and 'Last'. A 'Create Payment' button is visible in the top right corner. At the bottom, there is a footer with 'Last login time September 1 2023 10:34 CT' and '©2022 Finastra. All rights reserved.'

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A **Confirmation Popup** will display asking to choose to **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

<b>Transaction Type :</b> Credit	
<b>Payment Description</b> Domestic Wire	<b>Effective Date</b> 09/05/2023 <b>Cut-Off Time</b> 16:05:00

▲ Payment Details

<b>Receiver Name</b> JAMES GREENFIELD	<b>Receiver Email ID</b> <b>Identifier</b> 096016972 (FED ABA)	<b>Charge To</b> OUR
<b>Receiver Code</b>	<b>Bank Branch Name</b> AGRIBANK,FCB	
<b>Receiving Account</b> 1258974411233448 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
<b>Amount</b> Transaction : 110.00		

▲ Additional Information

<b>Remittance Info</b> FFC: OR REF: KEY IN THIS BOX	<b>Regulatory Information</b>
<b>Swift Information</b>	
<b>Swift Instruction</b>	

Back

Approve

Reject

- The **Status** will say **Sent To Bank** after it is verified.
- Once BND sends the wire out, the **Status** will change to **Processed**.

**BND**  
Bank of North Dakota

Quick Links | 50 Alerts | September 05, 2023 10:55:09 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 10:54 CT

Payments / Payment Center

Filters Entry Date : 09/05/2023

All | Draft and Repair | Pending Approval a... | Payments at Bank | History | Failed

Discard | Approve | Reject | Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES GREE...	\$ 110.00	\$ 0.00	1	Sent To Bank	Wire

Page 1 of 1 | Displaying 1 - 1 of 1

### One-Time Wire: Two Banks

- Payments** tab.
- Payment Center.**

**BND**  
Bank of North Dakota

Quick Links | 50 Alerts | September 05, 2023 11:02:20 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:02 CT

Dashboard | Payment Center

Templates  
Recurring Transaction  
ACH PassThru  
Receivers

Message

Message Type	Subject	Attachment
No data to display.		

## One-Time Payment (Create)

1. Select **Create Payment**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:03:32 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:03 CT

Payments / Payment Center | Create Payment

Filters: Saved Filters (Select Filter), Status (All Selected), Entry Date (Date Range) (09/05/2023) | More Filters

Applied Filter: Entry Date: 09/05/2023 | Clear Filters

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed | View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------

2. Highlight **Payment Type > Wire**.
3. Highlight **Payment Package > Domestic Wire**.
4. Click **Next**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:04:24 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security

Create Payment | 1. Select Payment >> 2. Payment Details 3. Verify Payment

Buttons: Cancel | Next

Create Payment Using:  Template  One Time Payment  Receiver  Multiple Wire Template

Payment Type: Wire, Account Transfer, ACH, Wire (Selected)

Payment Package: Domestic Wire, Domestic Wire (Selected)

Buttons: Cancel | Next

## One-Time Payment (Set up)

1. Select **Bank Product > Fedwire**.
2. Select **Sending Account**.
3. Key in **Receiver Name**.
4. Key in **Receiving Account**.
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** key in ABA number of receiving bank (this will be the bank's ABA that the wire is going to first). This will populate the **Bank Branch Name**.

The screenshot shows the 'Create Single Payment > Domestic Wire' interface. The top navigation bar includes 'Accounts', 'Payments', 'Messages', 'Reports', and 'Security'. The breadcrumb trail is 'Create Single Payment > Domestic Wire'. The current step is '2. Payment Details', with previous steps '1. Select Payment' and '3. Verify Payment' visible. The form is divided into two main sections: 'Payer Information' and 'Payment Details'.

**Payer Information:**

- Payment Currency: US Dollar
- Bank Product: FEDWIRE (USD)
- Transaction Type: Credit
- Recurring Transaction:
- Sending Account: Test account 123456
- Payment Description: Domestic Wire
- Effective Date: 09/05/2023
- Cut-Off Time: 16:05:00

**Payment Details:**

- Receiver Name: James Doe
- Email: [Empty]
- Add Receiver to Directory:
- Receiving Account: 123589774
- Currency: USD
- Receiver Code: [Empty]
- Identifier Type: FED ABA (dropdown menu is open showing 'Select' and 'BIC' options)
- Identifier: 987654321
- Bank Branch Name: [Empty]
- Charge To: OUR

7. Click on Beneficiary Bank Details, the screen will expand to key in the BNF Bank and the BNF address.

This screenshot shows the 'Payment Details' form with the 'Beneficiary Bank Details' section expanded. The form fields are populated with the following information:

- Receiver Name: JAMES WHITEFIELD
- Email: [Empty]
- Add Receiver to Directory:
- Receiving Account: 139787123789
- Currency: USD
- Receiver Code: [Empty]
- Identifier Type: FED ABA
- Identifier: 096016972
- Bank Branch Name: AGRIBANK,FCB
- Charge To: OUR
- Amount: 0.00

A blue link labeled 'Beneficiary Bank Details' is visible below the Identifier field.

8. Key Beneficiaries address in **Address Line 1, 2 and 3** if needed.
9. Under **Receiver's Correspondent**, use the **Identifier Type** dropdown and choose **Pay by Fedwire**.
10. Key in **ABA** under **ID**, this will populate the **Bank Branch Name** (this will be the bank the beneficiary holds an account with).
11. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

▲ Beneficiary Bank Details

*Receiver Contact Details*

**Address Line 1**  
657 171st AVE SOUTH

**Address Line 2**  
BISMARCK ND 58503

**Address Line 3**

**Mobile No.**

*Receiver Bank Address*

**Address Line 1**

**Address Line 2**

**Address Line 3**  
SAINT PAUL, MN, US,

*Receiver's Correspondent*

**Identifier Type**  
Pay by Fedwire

**ID**  
125109035

**Bank Branch Name**  
AGWEST FARM CREDIT, FLCA

**Address Line 2**

**Bank Branch Name**

Spanish Domestic Interba...  
Pay by Fedwire  
HEBIC (Hellenic Bank Id...  
Bank Code of Hong Kong  
Irish National Clearing Co...  
Indian Financial System ...

Pay by Fedwire

Enter Keyword or %



12. Enter dollar **Amount**.
13. Click on **Additional Details** if the **Ordering Party** information doesn't show.
14. Key in **Ordering Party Name**.
15. Key in **Order Party ID** (originators account number)
16. Key in **State**.
17. Key in **City**.
18. Key in **Zip Code**.
19. Key in street **Address**.
20. If there is Further Credit or a Reference you can key that into **Remittance Info 1, 2, 3** and **4**.

▲ Additional Details

**Ordering Party Name**

**Ordering Party ID**

**Country**

**City**

▼ Contact Information

**Address**

**Fax No.**

**Tag 50a information Line 1**

**Tag 50a information Line 3**

Add Ordering Party to Directory

**Email**

**State**

**Zip Code**

**Mobile No.**

**Telephone No.**

**IVR Code**

**Tag 50a information Line 2**

**Tag 50a information Line 4**

**Remittance info**

Remittance Info 1

**Regulatory information**

Swift Regulatory Reporting 1

21. Click **Verify**.

FFC: OR REF: KEY IN THIS BOX	Regulatory Information 1
<b>Remittance Info 2</b> Remittance Info 2	<b>Swift Regulatory Reporting 2</b> Regulatory Information 2
<b>Remittance Info 3</b> Remittance Info 3	<b>Swift Regulatory Reporting 3</b> Regulatory Information 3
<b>Remittance Info 4</b> Remittance Info 4	
<b>Swift Information</b>	
Select Swift Information 1	Select Swift Information 2
Select Swift Information 3	Select Swift Information 4
Select Swift Information 5	Select Swift Information 6
<b>Swift Instruction</b>	
Select Swift Instruction 1	Select Swift Instruction 2
Select Swift Instruction 3	Select Swift Instruction 4
Select Swift Instruction 5	Select Swift Instruction 6

Back Verify

22. Click **Submit** if everything is correct or **Back** if something needs to be corrected.

23. **Enter Token** screen will pop up. Key the number that generates on the token.

SAINT PAUL, MN, US,  
*Receiver's Correspondent*

<b>Identifier Type</b> Pay by Fedwire	<b>ID</b> 125109035
<b>Bank Branch Name</b> AGWEST FARM CREDIT, FLCA	<b>Address Line 1</b> <b>Address Line 2</b>
<b>Address Line 3</b> SPOKANE, WA, US,	

*Intermediary Bank*

<b>Identifier Type</b>	<b>ID</b>
<b>Bank Branch Name :</b>	<b>Address Line 1</b>
<b>Address Line 2</b>	<b>Address Line 3</b>

**Amount**  
Transaction : 130.00

Additional Information

<b>Remittance Info</b> FFC: OR REF: KEY IN THIS BOX <b>Swift Information</b>  <b>Swift Instruction</b>	<b>Regulatory Information</b>
--	-------------------------------

24. The verifiers will receive an email that there is a wire to be verified.
25. In the **Payment Center** the wire will have a **Status** of **Pending Approval**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:24:06 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:23 CT

Payments / Payment Center Create Payment

Filters Entry Date : 09/05/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Pending Approval	Wire

### One-Time Payment (Verify)

1. The wire to be approved will be under **Payment > Payment Center**.
2. Select **Actions > View Record**.

Bank of North Dakota | Quick Links | 29 Alerts | September 05, 2023 11:33:50 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | As of 11:32 CT

Payments / Payment Center Create Payment

Filters Modify Record, Saved F, View Record, View History, Applied, Copy To Template, Copy Record, Discard, Reject, Approve

Status: All Selected | Entry Date (Date Range): 09/05/2023

Buttons: Pending Approval a..., Payments at Bank, History, Failed, View 10

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Pending My Approval	Wire

Page 1 of 1 | Displaying 1 - 1 of 1

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A confirmation pop up will display asking to choose **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

<b>Receiver Name</b> JAMES WHITEFIELD	<b>Receiver Email ID</b> <b>Identifier</b> 096016972 (FED ABA)	<b>Charge To</b> OUR
<b>Receiver Code</b>	<b>Bank Branch Name</b> AGRIBANK,FCB	
<b>Receiving Account</b> 139787123789 (Checking Account ,USD)		
▼ Beneficiary Bank Details		

---

**Amount**  
Transaction : 130.00

▲ Additional Information

<b>Remittance Info</b> FFC: OR REF: KEY IN THIS BOX	<b>Regulatory Information</b>
<b>Swift Information</b>	
<b>Swift Instruction</b>	

Back

Approve
Reject

6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out the **Status** will change to **Processed**.

Quick Links ▾ 29 Alerts ▾ | September 05, 2023 11:35:27 CT | SUMMERT ▾ Logout

Home Accounts Payments Messages Reports
As of 11:35 CT ↻ ⚙️ ?

Payments / Payment Center 
📄 📄 Create Payment

▼ Filters Entry Date : 09/05/2023

All
Draft and Repair
Pending Approval a...
Payments at Bank
History
Failed

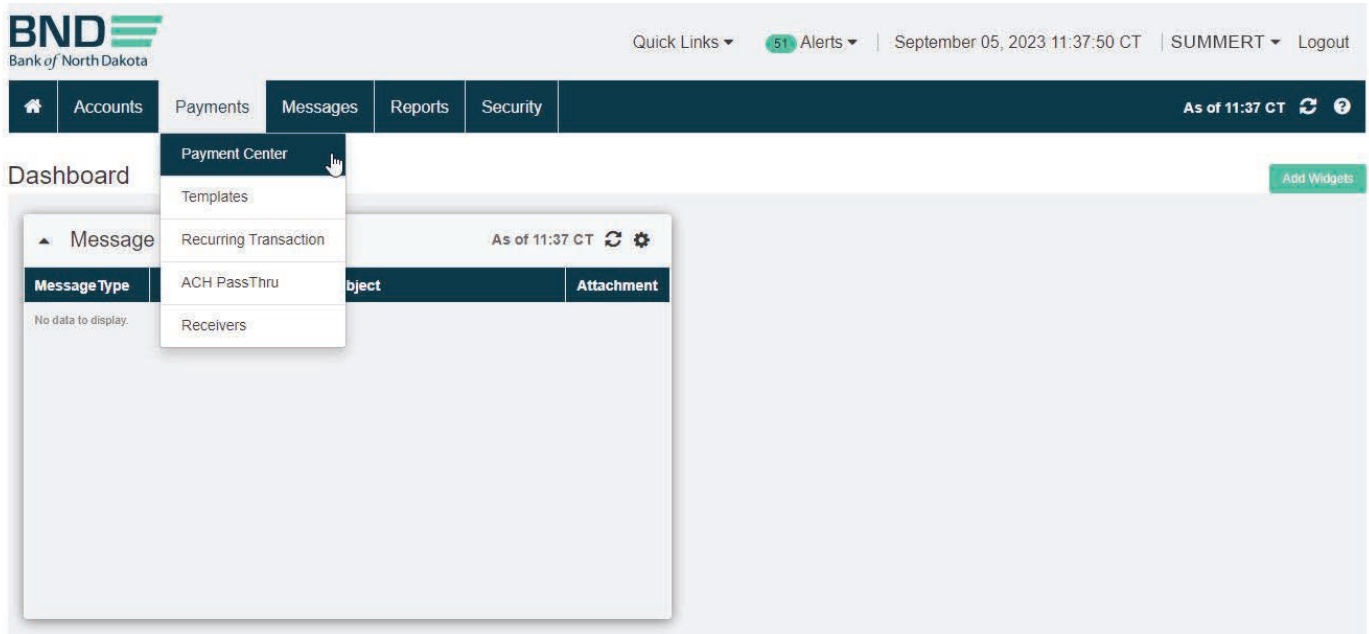
View 10 ▾

Discard
Approve
Reject
Reverse

☐	Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	P
☐	<span style="background-color: #008000; color: white; padding: 2px 5px;">Select ▾</span>	Batch Reference	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Sent To Bank	Wire	D

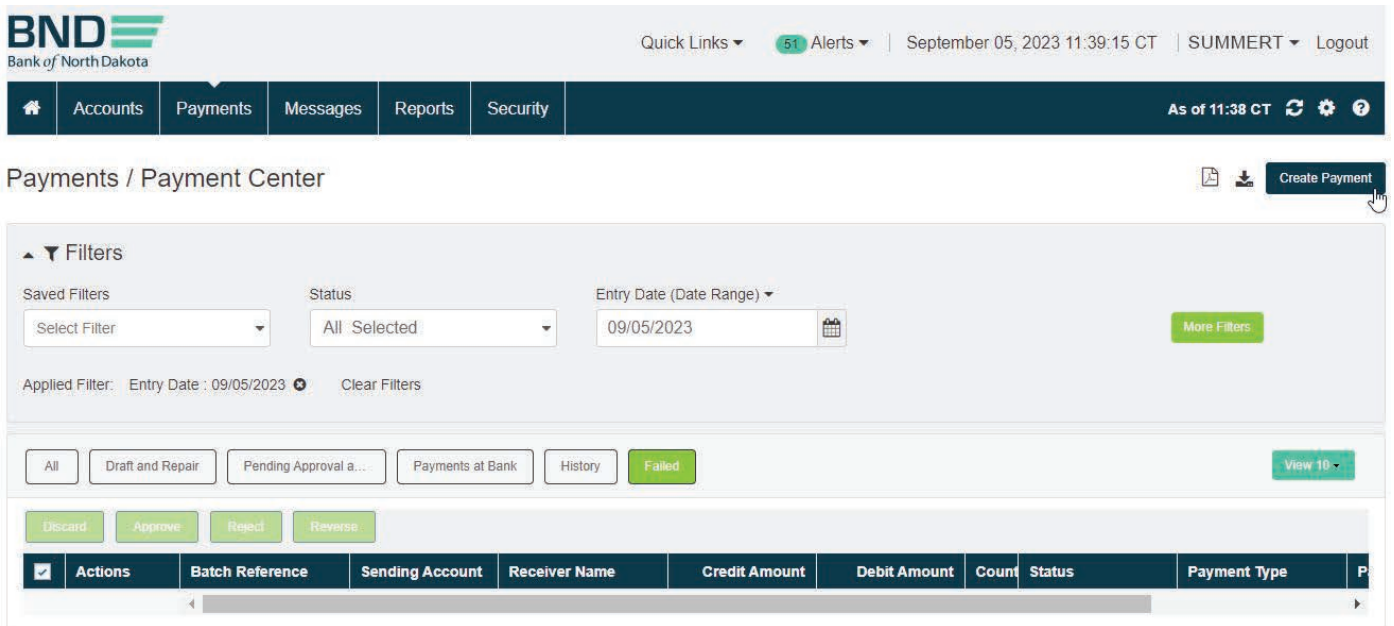
## Book Transfer Wire

1. **Payments** tab.
2. **Payment Center**.



## Book Wire (Create)

1. Select **Create Payment**.



2. Highlight **Payment Type > Wire**.
3. Highlight **Payment Package > Domestic Wire**.
4. Click **Next**.

### Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel

Next

#### Create Payment Using

Template  One Time Payment  Receiver  Multiple Wire Template

**Payment Type** Clear

Wire
Account Transfer
ACH
Wire



**Payment Package** Clear

Type to Filter

Domestic Wire
---------------

Cancel

Next

## Book Wire (Set up)

1. Select **Bank Product > Fedwire Book**.
2. Select **Sending Account**.
3. Key in **Receiver Name** (this will be the name on the account to credit at BND).
4. Key in **Receiving Account** (the bank account with BND).
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** - key in BND's ABA **091300285**. This will populate the **Bank Branch Name** to Bank of North Dakota.

Create Single Payment > Domestic Wire ⓘ

✓ 1. Select Payment > 2. Payment Details >> 3. Verify Payment

Payer Information

<b>Payment Currency</b> US Dollar	<b>Bank Product*</b> FEDWIRE BOOK (USD)	<b>Transaction Type</b> Credit
<b>Sending Account*</b> Test Bank 123456		<input type="checkbox"/> Recurring Transaction
<b>Payment Description*</b> Domestic Wire	<b>Effective Date*</b> 09/05/2023	
	<b>Cut-Off Time</b> : 16:05:00	

▲ Payment Details

<b>Receiver Name*</b> ABC BANK	<b>Email</b>	<input type="checkbox"/> Add Receiver to Directory
<b>Receiving Account*</b> 9685741	<b>Currency*</b> USD	<b>Receiver Code</b>
<b>Identifier Type*</b> FED ABA	<b>Identifier*</b> 091300285	<b>Bank Branch Name</b> Bank of North Dakota
<input type="text" value="0.00"/>		<b>Charge To</b> OUR

7. Click on **Beneficiary Bank Details**, the screen will expand to key the BNF address.

<b>Identifier Type*</b> FED ABA	<b>Identifier*</b> 091300285	<b>Bank Branch Name</b> Bank of North Dakota
------------------------------------	---------------------------------	---

▼ [Beneficiary Bank Details](#)

---

**Amount\***

8. Key Beneficiaries address in **Address Line 1, 2 and 3**, if needed.
9. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

▲ Beneficiary Bank Details

*Receiver Contact Details*

---

<b>Address Line 1</b>	<b>Address Line 2</b>
195 MAIN AVE NORTH	ANYTOWN ND 58500
<b>Address Line 3</b>	<b>Mobile No.</b>

*Receiver Bank Address*

---

<b>Address Line 1</b>	<b>Address Line 2</b>
1200 Memorial Hwy, PO Box 5509, Bis	marck,ND,58506-5509 USA
<b>Address Line 3</b>	
Bismarck,ND,US,58506	

10. Enter dollar **Amount**.
11. Click to expand on **Additional Details** if the **Ordering Party Information** doesn't show.
12. Key in **Ordering Party Name**.
13. Key in **State**.
14. Key in **City**.
15. Key in **Zip Code**.
16. Key street **Address**.

▲ Additional Details

**Ordering Party Name**  Add Ordering Party to Directory

HENRY GREEN

<b>Ordering Party ID</b>	<b>Email</b>
145897711	
<b>Country</b>	<b>State</b>
Enter Keyword or %	ND
<b>City</b>	<b>Zip Code</b>
BISMARCK	58501

▼ Contact Information

<b>Address</b>	<b>Mobile No.</b>
12598 99TH AVE SW	
	<b>Telephone No.</b>



17. In **Remittance Info Line 1-4** key in the **Reference** or **FFC Name** and **Account Number** at the **Receiving Bank**.

18. Click **Verify**.

Remittance Info	Regulatory Information
<b>Remittance Info 1</b> FFC: ACCT# AND NAME AT RECEIVING BANK	<b>Swift Regulatory Reporting 1</b> Regulatory Information 1
<b>Remittance Info 2</b> REF: ABC LOAN # AT RECEIVING BANK	<b>Swift Regulatory Reporting 2</b> Regulatory Information 2
<b>Remittance Info 3</b> Remittance Info 3	<b>Swift Regulatory Reporting 3</b> Regulatory Information 3
<b>Remittance Info 4</b> Remittance Info 4	
<b>Swift Information</b>	
Select Swift Information 1	Select Swift Information 2
Select Swift Information 3	Select Swift Information 4
Select Swift Information 5	Select Swift Information 6
<b>Swift Instruction</b>	
Select Swift Instruction 1	Select Swift Instruction 2
Select Swift Instruction 3	Select Swift Instruction 4
Select Swift Instruction 5	Select Swift Instruction 6

Back Verify

- Click **Submit** if everything is correct or **Back** if something needs to be corrected.
- Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

<b>Receiver Name</b> ABC BANK	<b>Receiver Email ID</b> <b>Identifier</b> 091300285 (FED ABA)	<b>Charge To</b> OUR
<b>Receiver Code</b>	<b>Bank Branch Name</b> Bank of North Dakota	
<b>Receiving Account</b> 9685741 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
<b>Amount</b> Transaction : 600.00		

▲ Additional Information

<b>Ordering Party Name</b> HENRY GREEN	<b>Email</b>
▼ Contact Information	
<b>Remittance Info</b> FFC: ACCT# AND NAME AT RECEIVING BANK REF: ABC LOAN # AT RECEIVING BANK	<b>Regulatory Information</b>
<b>Swift Information</b>	
<b>Swift Instruction</b>	

Back Close

Submit

- The verifiers will receive an email that there is a wire to be verified.
- In the Payment Center the wire will have a status of Pending Approval.

**BND** Bank of North Dakota

Quick Links | 5 Alerts | September 05, 2023 11:57:51 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:57 CT

Payments / Payment Center Create Payment

▼ Filters Entry Date : 09/05/2023

All | Draft and Repair | Pending Approval a... | Payments at Bank | History | Failed View 10

Discard | Approve | Reject | Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
<input type="checkbox"/> <span>Select</span>	Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Pending Approval	Wire

← First Previous Page 1 of 1 Next Last → Displaying 1 - 1 of 1

## Book Wire (Verify)

1. The wire to be approved will be under **Payment>Payment Center**.
2. Select **Action View Record**.

The screenshot shows the BND Bank of North Dakota Payment Center interface. At the top, there is a navigation bar with 'Accounts', 'Payments', 'Messages', and 'Reports'. The 'Payments' tab is active. Below the navigation bar, there is a header for 'Payments / Payment Center' with a 'Create Payment' button. A dropdown menu is open, showing options: 'Modify Record', 'View Record' (highlighted), 'View History', 'Copy To Template', 'Copy Record', 'Discard', and 'Reject'. The main area displays a table of payment records. The table has columns: Reference, Sending Account, Receiver Name, Credit Amount, Debit Amount, Count, Status, and Payment Type. A single record is shown: Reference 'Domestic Wire', Sending Account '123456', Receiver Name 'ABC BANK', Credit Amount '\$ 600.00', Debit Amount '\$ 0.00', Count '1', Status 'Pending My Approval', and Payment Type 'Wire'. The status 'Pending My Approval' is highlighted in green. Below the table, there are navigation buttons: 'First', 'Previous', 'Page 1 of 1', 'Next', and 'Last'. The text 'Displaying 1 - 1 of 1' is shown at the bottom right.

Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Pending My Approval	Wire

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A confirmation pop up will display asking to choose **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

<b>Receiver Name</b> ABC BANK	<b>Receiver Email ID</b> <b>Identifier</b> 091300285 (FED ABA)	<b>Charge To</b> OUR
<b>Receiver Code</b>	<b>Bank Branch Name</b> Bank of North Dakota	
<b>Receiving Account</b> 9685741 (Checking Account ,USD)		

▼ Beneficiary Bank Details

---

**Amount**  
Transaction : 600.00

▲ Additional Information

<b>Ordering Party Name</b> HENRY GREEN	<b>Email</b>
---	--------------

▼ Contact Information

---

<b>Remittance Info</b>	<b>Regulatory Information</b>
FFC: ACCT# AND NAME AT RECEIVING BANK	
REF: ABC LOAN # AT RECEIVING BANK	
<b>Swift Information</b>	
<b>Swift Instruction</b>	

Back
Approve
Reject

6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out, the **Status** will change to **Processed**.

[Quick Links](#) | 30 Alerts | September 05, 2023 12:06:37 CT | SUMMERT | [Logout](#)

Home
Accounts
Payments
Messages
Reports
As of 12:06 CT ↻ ⚙️ ?

Payments / Payment Center 📄 📄 Create Payment

▼ Filters Entry Date : 09/05/2023

All
Draft and Repair
Pending Approval a...
Payments at Bank
History
Failed
View 10

Discard
Approve
Reject
Reverse

☐	Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	P
☐	Select	Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Sent To Bank	Wire	D



Bank of North Dakota, 1200 Memorial Hwy, Bismarck, ND 58504

Local: 701.328.5644 Toll-free: 800.472.2166 ext. 328.5644

Email: [bndelectronic@nd.gov](mailto:bndelectronic@nd.gov)