



BND DIRECT
Payment
Guide

SEPTEMBER 2023



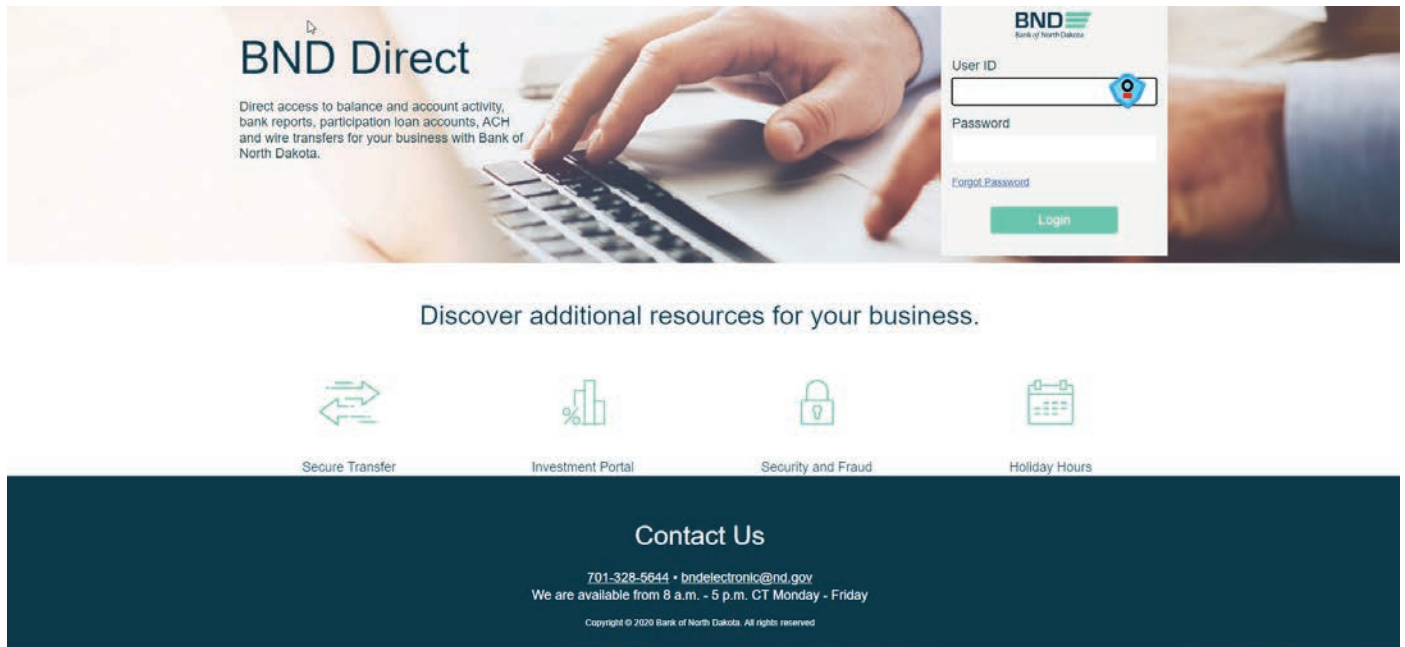
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Signing In

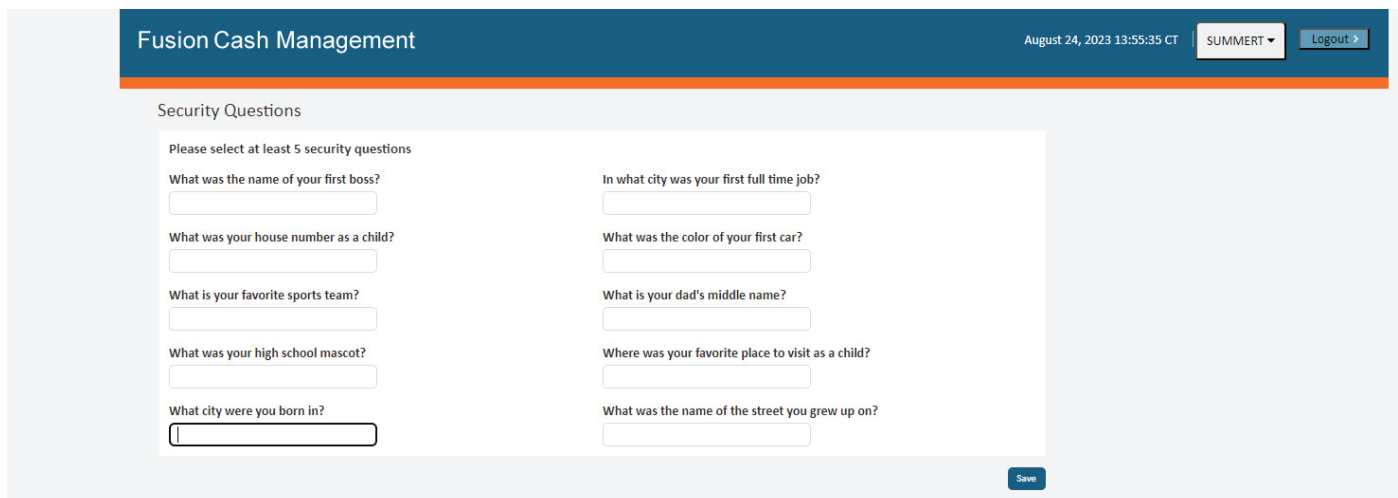
First Time Login

1. **bnd.web-cashplus.com/client**.
2. You will have received 2 emails, one with the **User ID** and the second with the **first-time password**. These emails will come from **bndelectronic@messages.nd.gov**. Enter User ID and Password from that email.
3. Click **Login**.



Security Questions

4. Answer five of the questions on the screen.
5. Click **Save**.



Change Password

1. **Old Password** is the one received via email.
2. Enter **New Password**. The password requirements are on the right side of the screen.
3. **Confirm Password**.
4. Click **Change**.

Fusion Cash Management August 24, 2023 13:57:40 CT SUMMERT Logout

Change password

Old Password*

New Password*

Confirm Password*

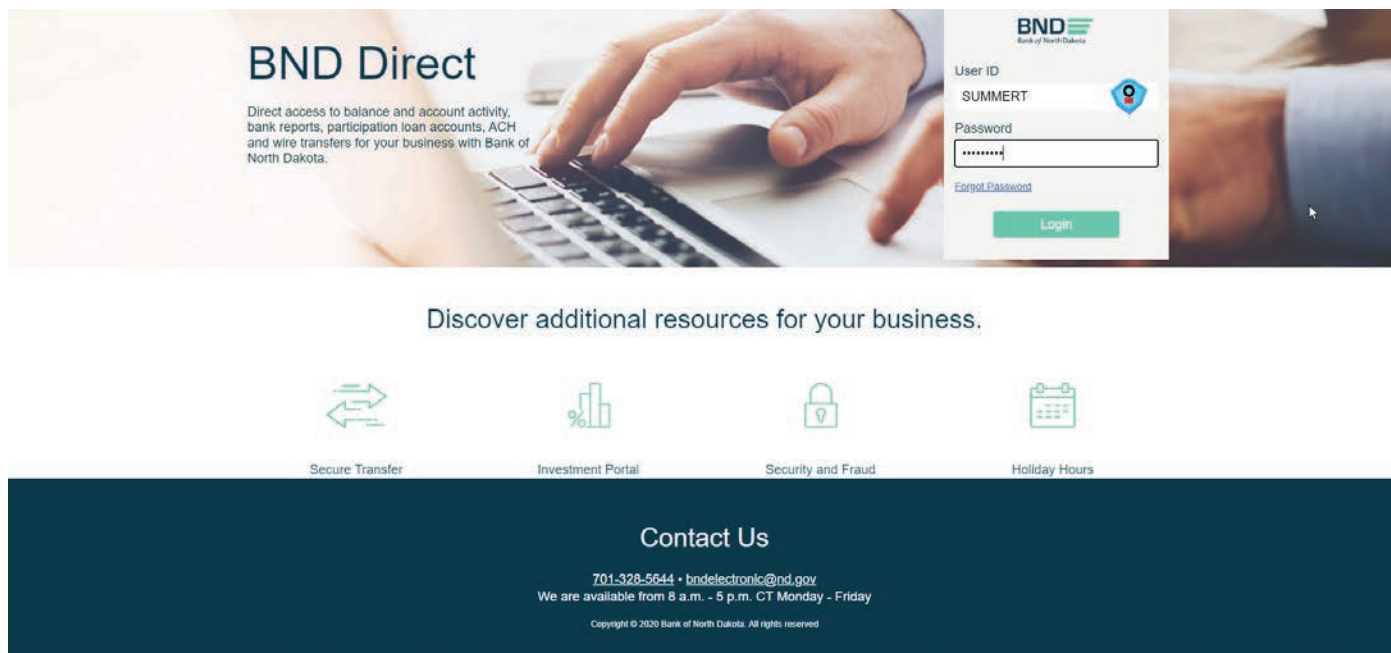
Cancel Change

Password Requirements

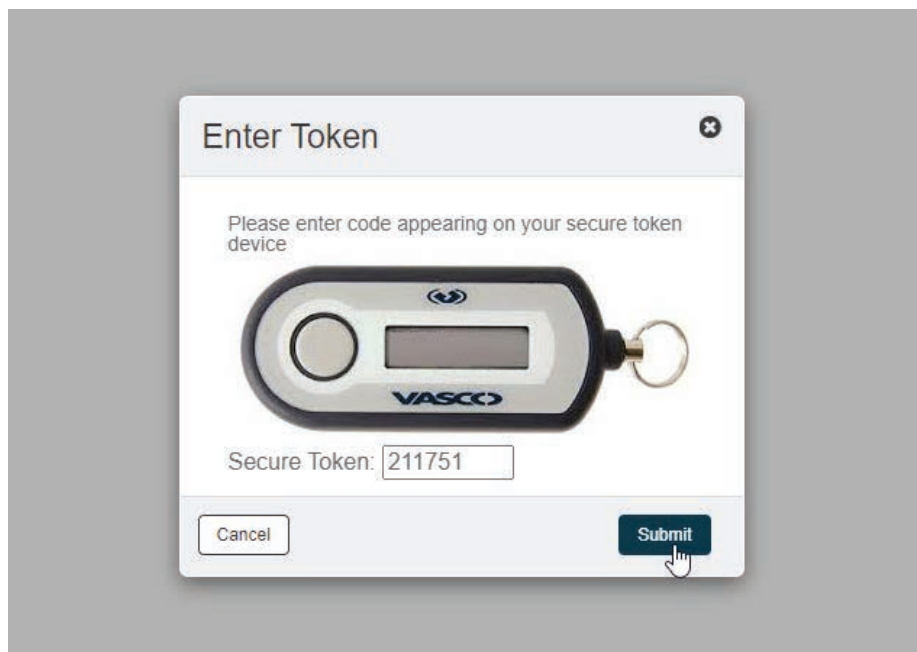
- Must be 10 to 20 characters long.
- Does not match any of your previous 24 passwords.
- Must contain minimum required characters from the following group:
 - At least 1 special character(s) from allowed set @#%&*
 - At least 1 number (0 through 9).
 - At least 1 alphabet (A through Z and a through z).
 - At least 1 upper case letter.
 - At least 1 lower case letter.
 - The words [DELETE, ALTER] should not be used.

Log In (username) and (token)

1. Type **Username**.
2. Type **Password**.
3. **Login**.



4. **Enter Token** screen will pop up. Key the number that generates on the token.



Forgot Password

1. Key **Username**.
2. Click on **Forgot Password**.

Security Questions

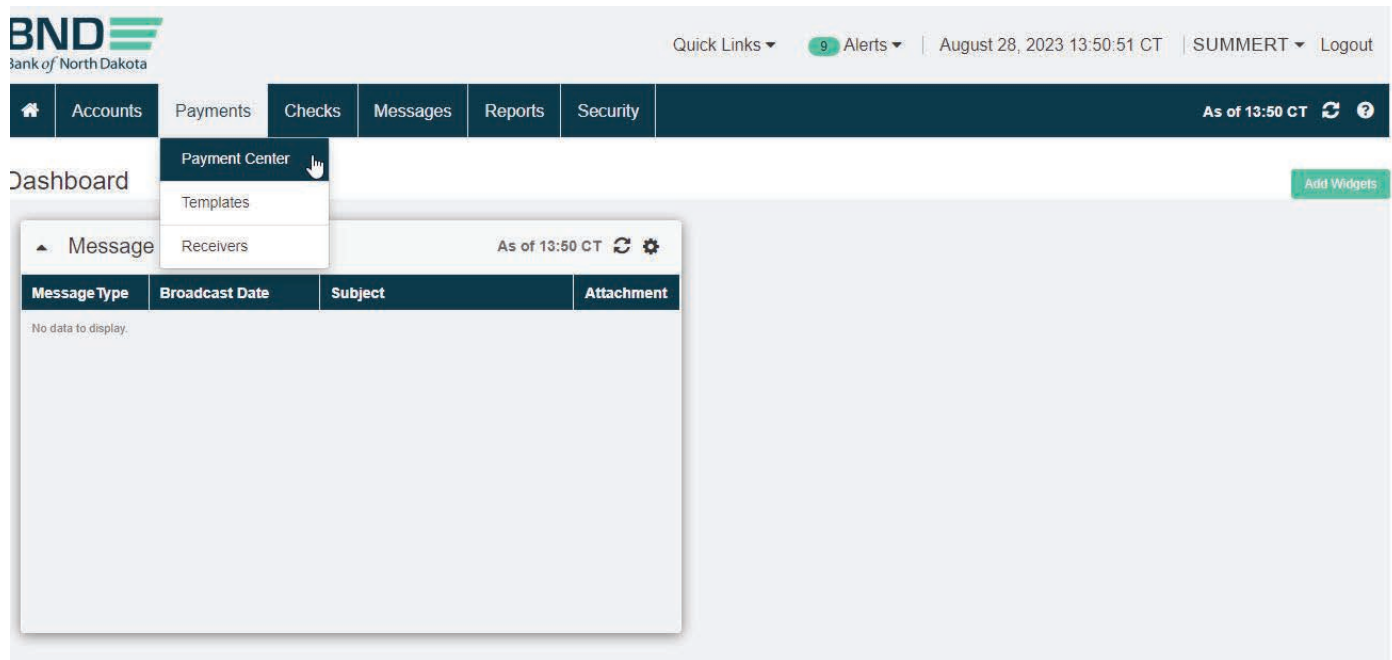
3. Answer the number of required questions.
4. You will receive 2 emails, one with the **User ID** and the second with the **first-time password**. These emails will come from **bndelectronic@messages.nd.gov**.

Account Transfers

(Cutoff for Book Transfers is 4:00 p.m. CT)

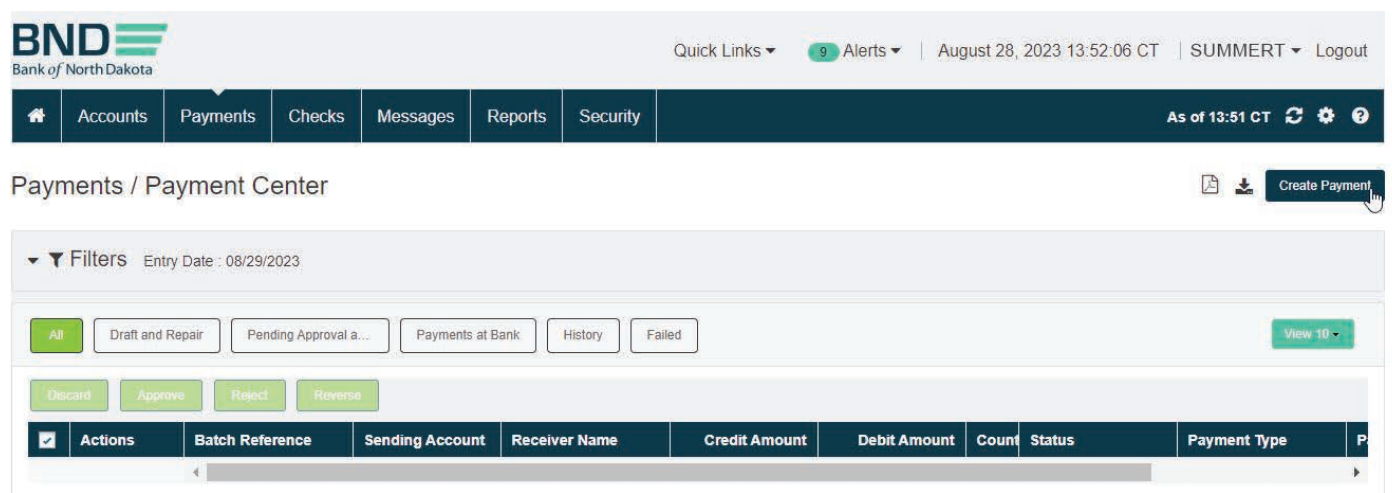
One-to-One Transfers

1. **Payments** tab.
2. **Payment Center.**



Create Payment

1. Select **Create Payment.**



2. Highlight **Account Transfer** under **Payment Type** and **One-to-One Transfer** under **Payment Package**.

3. **Next.**

Bank of North Dakota

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 13:55:33 CT | SUMMERT ▾ Logout

Accounts Payments Checks Messages Reports Security

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel Next

Create Payment Using

Template One Time Payment Receiver Multiple Wire Template

Payment Type	Clear	Payment Package	Clear
Account Transfer		One to One Transfer	
Account Transfer		Many to One Transfer	
Wire		One to Many Transfer	
		One to One Transfer	

Cancel Next

4. Select **Sending Account** and **Receiving Account** from dropdown menus.
5. Key in the amount.
6. **Verify**.

BND
Bank of North Dakota

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 14:00:47 CT | SUMMERT ▾ Logout

Home Accounts Payments Checks Messages Reports Security ?

Create Single Payment > One to One Transfer ⓘ

✓ 1. Select Payment » 2. Payment Details » 3. Verify Payment

Payer Information

Payment Currency US Dollar	Bank Product ACCOUNT TRANSFER CREDIT (USD)	
Sending Account* Select Account ▾	Payment Reference* One to One Transfer	Effective Date 08/28/2023 📅
		Cut-Off Time :17:00:00
		Transaction Type Credit

Payment Details


Receiving Account*
Select Account ▾

Amount*
0.00

Back Verify

Summary

1. Verify **Account** and **Amount** are correct.
2. If there is an error select **Back** and repair.
3. **Submit**.
4. **Enter Token** screen will pop up. Key the number that generates on the token.
5. Status in the **Payment Center** screen should say **Sent to Bank**.
6. Refresh screen until status says **Processed** or **Debit Failed**.
7. If you need to keep documentation on the transaction select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a report to be printed or saved.

Quick Links ▾ 9 Alerts ▾ | August 28, 2023 14:07:12 CT | SUMMERT ▾ Logout

🏠 Accounts Payments Checks Messages Reports Security ?

Create Single Payment > One to One Transfer ⓘ

✓ 1. Select Payment >> ✓ 2. Payment Details >> 3. Verify Payment

Payer Information

Payment Currency US Dollar	Product ACCOUNT TRANSFER CREDIT	Effective Date 08/28/2023
Sending Account : Test account 1 Account 12345678	Payment Reference One to One Transfer	Cut-Off Time 17:00:00
		Transaction Type : Credit

▲ Receiver Details

Receiving Account Test account 2 Account 98765432	Amount : 15.00
---	-----------------------

Back Close

Submit

Error Report

1. If the status is **Debit Failed** view the record under **Actions**.
2. Click the "i" which is **Transactions Information** at the top of the screen.

The screenshot shows the BND Bank of North Dakota web interface. At the top, there is a navigation bar with 'Quick Links', '10 Alerts', and the date 'August 28, 2023 14:16:48 CT'. Below this is a menu with 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The main content area is titled 'View Single Payment > One to One Transfer'. A tooltip labeled 'Transaction Information' is shown over an information icon. The page displays two sections: 'Payer Information' and 'Receiver Details'. The 'Payer Information' section includes fields for Payment Currency (US Dollar), Product (ACCOUNT TRANSFER CREDIT), Effective Date (08/28/2023), Sending Account (Test account 1 Account 12345678), Payment Reference (One to One Transfer), Cut-Off Time (17:00:00), and Transaction Type (Credit). The 'Receiver Details' section includes Receiving Account (Test account 2 Account 98765432) and Amount (65,000.00). A 'Back' button is located at the bottom left.

3. This report will list why the transaction failed under the **Host Response**.

The screenshot shows a 'Transaction Information' modal window. It contains the following information:

Company Details ABC Company PO Box 1111 Bismarck ND	Payment Source	Product ACCOUNT TRANSFER CR EDIT (USD)
Transaction Type Credit	Entered By Client	
Status		
Status Debit Failed	Host Response Insufficient Funds:8115:Insuf ficient Funds	
Host Reference		
Transaction Information		
Workflow Standard ACCOUNT AUTO APPROVE	Approval Structure Set To Auto Approve	No. Of Pending Approvers At Current Level Days To Scrap :

A 'Close' button is located at the bottom left of the modal.

Many-to-One Transfers

1. **Payments** tab.
2. **Payment Center**.

The screenshot shows the BND Bank of North Dakota website interface. At the top, there is a navigation bar with the BND logo, "Bank of North Dakota", and user information including "Quick Links", "9 Alerts", "August 28, 2023 13:50:51 CT", "SUMMERT", and "Logout". Below this is a dark blue navigation menu with tabs for "Accounts", "Payments", "Checks", "Messages", "Reports", and "Security". The "Payments" tab is selected. A dropdown menu is open under "Payments", showing "Payment Center" (highlighted with a mouse cursor), "Templates", and "Receivers". Below the navigation menu, there is a "Dashboard" section with a "Message" widget. The widget has a table with columns: "Message Type", "Broadcast Date", "Subject", and "Attachment". The table is currently empty, displaying "No data to display." There are also "As of 13:50 CT" and "Add Widgets" buttons visible.

Create Payment

1. Select **Create Payment**.

The screenshot shows the BND Bank of North Dakota website interface for the "Payments / Payment Center" page. At the top, there is a navigation bar with the BND logo, "Bank of North Dakota", and user information including "Quick Links", "10 Alerts", "August 28, 2023 14:40:37 CT", "SUMMERT", and "Logout". Below this is a dark blue navigation menu with tabs for "Accounts", "Payments", "Checks", "Messages", "Reports", and "Security". The "Payments" tab is selected. In the top right corner of the page, there is a "Create Payment" button with a mouse cursor hovering over it. Below the navigation menu, there is a "Payments / Payment Center" section. This section includes a "Filters" area with "Saved Filters" (a dropdown menu), "Status" (a dropdown menu set to "All Selected"), and "Entry Date (Yesterday)" (a date field set to "08/27/2023"). There is a "More Filters" button and an "Applied Filter: Entry Date : 08/27/2023" indicator. Below the filters, there are several buttons: "All", "Draft and Repair", "Pending Approval a...", "Payments at Bank", "History", and "Failed" (highlighted in green). There is also a "View 10" button. At the bottom of the filters section, there are four buttons: "Discard", "Approve", "Reject", and "Reverse". Below these buttons is a table with columns: "Actions", "Batch Reference", "Sending Account", "Receiver Name", "Credit Amount", "Debit Amount", "Count", "Status", and "Payment Type".

2. Highlight **Account Transfer** under **Payment Type** and **Many to One Transfer** under **Payment Package**.

3. **Next.**

Bank of North Dakota

Quick Links | Alerts | August 28, 2023 14:39:20 CT | SUMMERT | Logout

Accounts Payments Checks Messages Reports Security

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel Next

Create Payment Using

Template One Time Payment Receiver Multiple Wire Template

Payment Type Clear

Account Transfer

Account Transfer

Wire

Payment Package Clear

Many to One Transfer

Many to One Transfer

One to Many Transfer

One to One Transfer

Cancel Next

4. Select **Receiving Account**.
5. In the Control Totals. Key number of items (number of Accounts transferring from) and dollar amount.
6. Choose Use **Transaction Wizard**.

US Dollar ACCOUNT TRANSFER DEBIT (USD) 08/28/2023

Receiving Account* Payment Reference* Cut-Off Time : 17:00:00

Test account 1 Account 12345678 Many to One Transfer Transaction Type
Debit Multiple Accounts

Control Totals* 3 5,000.00

▼ Filters

Add Row Add Accounts **Use Transaction Wizard** Save Records View 10

Quick Update Discard Approve Reject Approve Cancel Reverse

■	Actions ⓘ	* Sending Account	* Amount	Payment Currency	* Payment Reference	Status
▶	*	Select ▼	0	US Dollar ▼	Many to One Transfer	
<input type="checkbox"/>	*			US Dollar	Many to One Transfer	
<input type="checkbox"/>	*			US Dollar	Many to One Transfer	
<input type="checkbox"/>	*			US Dollar	Many to One Transfer	
<input type="checkbox"/>	*			US Dollar	Many to One Transfer	

Back

Verify

7. Select **Sending Account** from dropdown.
8. Enter **Amount**.
9. **Save & Add Another** until all are keyed. After the last entry choose **Save & Close**.

Create Payment > Many to One Transfer ⓘ Transaction 1 of 3

Payment Details

Sending Account* Amount* Payment Reference*

Select Account 0.00 Many to One Transfer

Close Save & Add Another **Save & Close**

Verify Transfer

1. Click **Verify**.

Payment Currency* US Dollar	Product ACCOUNT TRANSFER DEBIT (USD)	Effective Date* 08/28/2023
Receiving Account* Test account 4 Account 987654321	Payment Reference* Many to One Transfer	Cut-Off Time : 17:00:00
Control Totals* 3	5,000.00	Transaction Type Debit Multiple Accounts

▼ Filters

[Add Row](#) [Add Accounts](#) [Use Transaction Wizard](#) [Save Records](#) [View 10](#)

[Quick Update](#) [Discard](#) [Approve](#) [Reject](#) [Approve Cancel](#) [Reverse](#)

<input type="checkbox"/>	Actions	* Sending Account	* Amount	Payment Currency	* Payment Reference	Status
<input type="checkbox"/>	Select	Test account 1 Account 12345678	2,500.00	US Dollar	Many to One Transfer	Draft
<input type="checkbox"/>	Select	Test account 2 Account 34567891	1,500.00	US Dollar	Many to One Transfer	Draft
<input type="checkbox"/>	Select	Test account 3 Account 4567891	1,000.00	US Dollar	Many to One Transfer	Draft

2. Verify **Accounts** and **Amounts** are correct, then **Submit**.
3. If there is an error select **Back** and repair.
4. **Enter Token** screen will pop up. Key the number that generates on the token.
5. **Status** in the **Payment Center** screen should say **Sent to Bank**.

- Refresh screen until status says **Processed** or **Debit Failed**.
- If the **Status** is **Debit Failed**, view the record under **Actions**.

Payments / Payment Center

Filters: Status: All Selected, Entry Date (Date Range): 08/28/2023

Applied Filter: Entry Date : 08/28/2023

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Many to One T...		Test account 4	\$ 0.00	\$ 5,000.00	3	Processed	Account Transfer
View Record	One Tr...	123456789	Test account 4	\$ 15.00	\$ 0.00	1	Processed	Account Transfer

- Click the **"I"** which is **Transactions Information** at the top of the screen.
- This report will list why the transaction failed under the **Host Response**.

BND Bank of North Dakota

Quick Links | Alerts | September 16, 2023 11:10:10 CT | SUMMERT | Logout

View Batch Payment > Many to One Transfer

Payment Information

Payment Currency US Dollar	Product ACCOUNT TRANSFER DEBIT (USD)
Receiving Account : Test account 1 Account 12345678	Payment Reference Many to One Transfer
Payment Amount : Amount Entered 5,000.00 (3) Balance 0.00 (0)	Effective Date 08/28/2023 Cut-Off Time 17:00:00
	Transaction Type : Debit Multiple Accounts

Filters

Reports

1. If you need to keep documentation on the transaction, select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a summary of the transactions to be printed or saved.
2. For a detailed report: View the record under **Actions**.
3. Top right-hand corner is a **PDF** to print the Report.
4. This will generate a report with the details and can be printed or saved.

View Batch Payment > Many to One Transfer ⓘ

Report

Payment Information

Payment Currency
US Dollar

Product
ACCOUNT TRANSFER DEBIT (USD)

Receiving Account :
Test account 4 Account 987654321

Payment Reference
Many to One Transfer

Effective Date 08/28/2023
Cut-Off Time
17:00:00

Payment Amount :
Amount Entered 5,000.00 (3)
Balance 0.00 (0)

✓ Fixed Amount Transfer

Transaction Type :
Debit Multiple Accounts

▼ Filters

View 10

Quick Update Discard Approve Reject Approve Cancel Reverse

	Actions	Sending Account	Amount	Payment Currency	Payment Reference	Status
<input type="checkbox"/>	Select	Test account 1 Account 12345678	2,500.00	US Dollar	Many to One Transfer	Processed
<input type="checkbox"/>	Select	Test account 2 Account 34567891	1,500.00	US Dollar	Many to One Transfer	Processed
<input type="checkbox"/>	Select	Test account 3 Account 4567891	1,000.00	US Dollar	Many to One Transfer	Processed

One-to-Many Transfers

1. **Payments** tab.
2. **Payment Center**.

The screenshot shows the BND Bank of North Dakota web interface. At the top, there is a navigation bar with the BND logo and the text 'Bank of North Dakota'. To the right of the logo, there are links for 'Quick Links', '11 Alerts', the date and time 'August 29, 2023 11:06:22 CT', the user name 'SUMMERT', and a 'Logout' button. Below the navigation bar, there is a dark blue menu with tabs for 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The 'Payments' tab is selected, and a dropdown menu is open, showing 'Payment Center' (which is highlighted), 'Templates', and 'Receivers'. To the right of the menu, there is a 'Create Payment' button. Below the menu, there is a 'Filters' section with a 'Saved Filters' dropdown, a 'Status' dropdown set to 'All Selected', and an 'Entry Date (Today)' field set to '08/29/2023'. There is also a 'More Filters' button. Below the filters, there is a row of buttons: 'All', 'Draft and Repair', 'Pending Approval a...', 'Payments at Bank', 'History', and 'Failed'. To the right of these buttons is a 'View 10' dropdown. Below the buttons, there is a row of buttons: 'Discard', 'Approve', 'Reject', and 'Reverse'. At the bottom, there is a table with the following columns: 'Actions', 'Batch Reference', 'Sending Account', 'Receiver Name', 'Credit Amount', 'Debit Amount', 'Count', 'Status', 'Payment Type', and 'P'.

Create Payment

1. Select **Create Payment**.

The screenshot shows the BND Bank of North Dakota web interface. At the top, there is a navigation bar with the BND logo and the text 'Bank of North Dakota'. To the right of the logo, there are links for 'Quick Links', '11 Alerts', the date and time 'August 29, 2023 11:07:29 CT', the user name 'SUMMERT', and a 'Logout' button. Below the navigation bar, there is a dark blue menu with tabs for 'Accounts', 'Payments', 'Checks', 'Messages', 'Reports', and 'Security'. The 'Payments' tab is selected. To the right of the menu, there is a 'Create Payment' button, which is highlighted with a mouse cursor. Below the menu, there is a 'Filters' section with a 'Filters' dropdown and an 'Entry Date : 08/29/2023' field. Below the filters, there is a row of buttons: 'All', 'Draft and Repair', 'Pending Approval a...', 'Payments at Bank', 'History', and 'Failed'. To the right of these buttons is a 'View 10' dropdown. Below the buttons, there is a row of buttons: 'Discard', 'Approve', 'Reject', and 'Reverse'. At the bottom, there is a table with the following columns: 'Actions', 'Batch Reference', 'Sending Account', 'Receiver Name', 'Credit Amount', 'Debit Amount', 'Count', 'Status', 'Payment Type', and 'P'.

1. Highlight **Account Transfer** under **Payment Type** and **One-to-Many Transfer** under **Payment Package**.

2. **Next.**

BND
Bank of North Dakota

Quick Links ▾ 11 Alerts ▾ | August 29, 2023 11:08:24 CT | SUMMERT ▾ | Log out

Accounts Payments Checks Messages Reports Security

Create Payment 1. Select Payment » 2. Payment Details 3. Verify Payment Next

Cancel Next

Create Payment Using

Template One Time Payment Receiver Multiple Wire Template

Payment Type Clear > Payment Package Clear

Account Transfer
Account Transfer
Wire

Type to Filter
Many to One Transfer
One to Many Transfer
One to One Transfer

Cancel Next

1. Select **Sending Account**.
2. Key number of items (number of Accounts transferring to) and dollar amount.
3. Choose **Transaction Wizard**.

Create Batch Payment > One to Many Transfer ⓘ

✓ 1. Select Payment » 2. Payment Details » 3. Verify Payment

Payment Information

Payment Currency* US Dollar	Product ACCOUNT TRANSFER CREDIT (USD)	Effective Date* 08/29/2023
Sending Account* Test account 1 Account 12345678	Payment Reference* One to Many Transfer	Cut-Off Time : 17:00:00
Control Totals* 2	2,000.00	Transaction Type Credit Multiple Account

▼ Filters

☐	Actions ⓘ	*Receiving Account	*Amount	Payment Currency	*Payment Reference	Status
▶	*	Select	0	US Dollar	One to Many Transfer	
☐	*			US Dollar	One to Many Transfer	

1. Select **Receiving Account** from dropdown.
2. Enter **Amount**.
3. **Save & Add Another** until all are keyed. After the last choose **Save & Close**.

Create Payment > One to Many Transfer ⓘ

Transaction 1 of 2

Payment Details

Receiving Account*
Select Account

Amount* 0.00

Payment Reference*
One to Many Transfer

Verify Transfer

1. Click **Verify**.

Payment Information

Payment Currency* US Dollar	Product ACCOUNT TRANSFER CREDIT (USD)	Effective Date* 08/29/2023
Sending Account* Test account 1 Account 12345678	Payment Reference* One to Many Transfer	Cut-Off Time : 17:00:00
Control Totals* 2 2,000.00		Transaction Type Credit Multiple Account

▼ Filters

[Add Row](#) [Add Accounts](#) [Use Transaction Wizard](#) [Save Records](#) [View 10](#)

[Quick Update](#) [Discard](#) [Approve](#) [Reject](#) [Approve Cancel](#) [Reverse](#)

<input type="checkbox"/>	Actions	*Receiving Account	*Amount	Payment Currency	*Payment Reference	Status
<input type="checkbox"/>	Select	Test account 2 Account 34567891	1,000.00	US Dollar	One to Many Transfer	Draft
<input type="checkbox"/>	Select	Test account 4 Account 987654321	1,000.00	US Dollar	One to Many Transfer	Draft

[First](#) [Previous](#) Page of 1 [Next](#) [Last](#) Displaying 1 - 2 of 2

[Back](#)

[Verify](#)

2. Verify **Account** and **Amounts** are correct, then **Submit**.
3. If there is an error select **Back** and repair.
4. **Enter Token** screen will pop up. Key the number that generates on the token.
5. **Status** in the **Payment Center** screen should say **Sent to Bank**.

Create Batch Payment > One to Many Transfer i

✔ 1. Select Payment
» ✔ 2. Payment Details
» 3. Verify Payment

Payment Information		
Payment Currency US Dollar	Product ACCOUNT TRANSFER CREDIT (USD)	
Sending Account : Test account 1 Account 12345678	Payment Reference One to Many Transfer	Effective Date 08/29/2023 Cut-Off Time 17:00:00
Payment Amount : Amount Entered 2,000.00 (2) Balance 0.00 (0)	<input checked="" type="checkbox"/> Fixed Amount Transfer	<input checked="" type="checkbox"/> Debit Single Account

▼ Filters

View 10 -

Actions	*Receiving Account	*Amount	Payment Currency	Payment Reference	Status	
Select ▼	Test account 2 Account 34567891	1,000.00	US Dollar	One to Many Transfer	Draft	
Select ▼	Test account 4 Account 987654321	1,000.00	US Dollar	One to Many Transfer	Draft	


◀ First
Previous
 Page 1 of 1 Next
Last ▶

Displaying 1 - 2 of 2

Back Close

Submit

6. Refresh screen until status says **Processed** or **Debit Failed**.
7. If the status is **Debit Failed**, view the record under **Actions**.
8. Click the **"I"** which is **Transactions Information** at the top of the screen.
9. This report will list why the transaction failed under the **Host Response**.



[Quick Links](#) | [Alerts](#) | September 16, 2023 11:37:36 CT | [SUMMERT](#) | [Logout](#)

Home
Accounts
Payments
Checks
Messages
Reports
Security
?

View Batch Payment > One to Many Transfer 🔍

Payment Information


Payment Currency US Dollar	Product ACCOUNT TRANSFER CREDIT (USD)	
Sending Account : Test account 1 Account 12345678	Payment Reference One to Many Transfer	Effective Date 08/29/2023
Payment Amount : Amount Entered 2,000.00 (2) Balance 0.00 (0)	✓ Fixed Amount Transfer	Cut-Off Time 17:00:00
		Transaction Type : Credit Multiple Account

▼ Filters

[View 10](#)

Reports

1. If you need to keep documentation on the transaction select the row by putting a **checkmark** in front. Then in the upper right-hand corner choose **Report**. This will generate a summary of the transactions to be printed or saved.
2. For a detailed report: View the record under **Actions**.
3. Top right-hand corner is a **PDF** to print the Report.
4. This will generate a report with the details and can be printed or saved.



[Quick Links](#) | 13 Alerts | August 30, 2023 14:52:52 CT | [SUMMERT](#) | [Logout](#)

Home
Accounts
Payments
Checks
Messages
Reports
Security
?

View Batch Payment > One to Many Transfer Report

Payment Information

Payment Currency US Dollar	Product ACCOUNT TRANSFER CREDIT (USD)	
Sending Account : Test account 1 Account 12345678	Payment Reference One to Many Transfer	Effective Date 08/29/2023
Payment Amount : Amount Entered 2,000.00 (2) Balance 0.00 (0)	<input checked="" type="checkbox"/> Fixed Amount Transfer	Cut-Off Time 17:00:00
		Transaction Type : Credit Multiple Account

Filters View 10

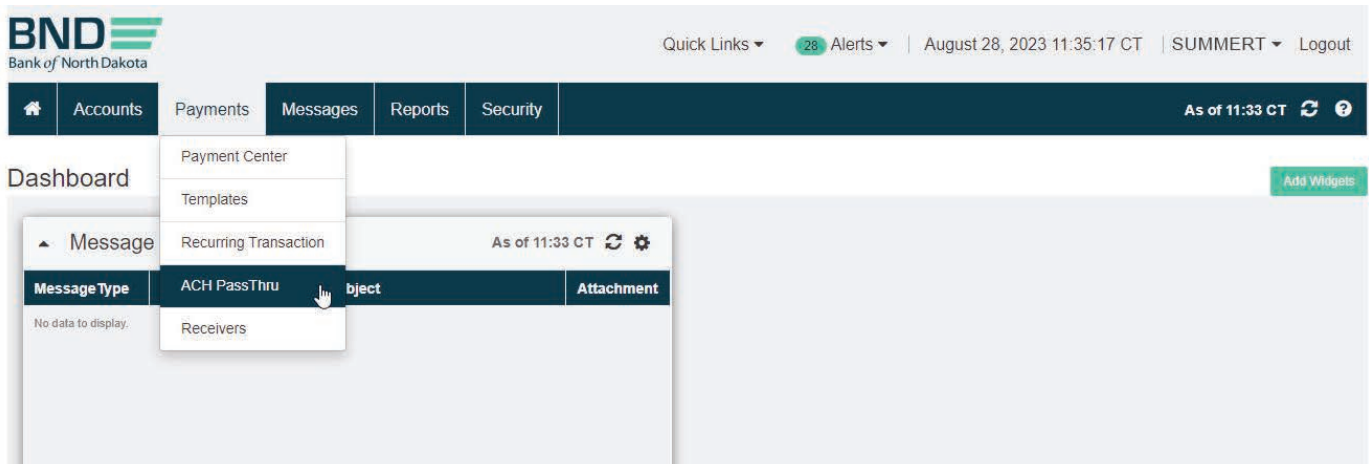
Quick Update
Discard
Approve
Reject
Approve Cancel
Reverse

	Actions	Receiving Account	Amount	Payment Currency	Payment Reference	Status
<input type="checkbox"/>	Select	Test account 2 Account 34567891	1,000.00	US Dollar	One to Many Transfer	Processed
<input type="checkbox"/>	Select	Test account 4 Account 987654321	1,000.00	US Dollar	One to Many Transfer	Processed

Automated Clearing House (ACH)

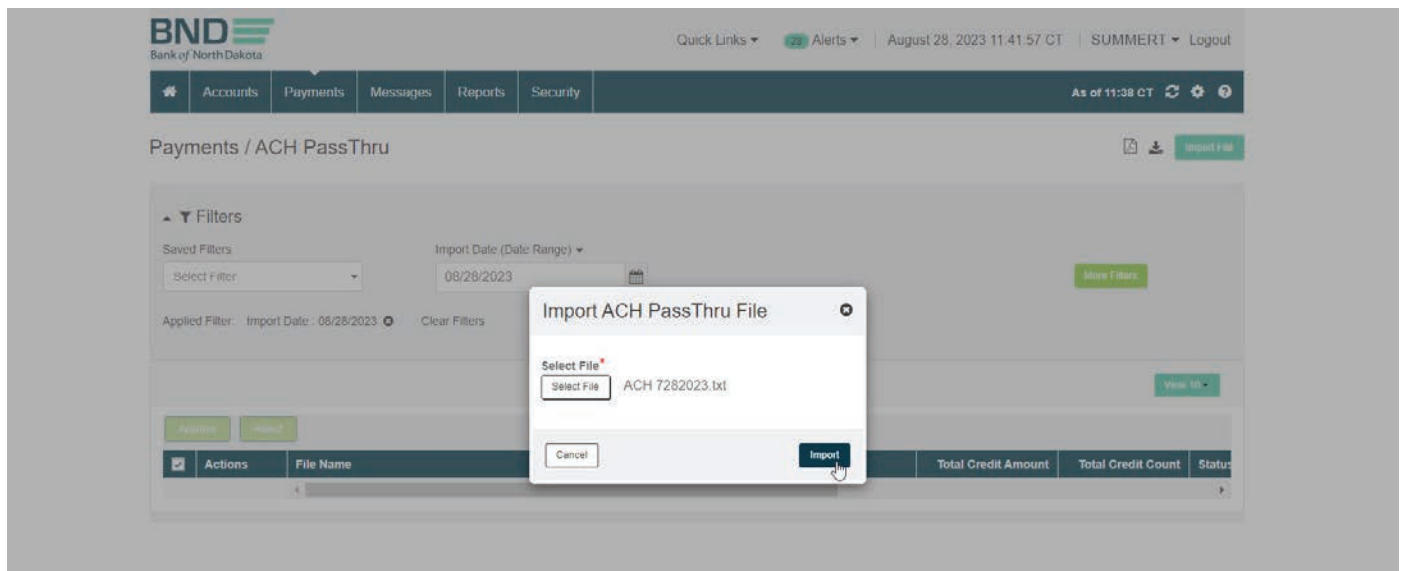
PassThru ACH

1. **Payments** tab.
2. **ACH PassThru.**



Import

1. Click **Import** file.
2. Select file from saved location (all files need to be saved as a .txt file; see File Extension Instructions).
3. **Import.**
4. **Enter Token** screen will pop up. Key the number that generates on the token.



Summary

1. **Status** will show **Approved** when sent to BND.

BND
Bank of North Dakota

Quick Links | 28 Alerts | August 28, 2023 11:52:38 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:51 CT

Payments / ACH PassThru Import File

Filters

Saved Filters: Select Filter | Import Date(Today): 08/28/2023 More Filters

Applied Filter: Import Date : 08/28/2023 Clear Filters

View 10

Approve Reject

<input type="checkbox"/>	Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
<input type="checkbox"/>	Selected	230802015H-ACH 8282023.txt	BND	08/28/2023 11:49:37	14847.23	1	Approved

Page 1 of 1 Displaying 1 - 1 of 1

- If the file has batches, they will list separately with the **Status** of **Approved**.
- The file will have a **Status** of **File Upload Successfully**.

BND
Bank of North Dakota

Quick Links ▾ 27 Alerts ▾ | August 31, 2023 12:17:45 CT | SUMMERT ▾ Logout

Accounts Payments Messages Reports As of 12:15 CT

Payments / ACH PassThru Import File

Filters

Saved Filters: Select Filter ▾ Import Date (Date Range) ▾: 08/31/2023 More Filters

Applied Filter: Import Date : 08/31/2023 Clear Filters

View 10

Approve Reject

Actions	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total
<input type="checkbox"/> Select ▾	230802015H-AC07313.txt	BND	08/31/2023 11:04:41	File Upload successfully		
<input type="checkbox"/> Select ▾	🔗 230802015H-AC07313_230801.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/> Select ▾	🔗 230802015H-AC07313_230802.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/> Select ▾	🔗 230802015H-AC07313_230901.txt	BND	08/31/2023 11:04:41	Approved		

Summary Report

1. If only one PassThru file has been submitted.
2. Select file by putting a checkmark in the box.
3. In the upper right-hand corner **Print** report. This can be printed or saved.
4. For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
5. For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.

BND Bank of North Dakota

Quick Links | 28 Alerts | August 28, 2023 11:59:21 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:57 CT

Payments / ACH PassThru

Import File | Report

Filters

Saved Filters: Select Filter | Import Date (Date Range): 08/28/2023 | More Filters

Applied Filter: Import Date : 08/28/2023 | Clear Filters

View 10

Approve | Reject

Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
<input type="checkbox"/> Select	230802015H-ACH 8282023.txt	BND	08/28/2023 11:49:37	14847.23	1	Approved

Page 1 of 1 | First | Previous | Next | Last | Displaying 1 - 1 of 1

Summary Report (Multiple Files)

1. To print a report to send to BND select **Choose Filter** then **More Filters**.
2. You can copy the file name from this screen. It will be needed for filtering.

Payments / ACH PassThru




  [Import File](#)

▲ ▼ Filters

Saved Filters: Import Date (Date Range) ▼: [More Filters](#)

Applied Filter: Import Date : 08/31/2023 [Clear Filters](#)

[Approve](#) [Reject](#) [View 10](#)

<input type="checkbox"/>	Actions	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total
<input type="checkbox"/>	Select	230802015H-AC07313.txt	BND	08/31/2023 11:04:41	File Upload successfully		
<input type="checkbox"/>	Select	 230802015H-AC07313_230801.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	Select	 230802015H-AC07313_230802.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	Select	 230802015H-AC07313_230901.txt	BND	08/31/2023 11:04:41	Approved		
<input type="checkbox"/>	Select	230802015H-10.txt	BND	08/31/2023 11:03:25	Approved		

Page 1 of 1 [First](#) [Previous](#) [Next](#) [Last](#) Displaying 1 - 5 of 5

3. Fill in **File Name** and **Import Date** then click **Search**.

Advanced Filter [✕](#)

Select:

Filter Criteria

File Name: Import Date (Date Range) ▼:

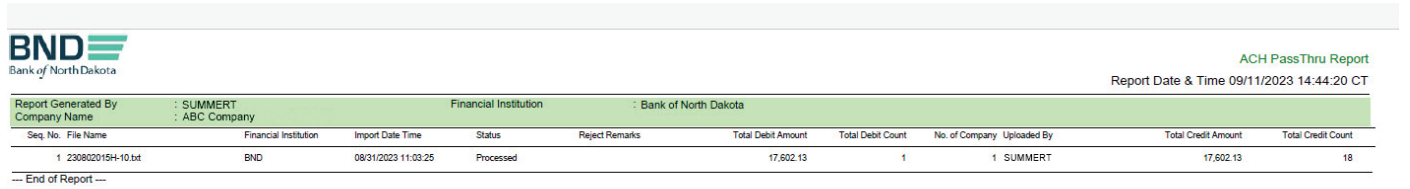
Total Dr Amount: Total Dr Count: No of Company:

Total Cr Amount: Total Cr Count: Status:

Filter Name: Save Filter

[Cancel](#) [Clear](#) [Search](#)

- This will bring up the ACH file. In the upper right-hand corner **Print** report.
- Print** or **Save** report.
- For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
- For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.



BND Bank of North Dakota

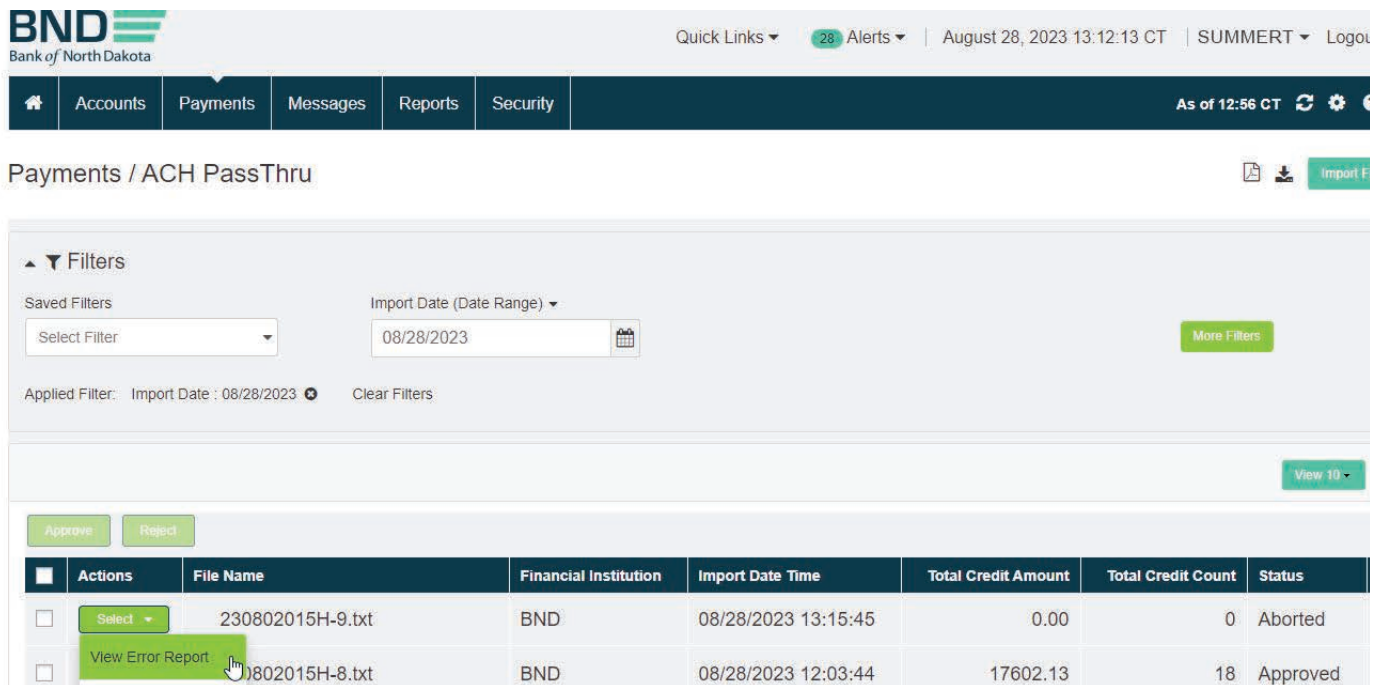
ACH PassThru Report
Report Date & Time 09/11/2023 14:44:20 CT

Seq. No.	File Name	Financial Institution	Import Date Time	Status	Reject Remarks	Total Debit Amount	Total Debit Count	No. of Company	Uploaded By	Total Credit Amount	Total Credit Count
1	230802015H-10.txt	BND	08/31/2023 11:03:25	Processed		17,602.13	1	1	SUMMERT	17,602.13	18

--- End of Report ---

File Error Report

- If file **Status** is **Aborted**, there is an error within the file.
- Under **Actions** choose **View Error Report**.



BND Bank of North Dakota

Quick Links ▾ 28 Alerts ▾ | August 28, 2023 13:12:13 CT | SUMMERT ▾ Logout

Accounts Payments Messages Reports Security As of 12:56 CT

Payments / ACH PassThru

Filters

Saved Filters: Select Filter

Import Date (Date Range): 08/28/2023

Applied Filter: Import Date : 08/28/2023 Clear Filters

View 10

Approve Reject

Actions	File Name	Financial Institution	Import Date Time	Total Credit Amount	Total Credit Count	Status
Select	230802015H-9.txt	BND	08/28/2023 13:15:45	0.00	0	Aborted
View Error Report	230802015H-8.txt	BND	08/28/2023 12:03:44	17602.13	18	Approved

- This will tell you what is wrong along with the row and position within the file.
- After the file is fixed it can be resubmitted.



ACH PassThru Reject Report
Report Date & Time 08/28/2023 13:23:43 CT

Bank of North Dakota
Applied Filters

Financial Institution	: Bank of North Dakota
File Name	: 230802015H-9.txt
Upload Date	: 08/28/2023

Record Number	Reject Reason
2009	Validation Failed for Field: ImmediateOriginName at position 64-86 in Record FileHeader at line number 1, Record Length is less than allowed limit : 86

---End of Report---

ACH Templates

- Payments** tab.
- Payment Center.**

The screenshot shows the BND online banking dashboard. At the top, there is a navigation bar with the BND logo, a home icon, and tabs for Accounts, Payments, Messages, Reports, and Security. The current time is 11:02 CT. A dropdown menu is open under the Payments tab, showing options for Payment Center, Templates, and Recurring Transaction. The Payment Center dropdown is further expanded to show ACH PassThru and Receivers. Below the navigation bar, there is a 'Message' widget with a table header for Message Type, Subject, and Attachment. The table currently shows 'No data to display.'

ACH Template (Create)

1. Select **Create Payment**.

The screenshot shows the Bank of North Dakota Payments / Payment Center interface. At the top, there is a navigation bar with the BND logo, "Quick Links", "54 Alerts", the date and time "September 10, 2023 11:08:01 CT", "SUMMERT", and "Logout". Below this is a dark blue navigation menu with "Accounts", "Payments", "Messages", "Reports", and "Security". The "Payments" menu item is active. On the right side of the navigation menu, it says "As of 11:07 CT" with refresh, settings, and help icons. The main content area is titled "Payments / Payment Center" and includes a "Create Payment" button. Below the title is a "Filters" section with "Saved Filters" (a dropdown menu), "Status" (a dropdown menu set to "All Selected"), and "Entry Date (Today)" (a date picker set to "09/10/2023"). There is a "More Filters" button. Below the filters, it says "Applied Filter: Entry Date : 09/10/2023" and a "Clear Filters" button. There are several filter buttons: "All", "Draft and Repair", "Pending Approval a...", "Payments at Bank", "History", and "Failed". A "View 10" button is also present. Below the filter buttons are "Discard", "Approve", "Reject", and "Reverse" buttons. At the bottom, there is a table header with columns: "Actions", "Batch Reference", "Sending Account", "Receiver Name", "Credit Amount", "Debit Amount", "Count", "Status", "Payment Type", and "P".

2. Click **Template** under **"Create Payment Using"**.

3. Highlight **ACH** under **Payment Type**.

4. Choose type under **Payment Package**.

5. Choose **Template** name.

6. Click **Next**.

The screenshot shows the "Create Payment" form in the Bank of North Dakota system. At the top, there is a navigation bar with the BND logo, "Quick Links", "54 Alerts", the date and time "September 10, 2023 11:10:08 CT", "SUMMERT", and "Logout". Below this is a dark blue navigation menu with "Accounts", "Payments", "Messages", "Reports", and "Security". The "Payments" menu item is active. The main content area is titled "Create Payment" and includes a "Cancel" button and a "Next" button. Below the title is a "Create Payment Using" section with four radio buttons: "Template" (selected), "One Time Payment", "Receiver", and "Multiple Wire Template". Below this are three columns of selection options, each with a "Clear" button and a right-pointing arrow. The first column is "Payment Type" with options: "ACH", "Account Transfer", "ACH" (highlighted), and "Wire". The second column is "Payment Package" with options: "Consumer Credit or Debit Addenda" (highlighted), "Consumer Credit or Debit Addenda", and "Corporate Credit or Debit Addenda". The third column is "Template" with options: "1ST", "10TH", "15TH", "1ST" (highlighted), "20TH", "25TH", and "5TH".

- Choose **Effective Date** (BND can no longer change this once submitted).
- Continue to modify transactions using the next steps.

Payment Information

Product
PPD PLUS CREDIT OR DEBIT (USD)

Sending Account*
ABC Company 123456

Company ID*
6352417485 ABC Company

Company Entry Description*
Consumer Credit or D

Company Discretionary Data
20 Chars Max

Disc Data
2 Chars Max

Effective Date*
09/11/2023

Cut-Off Time : 16:00:00

Company Descriptive Date
6 Chars Max

Transaction Type
 Credit Transaction Debit Transaction
 Recurring Transaction

Control Totals
 5 2,700.00

▼ Filters

Add Row Add Receivers Use Transaction Wizard Save Records View 10

Quick Update Discard Approve Verify Reject Cancel Approve Cancel Reverse

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Ac
---------	-----------------	----------------------------------	------------------	--------	---------------	-------------------	----

ACH Template (Modify)

- Under **Actions** select **Edit Record** for the **Offset** and change to .00. This will calculate the control total for the file to ensure the file balances with your totals. That amount can be keyed in the **Offset** after you have keyed all your credits or debits. The **Final Control Total** will show both credits and debits added together.

▼ Filters

Add Row Add Receivers Use Transaction Wizard Save Records View 10

Quick Update Discard Approve Verify Reject Cancel Approve Cancel Reverse

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Ac
Select	OFFSET FOR PAYROLL	OFFSET	Debit	1,350.00		2587416974444	C
Edit Record	THONY TESTER	TESTER	Credit	400.00		124587412399	C
View Record	E JONES	JONES	Credit	500.00		98563214777	C
Discard	MARY SMITH	MSMITH	Credit	300.00		785412369777	C
Select	MARK GREEN	MGREEN	Credit	150.00		82547931445599	C

Page 1 of 1 Displaying 1 - 5 of 5

ACH Template (Add a Row)

1. Choose **Use Transaction Wizard**, this will pop up a screen where you can add all the information needed for required fields (*).
2. Either **Save & Add Another** or **Save & Close** if done.
3. After template is complete, click **Verify**.

▲ Payment Details

Individual Name*

Add Receiver to Directory

Individual Identification Number
Email

Receiver Code

Receiving Account* **Currency** **Account Type***

Transaction Type :
 Credit Debit

Hold Zero Dollar

Identifier Type*
FED ABA

Identifier*

Amount*

▲ Addenda

Payment Related Info

ACH Template (Submit)

1. Verify everything is keyed correctly.
2. Click **Submit**.
3. **Enter Token** screen will pop up. Key the number that generates on the token.

Filters

View 10

Actions	Individual Name	Individual Identification Number	Transaction Type	Amount	Receiver Code	Receiving Account	Account
Select	OFFSET FOR PAYROLL	OFFSET	Debit	1,350.00		2587416974444	Check
Select	TESTER	TESTER	Credit	400.00		124587412399	Check
Select	JONES	JONES	Credit	500.00		98563214777	Check
Select	MARY SMITH	MSMITH	Credit	300.00		785412369777	Check
Select	GREEN	MGREEN	Credit	150.00		82547931445599	Check

Page 1 of 1

Displaying 1 - 5 of 5

Back Close Submit

4. If no verification is needed, the **Status** will say **Sent To Bank**.
5. A second approver will need to verify if it says **Pending Approval**.

BND Bank of North Dakota

Quick Links Alerts September 10, 2023 11:46:09 CT SUMMERT Logout

Accounts Payments Messages Reports Security As of 11:46 CT

Payments / Payment Center Create Payment

Filters Entry Date : 09/10/2023

All Draft and Repair Pending Approval a... Payments at Bank History Failed View 10

Discard Approve Reject Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Consumer Cre...	123456		\$ 1,350.00	\$ 1,350.00	5	Sent To Bank	ACH

Page 1 of 1

Displaying 1 - 1 of 1

ACH Template (Verify)

1. **Payments.**
2. **Payment Center.**
3. Choose **View Record** under **Actions** for the file being approved.
4. Verify everything is keyed correctly.
5. **Approve** if every this is correct or **Reject** if incorrect.
6. A popup will display to confirm, click **Continue.**
7. **Enter Token** screen will pop up. Key the number that generates on the token.
8. The **Status** will change to **Sent To Bank.**

BND
Bank of North Dakota

Quick Links | 2 Alerts | September 11, 2023 10:45:23 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 10:44 CT

Payments / Payment Center Create Payment

Filters: Entry Date : 08/12/2023 - 09/11/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Ac	Receiver	Credit Amount	Debit Amount	Count	Status	Payment Type	Payment Pack
<input type="checkbox"/> Select	PAYROLL	1364...	S ...	\$ 0.00	\$ 48,600.00	1	Pending My Approval	ACH	Corporate C
<input type="checkbox"/> Modify Record	DLL	1364...		\$ 48,600.00	\$ 0.00	18	Pending My Approval	ACH	Consumer C

Navigation: First, Previous, Page 1 of 1, Next, Last

Displaying 1 - 2 of 2

Last login time: September 11 2023 10:35 CT | ©2022 Finastra. All rights reserved.

ACH Template (Transmittal)

1. Put a **check** in front of the ACH file(s) you submitted.
2. In the upper right-hand corner **Print** report. This can be printed or saved.

Payments / Payment Center

Filters: Status: All Selected, Entry Date (Today): 09/10/2023

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Consumer Cre...	1010358		\$ 1,350.00	\$ 1,350.00	5	Sent To Bank	ACH

Page 1 of 1

3. For financial institutions, print the **File Summary Report** after the file has been submitted successfully. Sign, Date and Fax to 701.328.5632 or email **bndelectronic@nd.gov**.
4. For accounting firms or individuals submitting files, print the **File Summary Report** after the file has been submitted successfully and fax or email to the client's bank.

Generated By		Financial Institution							
SUMMERT		Bank of North Dakota							
Company Name		ABC Company							
Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	Payment Package	Effective Date
1	Consumer Credit or D	123456	\$ 1,350.00	\$ 1,350.00	5	Sent To Bank	ACH	Consumer Credit or Debit Addenda	09/11/2023

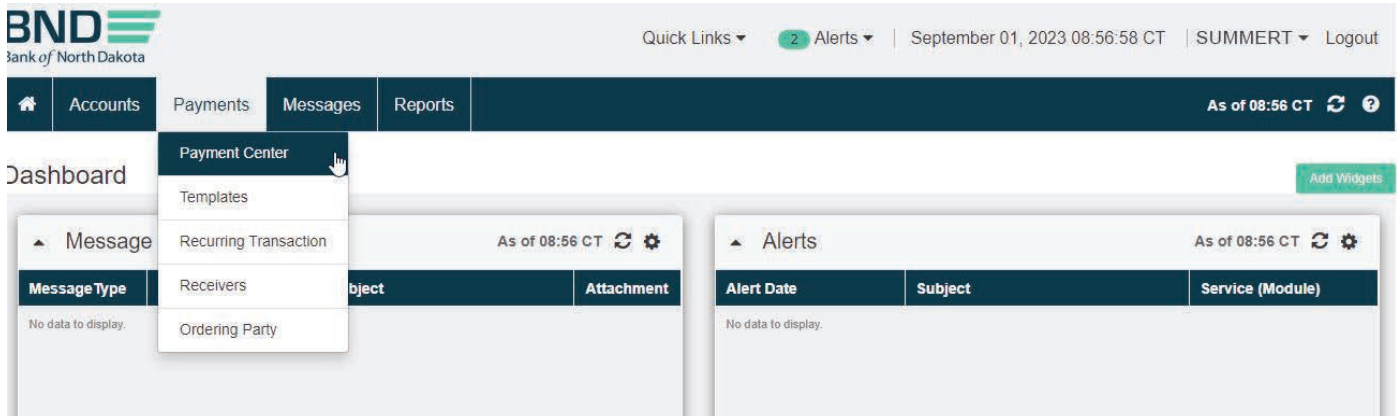
of Report ---

Wire Transfers

(Cutoff for Wire Transfers is 4:00 p.m. CT)

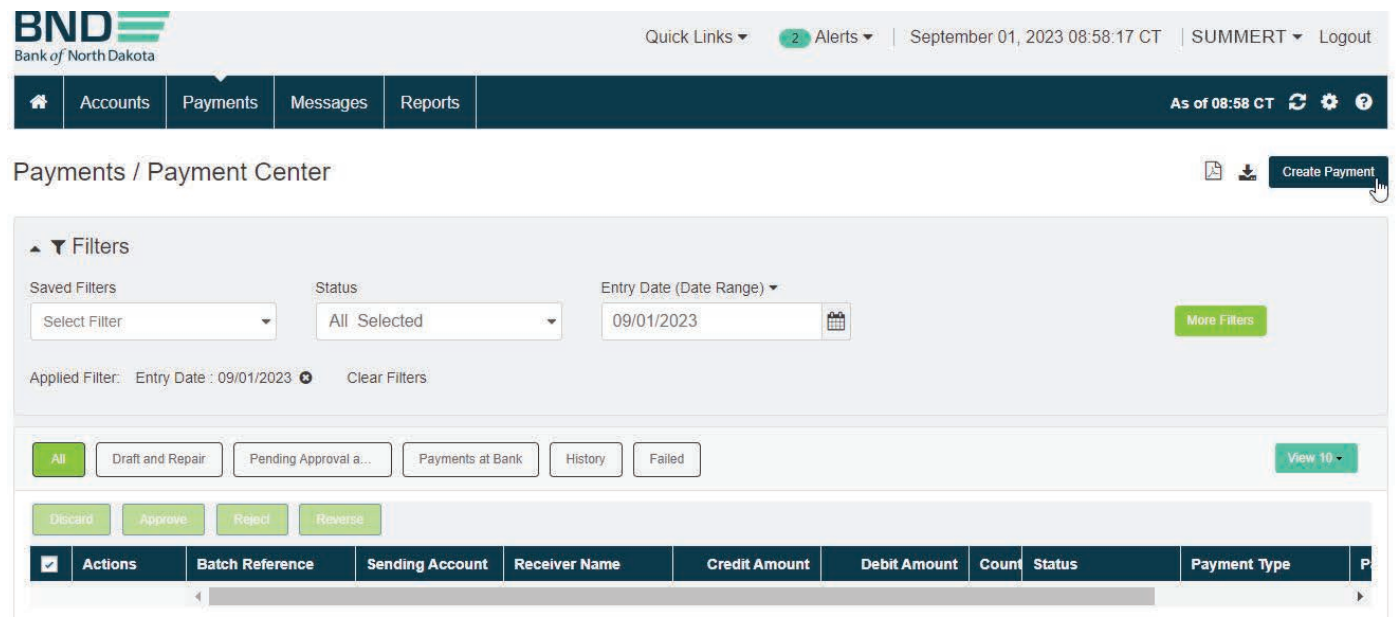
Fed Wire Using Template

1. **Payments** tab.
2. **Payment Center.**




Wires Template (Create)

1. Select **Create Payment.**



2. Click **Template** under **“Create Payment Using”**.
3. Highlight Wire under **Payment Type**.
4. Choose **Template**.
5. **Next**.



[Quick Links](#) | 2 [Alerts](#) | September 01, 2023 09:01:10 CT | [SUMMERT](#) | [Logout](#)

[Home](#)
[Accounts](#)
[Payments](#)
[Messages](#)
[Reports](#)
?

Create Payment 1. Select Payment » 2. Payment Details 3. Verify Payment

[Cancel](#)
Next

Create Payment Using

Template
 One Time Payment
 Receiver
 Multiple Wire Template

Payment Type Clear

Wire

ACH

Wire

>

Payment Package Clear

Type to Filter

Domestic Wire

>

Template Clear

132135000001

132135000001

132211500000

132211600000

138003300000

32052200

32070700


Wires Template (Set up)

Any wire done on a template will populate an error message stating Amount should be greater than .00 (V09)**

1. Fill in the dollar **Amount**.

Error:
Amount should be greater than 0. (V09)

Payer Information

Payment Currency US Dollar	Bank Product* FEDWIRE (USD)	Transaction Type Credit
Sending Account* 123456		<input type="checkbox"/> Recurring Transaction
Payment Description* Domestic Wire	Effective Date* 09/01/2023 	
Cut-Off Time : 16:05:00		

▲ Payment Details

Receiver Name* James Doe	Email	<input type="checkbox"/> Add Receiver to Directory
Receiving Account* 123589774	Currency* USD	Receiver Code
		Charge To

2. If the template is Semi-Repetitive you can add information in the **Remittance Info 1, 2, 3, and 4.**
3. Click **Verify.**

Remittance Info	Regulatory Information
Remittance Info 1 <input type="text"/>	Swift Regulatory Reporting 1 <input type="text"/>
Remittance Info 2 <input type="text" value="Remittance Info 2"/>	Swift Regulatory Reporting 2 <input type="text"/>
Remittance Info 3 <input type="text" value="Remittance Info 3"/>	Swift Regulatory Reporting 3 <input type="text"/>
Remittance Info 4 <input type="text" value="Remittance Info 4"/>	
Swift Information	
<input type="text" value="Select"/> Swift Information 1	<input type="text" value="Select"/> Swift Information 2
<input type="text" value="Select"/> Swift Information 3	<input type="text" value="Select"/> Swift Information 4
<input type="text" value="Select"/> Swift Information 5	<input type="text" value="Select"/> Swift Information 6
Swift Instruction	
<input type="text" value="Select"/> Swift Instruction 1	<input type="text" value="Select"/> Swift Instruction 2
<input type="text" value="Select"/> Swift Instruction 3	<input type="text" value="Select"/> Swift Instruction 4

- This will bring up the wire details to verify before submitting.
- Click **Submit** if everything is correct or **Back** if something needs to be corrected.
- Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

<p>Receiver Name James Doe</p> <p>Receiver Code 123589774 <i>(Checking Account ,USD)</i></p> <p>▼ Beneficiary Bank Details</p>	<p>Receiver Email ID Identifier 091400486 <i>(FED ABA)</i></p> <p>Bank Branch Name FIRST DAKOTA NATIONAL BANK</p>	<p>Charge To OUR</p>
<p>Amount Transaction : 150.00</p>		

▲ Additional Information

<p>Ordering Party Name Mary Doe</p> <p>▼ Contact Information</p>	<p>Email</p>
<p>Remittance Info REF</p> <p>Swift Information</p>	<p>Regulatory Information</p>

Wires Template (Verify)

- The verifiers will receive an email that there is a wire to be verified.

TEST Alert: Payment Pending Approval - Reference - Domestic Wire



testbndelectronic@messages.nd.gov

To ● Tester One

We removed extra line breaks from this message.

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

As per the subject line, please refer to details of the alert as below:

Total Payments - 1
 Amount - 150.00
 Payment Package - Domestic Wire
 Currency - USD
 Date - 09/01/2023
 Reference - Domestic Wire
 Payment Type - Wire
 Product - FEDWIRE
 Sending Account - XXXXXX9000

*** This is an automatically generated message. Please do not reply directly to this message *** © Bank Of North Dakota. All rights reserved.

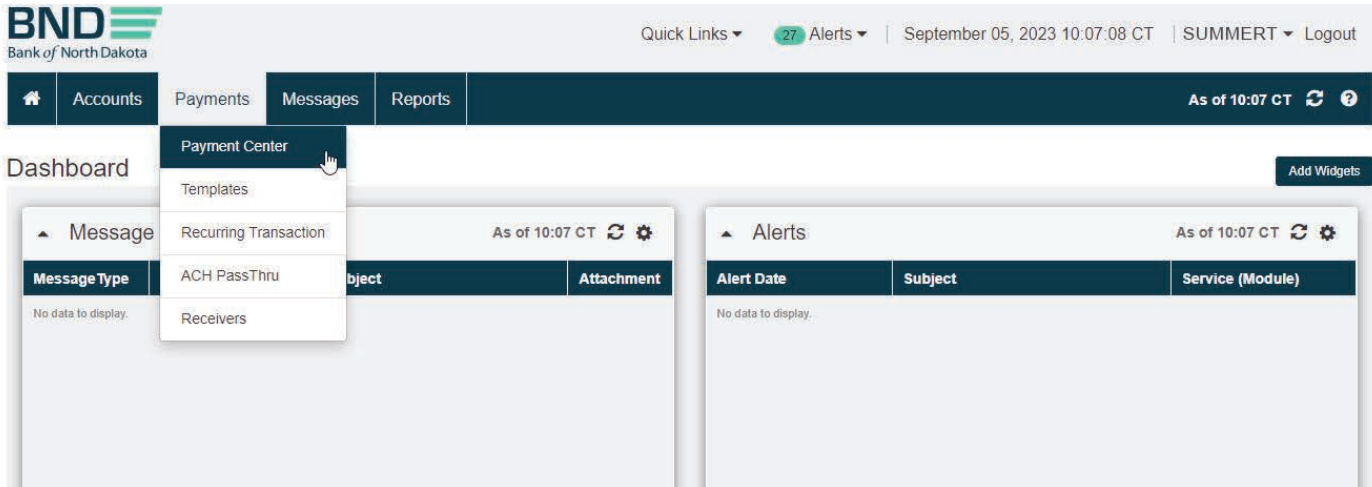
2. The wire to be approved will be under **Payment>Payment Center**.
3. Select Actions (**Modify Record, Approve, Reject**, etc..).
4. To approve, an **Approval Confirmation** popup will come up, click **Approve** again.
5. **Enter Token** screen will pop up. Key the number that generates on the token.
6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out, the **Status** will change to **Processed**.

The screenshot shows the BND Bank of North Dakota interface. At the top, there's a navigation bar with 'Accounts', 'Payments', 'Messages', and 'Reports'. The 'Payments' section is active. Below this, there's a 'Payments / Payment Center' header with a 'Create Payment' button. A filter section shows 'Entry Date : 09/01/2023'. Below the filters, there are buttons for 'All', 'Draft and Repair', 'Pending Approval a...', 'Payments at Bank', 'History', and 'Failed'. A table lists payment records. The first record is a 'Domestic Wire' with a credit amount of \$150.00 and a status of 'Pending My App...'. An 'Approve' button is visible above the table, and a dropdown menu is open over the first record, showing options: 'Modify Record', 'View Record', 'View History', 'Copy To Template', and 'Copy Record'. At the bottom, there's a footer with 'Last login time August 22 2023 10:14 CT' and '©2022 Finastra. All rights reserved.'

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
<input type="checkbox"/> <ul style="list-style-type: none"> Select Modify Record View Record View History Copy To Template Copy Record 	Domestic Wire	123456	James Doe	\$ 150.00	\$ 0.00	1	Pending My App...	Wire

One-Time Wire: One Receiving Bank

- 1. **Payments** tab.
- 2. **Payment Center**.



One-Time Payment (Create)

1. Select **Create Payment**.

Payments / Payment Center

Filters Entry Date : 09/05/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	P
---------	-----------------	-----------------	---------------	---------------	--------------	-------	--------	--------------	---

2. Highlight **Payment Type > Wire**.
3. Highlight **Payment Package > Domestic Wire**.
4. Click **Next**.

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Buttons: Cancel, Next

Create Payment Using

Template One Time Payment Receiver Multiple Wire Template

Payment Type: Wire

Payment Package: Domestic Wire

Buttons: Cancel, Next

One-Time Payment (Set up)

1. Select **Bank Product > Fedwire**.
2. Select **Sending Account**.
3. Key in **Receiver Name**.
4. Key in **Receiving Account**.
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** - key in ABA number of receiving bank. This will populate the **Bank Branch Name**.

Home Accounts Payments Messages Reports ?

Create Single Payment > Domestic Wire ⓘ ✓ 1. Select Payment > 2. Payment Details >> 3. Verify Payment

Payer Information

Payment Currency US Dollar	Bank Product* FEDWIRE (USD)	Transaction Type Credit
Sending Account* Test account 123456		<input type="checkbox"/> Recurring Transaction
Payment Description* Domestic Wire	Effective Date* 09/05/2023	
	Cut-Off Time : 16:05:00	

Payment Details

Receiver Name* JAMES GREENFIELD	Email	<input type="checkbox"/> Add Receiver to Directory
Receiving Account* 1258974411233448	Currency* USD	Receiver Code
Identifier Type* FED ABA	Identifier* 096016972	Charge To OUR
Bank Branch Name AGRIBANK,FCB		

Identifier Type dropdown menu:

- Select
- BIC
- FED ABA

FED ABA

7. Click on **Beneficiary Bank Details**. The screen will expand to key in the BNF address.

The screenshot shows a 'Payment Details' form with the following fields and values:

- Receiver Name***: JAMES GREENFIELD
- Email**: (empty)
- Receiver Code**: (empty)
- Receiving Account***: 1258974411233448
- Currency***: USD
- Charge To**: OUR
- Identifier Type***: FED ABA
- Identifier***: 096016972
- Bank Branch Name**: AGRIBANK,FCB

The **Beneficiary Bank Details** section is expanded, showing an **Amount*** field with the value 0.00. There is a checkbox for 'Add Receiver to Directory' which is unchecked.

8. Key Beneficiaries address in **Address Line 1, 2 and 3**, if needed.

9. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

The screenshot shows the 'Beneficiary Bank Details' form with the following fields and values:

- Receiver Contact Details**
 - Address Line 1**: 123 56TH AVE SOUTH
 - Address Line 2**: BISMARCK ND 58503
 - Address Line 3**: (empty)
 - Mobile No.**: (empty)
- Receiver Bank Address**
 - Address Line 1**: (empty)
 - Address Line 2**: (empty)
 - Address Line 3**: SAINT PAUL, MN, US,

10. Key in **Amount**.

11. Click on **Additional Details** to expand the screen.

The screenshot shows the 'Beneficiary Bank Details' form with the following fields and values:

- Amount***: 110.00

The **Additional Details** section is expanded, showing a **Back** button and a **Verify** button.

12. Key in **Ordering Party Name**.
13. Key in **Order Party ID** (originators account number)
14. Key in **State**.
15. Key in **City**.
16. Key in **Zip Code**.
17. Key in street **Address**.
18. If there is Further Credit or a Reference, you can key that into **Remittance Info 1, 2, 3, and 4**.

▲ Additional Details

Ordering Party Name <input type="checkbox"/> Add Ordering Party to Directory	
<input style="width: 100%;" type="text" value="MARY GREENFIELD"/>	
Ordering Party ID	Email
<input style="width: 100%;" type="text" value="98765432"/>	<input style="width: 100%;" type="text"/>
Country	State
<input style="width: 100%;" type="text" value="Enter Keyword or %"/>	<input style="width: 100%;" type="text" value="ND"/>
City	Zip Code
<input style="width: 100%;" type="text" value="BISMARCK"/>	<input style="width: 100%;" type="text" value="58503"/>

▼ Contact Information

Address	Mobile No.
<input style="width: 100%;" type="text" value="987 45TH STREET WEST"/>	<input style="width: 100%;" type="text"/>
Fax No.	IVR Code
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Tag 50a information Line 1	Tag 50a information Line 2
<input style="width: 100%;" type="text" value="MARY GREENFIELD"/>	<input style="width: 100%;" type="text" value="987 45TH STREET WEST"/>
Tag 50a information Line 3	Tag 50a information Line 4
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text" value="NDBISMARCK58503"/>

Remittance Info	Regulatory Information
Remittance Info 1	Swift Regulatory Reporting 1
<input style="width: 100%;" type="text" value="FFC: OR REF: KEY IN THIS BOX"/>	<input style="width: 100%;" type="text" value="Regulatory Information 1"/>
Remittance Info 2	Swift Regulatory Reporting 2

19. Click **Verify**.

Remittance Info 2 Remittance Info 2	Swift Regulatory Reporting 2 Regulatory Information 2
Remittance Info 3 Remittance Info 3	Swift Regulatory Reporting 3 Regulatory Information 3
Remittance Info 4 Remittance Info 4	
Swift Information	
Select Swift Information 1	Select Swift Information 2
Select Swift Information 3	Select Swift Information 4
Select Swift Information 5	Select Swift Information 6
Swift Instruction	
Select Swift Instruction 1	Select Swift Instruction 2
Select Swift Instruction 3	Select Swift Instruction 4
Select Swift Instruction 5	Select Swift Instruction 6

[Back](#) [Verify](#)

20. Click **Submit** if everything is correct or **Back** if something needs to be corrected.
21. **Enter Token** screen will pop up. Key the number that generates on the token.

Transaction Type : Credit	
Payment Description Domestic Wire	Effective Date 09/05/2023
	Cut-Off Time 16:05:00

▲ Payment Details

Receiver Name JAMES GREENFIELD	Receiver Email ID Identifier 096016972 (FED ABA)	Charge To OUR
Receiver Code	Bank Branch Name AGRIBANK,FCB	
Receiving Account 1258974411233448 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
Amount Transaction : 110.00		

▲ Additional Information

Remittance Info FFC: OR REF: KEY IN THIS BOX	Regulatory Information
Swift Information	
Swift Instruction	

Back Close

Submit

22. The verifiers will receive an email that there is a wire to be verified.
23. In the **Payment Center** the wire will have a **Status** of **Pending Approval**.

The screenshot shows the BND Bank of North Dakota Payment Center interface. At the top, there is a navigation bar with 'Accounts', 'Payments', 'Messages', and 'Reports'. The main content area is titled 'Payments / Payment Center' and includes a 'Create Payment' button. Below this, there are filter options for 'Entry Date : 09/05/2023' and a list of filter buttons: 'All', 'Draft and Repair', 'Pending Approval a...', 'Payments at Bank', 'History', and 'Failed'. A secondary row of buttons includes 'Discard', 'Approve', 'Reject', and 'Reverse'. The main table displays one record:

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES GREE...	\$ 110.00	\$ 0.00	1	Pending Approval	Wire

At the bottom of the table, there are navigation buttons: 'First', 'Previous', 'Page 1 of 1', 'Next', and 'Last'. A status indicator at the bottom right says 'Displaying 1 - 1 of 1'.

One-Time Payment (Verify)

1. The wire to be approved will be under **Payment > Payment Center**.
2. Select **Actions > View Record**.

This screenshot shows the same BND Bank of North Dakota Payment Center interface, but with the 'View Record' option selected in the 'Actions' column of the table. The status of the wire is now 'Pending My Approval'. The 'View Record' menu is open, showing options: 'Modify Record', 'View Record', 'View History', 'Copy To Template', 'Copy Record', 'Discard', 'Reject', and 'Approve'. The 'View Record' option is highlighted with a mouse cursor. The rest of the interface, including the navigation bar and filter options, remains the same. At the bottom, there is a footer with 'Last login time September 1 2023 10:34 CT' and '©2022 Finastra. All rights reserved.'

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A **Confirmation Popup** will display asking to choose to **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

Transaction Type : Credit	
Payment Description Domestic Wire	Effective Date 09/05/2023 Cut-Off Time 16:05:00

▲ Payment Details

Receiver Name JAMES GREENFIELD	Receiver Email ID Identifier 096016972 (FED ABA)	Charge To OUR
Receiver Code	Bank Branch Name AGRIBANK,FCB	
Receiving Account 1258974411233448 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
Amount Transaction : 110.00		

▲ Additional Information

Remittance Info FFC: OR REF: KEY IN THIS BOX	Regulatory Information
Swift Information	
Swift Instruction	

Back

Approve

Reject

- The **Status** will say **Sent To Bank** after it is verified.
- Once BND sends the wire out, the **Status** will change to **Processed**.

BND
Bank of North Dakota

Quick Links | 50 Alerts | September 05, 2023 10:55:09 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 10:54 CT

Payments / Payment Center Create Payment

Filters Entry Date : 09/05/2023

View 10

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
<input type="checkbox"/> Select	Domestic Wire	123456	JAMES GREE...	\$ 110.00	\$ 0.00	1	Sent To Bank	Wire

Page 1 of 1 First Previous Next Last Displaying 1 - 1 of 1

One-Time Wire: Two Banks

- Payments** tab.
- Payment Center.**

BND
Bank of North Dakota

Quick Links | 50 Alerts | September 05, 2023 11:02:20 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:02 CT

Dashboard Add Widgets

Payment Center (selected)

- Templates
- Recurring Transaction
- ACH PassThru (highlighted)
- Receivers

Message As of 11:02 CT

Message Type	Subject	Attachment
No data to display.		

One-Time Payment (Create)

1. Select **Create Payment**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:03:32 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:03 CT

Payments / Payment Center | Create Payment

Filters: Saved Filters (Select Filter), Status (All Selected), Entry Date (Date Range) (09/05/2023) | More Filters

Applied Filter: Entry Date: 09/05/2023 | Clear Filters

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed | View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
							Failed	

2. Highlight **Payment Type > Wire**.

3. Highlight **Payment Package > Domestic Wire**.

4. Click **Next**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:04:24 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security

Create Payment | 1. Select Payment >> 2. Payment Details 3. Verify Payment

Buttons: Cancel | Next

Create Payment Using: Template One Time Payment Receiver Multiple Wire Template

Payment Type: Wire | Clear

Payment Package: Domestic Wire | Clear

Buttons: Cancel | Next

One-Time Payment (Set up)

1. Select **Bank Product > Fedwire**.
2. Select **Sending Account**.
3. Key in **Receiver Name**.
4. Key in **Receiving Account**.
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** key in ABA number of receiving bank (this will be the bank's ABA that the wire is going to first). This will populate the **Bank Branch Name**.

The screenshot shows the 'Create Single Payment > Domestic Wire' interface. The top navigation bar includes 'Accounts', 'Payments', 'Messages', 'Reports', and 'Security'. The breadcrumb trail is 'Create Single Payment > Domestic Wire'. The current step is '2. Payment Details', with '1. Select Payment' and '3. Verify Payment' as previous and next steps respectively.

Payer Information

- Payment Currency: US Dollar
- Bank Product*: FEDWIRE (USD)
- Transaction Type: Credit
- Recurring Transaction:
- Sending Account*: Test account 123456
- Payment Description*: Domestic Wire
- Effective Date*: 09/05/2023
- Cut-Off Time: 16:05:00

Payment Details

- Receiver Name*: James Doe
- Email: [Empty]
- Add Receiver to Directory:
- Receiving Account*: 123589774
- Currency*: USD
- Receiver Code: [Empty]
- Identifier Type*: FED ABA (dropdown menu is open showing 'Select' and 'BIC' options)
- Identifier*: 987654321
- Bank Branch Name: [Empty]
- Charge To: OUR

7. Click on **Beneficiary Bank Details**, the screen will expand to key in the BNF Bank and the BNF address.

The screenshot shows the 'Payment Details' form with the 'Beneficiary Bank Details' section expanded. The form fields are as follows:

- Receiver Name*: JAMES WHITEFIELD
- Email: [Empty]
- Add Receiver to Directory:
- Receiving Account*: 139787123789
- Currency*: USD
- Receiver Code: [Empty]
- Identifier Type*: FED ABA
- Identifier*: 096016972
- Bank Branch Name: AGRIBANK,FCB
- Charge To: OUR
- Amount*: 0.00

A blue link labeled 'Beneficiary Bank Details' is visible below the Identifier field.

8. Key Beneficiaries address in **Address Line 1, 2 and 3** if needed.
9. Under **Receiver's Correspondent**, use the **Identifier Type** dropdown and choose **Pay by Fedwire**.
10. Key in **ABA** under **ID**, this will populate the **Bank Branch Name** (this will be the bank the beneficiary holds an account with).
11. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

Beneficiary Bank Details

Receiver Contact Details

Address Line 1	657 171st AVE SOUTH	Address Line 2	BISMARCK ND 58503
Address Line 3		Mobile No.	

Receiver Bank Address

Address Line 1		Address Line 2	
Address Line 3	SAINT PAUL, MN, US,		

Receiver's Correspondent

Identifier Type	ID	Bank Branch Name	
Pay by Fedwire	125109035	AGWEST FARM CREDIT, FLCA	
Spanish Domestic Interba...		Address Line 2	
Pay by Fedwire			
HEBIC (Hellenic Bank Id			
Bank Code of Hong Kong			
Irish National Clearing Co...			
Indian Financial System ...	Enter Keyword or %	Bank Branch Name	

12. Enter dollar **Amount**.
13. Click on **Additional Details** if the **Ordering Party** information doesn't show.
14. Key in **Ordering Party Name**.
15. Key in **Order Party ID** (originators account number)
16. Key in **State**.
17. Key in **City**.
18. Key in **Zip Code**.
19. Key in street **Address**.
20. If there is Further Credit or a Reference you can key that into **Remittance Info 1, 2, 3** and **4**.

▲ Additional Details

Ordering Party Name

Ordering Party ID

Country

City

▼ Contact Information

Address

Fax No.

Tag 50a information Line 1

Tag 50a information Line 3

Add Ordering Party to Directory

Email

State

Zip Code

Mobile No.

Telephone No.

IVR Code

Tag 50a information Line 2

Tag 50a information Line 4

Remittance info

Remittance Info 1

Regulatory information

Swift Regulatory Reporting 1

21. Click **Verify**.

FFC: OR REF: KEY IN THIS BOX		Regulatory Information 1	
Remittance Info 2 Remittance Info 2		Swift Regulatory Reporting 2 Regulatory Information 2	
Remittance Info 3 Remittance Info 3		Swift Regulatory Reporting 3 Regulatory Information 3	
Remittance Info 4 Remittance Info 4			
Swift Information			
Select	Swift Information 1	Select	Swift Information 2
Select	Swift Information 3	Select	Swift Information 4
Select	Swift Information 5	Select	Swift Information 6
Swift Instruction			
Select	Swift Instruction 1	Select	Swift Instruction 2
Select	Swift Instruction 3	Select	Swift Instruction 4
Select	Swift Instruction 5	Select	Swift Instruction 6

Back Verify

22. Click **Submit** if everything is correct or **Back** if something needs to be corrected.

23. **Enter Token** screen will pop up. Key the number that generates on the token.

SAINT PAUL, MN, US,
Receiver's Correspondent

Identifier Type Pay by Fedwire	ID 125109035
Bank Branch Name AGWEST FARM CREDIT, FLCA	Address Line 1 Address Line 2
Address Line 3 SPOKANE, WA, US,	

Intermediary Bank

Identifier Type	ID
Bank Branch Name :	Address Line 1
Address Line 2	Address Line 3

Amount
Transaction : 130.00

▲ Additional Information

Remittance Info FFC: OR REF: KEY IN THIS BOX Swift Information Swift Instruction	Regulatory Information
--	-------------------------------

24. The verifiers will receive an email that there is a wire to be verified.
25. In the **Payment Center** the wire will have a **Status** of **Pending Approval**.

Bank of North Dakota | Quick Links | 50 Alerts | September 05, 2023 11:24:06 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | Security | As of 11:23 CT

Payments / Payment Center

Filters: Entry Date : 09/05/2023

Buttons: All, Draft and Repair, Pending Approval a..., Payments at Bank, History, Failed, View 10

Buttons: Discard, Approve, Reject, Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Pending Approval	Wire

One-Time Payment (Verify)

1. The wire to be approved will be under **Payment > Payment Center**.
2. Select **Actions > View Record**.

Bank of North Dakota | Quick Links | 29 Alerts | September 05, 2023 11:33:50 CT | SUMMERT | Logout

Accounts | Payments | Messages | Reports | As of 11:32 CT

Payments / Payment Center

Filters: Modify Record, Saved F, View Record, View History, Applied, Copy To Template, Copy Record, Discard, Reject, Reverse, More Filters

Buttons: All, Pending Approval a..., Payments at Bank, History, Failed, View 10

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Pending My Approval	Wire

Page 1 of 1 | Displaying 1 - 1 of 1

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A confirmation pop up will display asking to choose **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

Receiver Name JAMES WHITEFIELD	Receiver Email ID Identifier 096016972 (FED ABA)	Charge To OUR
Receiver Code	Bank Branch Name AGRIBANK,FCB	
Receiving Account 139787123789 (Checking Account ,USD)		
▼ Beneficiary Bank Details		

Amount
Transaction : 130.00

▲ Additional Information

Remittance Info FFC: OR REF: KEY IN THIS BOX	Regulatory Information
Swift Information	
Swift Instruction	

Back
Approve
Reject

6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out the **Status** will change to **Processed**.

Quick Links ▾ 29 Alerts ▾ | September 05, 2023 11:35:27 CT | SUMMERT ▾ Logout

Home Accounts Payments Messages Reports
As of 11:35 CT ↻ ⚙ ?

Payments / Payment Center 📄 📥 Create Payment

▼ Filters Entry Date : 09/05/2023

All
Draft and Repair
Pending Approval a...
Payments at Bank
History
Failed

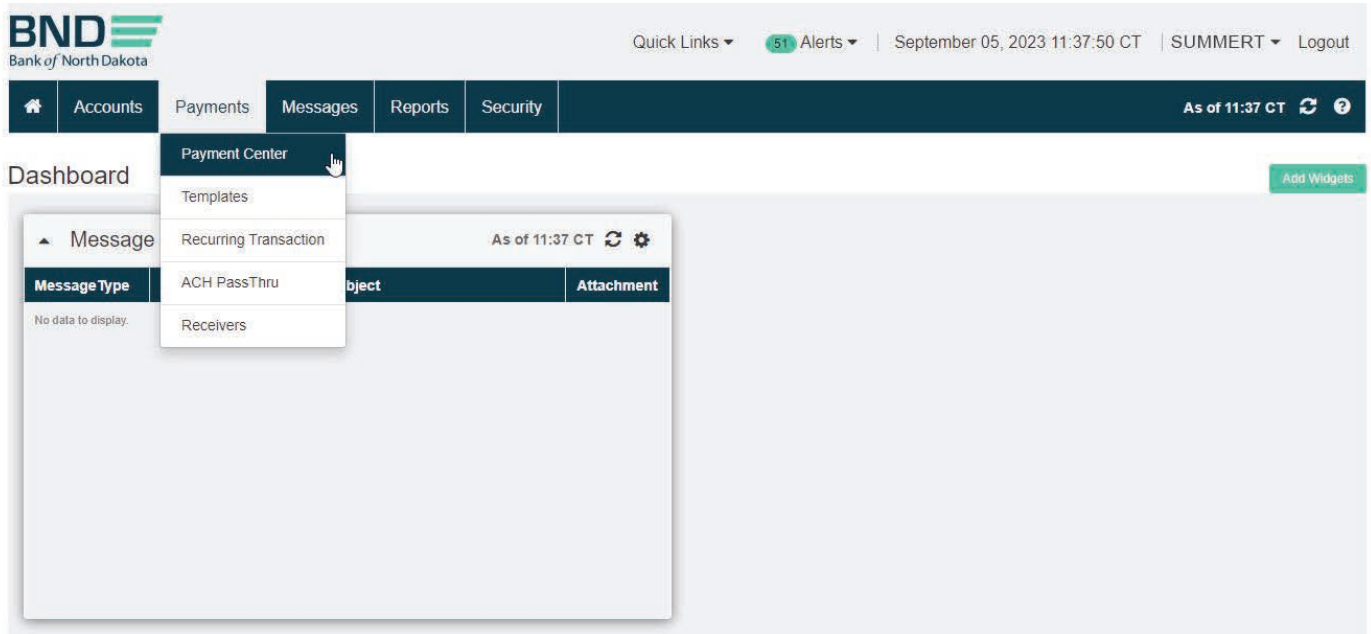
View 10 ▾

Discard
Approve
Reject
Reverse

	Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type	P
<input type="checkbox"/>	Select ▾	Batch Reference	123456	JAMES WHIT...	\$ 130.00	\$ 0.00	1	Sent To Bank	Wire	D

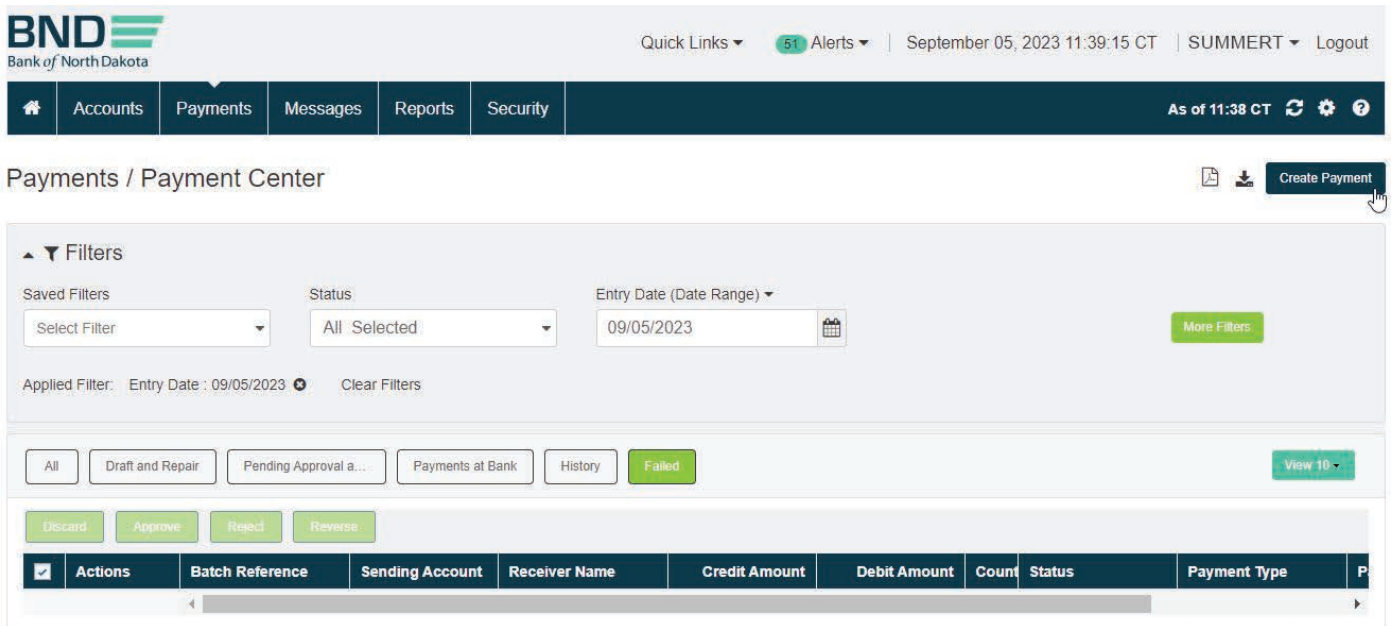
Book Transfer Wire

1. **Payments** tab.
2. **Payment Center**.



Book Wire (Create)

1. Select **Create Payment**.



2. Highlight **Payment Type > Wire**.
3. Highlight **Payment Package > Domestic Wire**.
4. Click **Next**.

Create Payment

1. Select Payment » 2. Payment Details 3. Verify Payment

Cancel Next

Create Payment Using
 Template One Time Payment Receiver Multiple Wire Template

Payment Type Clear **Payment Package** Clear

Wire > Type to Filter
Account Transfer
ACH
Wire
Domestic Wire

Cancel Next

Book Wire (Set up)

1. Select **Bank Product > Fedwire Book**.
2. Select **Sending Account**.
3. Key in **Receiver Name** (this will be the name on the account to credit at BND).
4. Key in **Receiving Account** (the bank account with BND).
5. **Identifier Type** dropdown choose **Fed ABA**.
6. **Identifier** - key in BND's ABA **091300285**. This will populate the **Bank Branch Name** to Bank of North Dakota.

Create Single Payment > Domestic Wire ⓘ

✓ 1. Select Payment > 2. **Payment Details** >> 3. Verify Payment

Payer Information

Payment Currency US Dollar	Bank Product* FEDWIRE BOOK (USD)	Transaction Type Credit
Sending Account* Test Bank 123456		<input type="checkbox"/> Recurring Transaction
Payment Description* Domestic Wire	Effective Date* 09/05/2023	
	Cut-Off Time : 16:05:00	

▲ Payment Details

Receiver Name* ABC BANK	Email	<input type="checkbox"/> Add Receiver to Directory
Receiving Account* 9685741	Currency* USD	Receiver Code
Identifier Type* FED ABA	Identifier* 091300285	Charge To OUR
Bank Branch Name Bank of North Dakota		

7. Click on **Beneficiary Bank Details**, the screen will expand to key the BNF address.

FED ABA	091300285	Bank of North Dakota
---------	-----------	----------------------

▼ [Beneficiary Bank Details](#)

Amount*

0.00

8. Key Beneficiaries address in **Address Line 1, 2 and 3**, if needed.
9. Collapse the beneficiary screen by clicking **Beneficiary Bank Details** again.

▲ Beneficiary Bank Details

Receiver Contact Details

Address Line 1	Address Line 2
195 MAIN AVE NORTH	ANYTOWN ND 58500
Address Line 3	Mobile No.

Receiver Bank Address

Address Line 1	Address Line 2
1200 Memorial Hwy, PO Box 5509, Bis	marck,ND,58506-5509 USA
Address Line 3	
Bismarck,ND,US,58506	

10. Enter dollar **Amount**.
11. Click to expand on **Additional Details** if the **Ordering Party Information** doesn't show.
12. Key in **Ordering Party Name**.
13. Key in **State**.
14. Key in **City**.
15. Key in **Zip Code**.
16. Key street **Address**.

▲ Additional Details

Ordering Party Name Add Ordering Party to Directory

HENRY GREEN

Ordering Party ID	Email
145897711	
Country	State
Enter Keyword or %	ND
City	Zip Code
BISMARCK	58501

▼ Contact Information

Address	Mobile No.
12598 99TH AVE SW	
	Telephone No.

17. In **Remittance Info Line 1-4** key in the **Reference** or **FFC Name** and **Account Number** at the **Receiving Bank**.

18. Click **Verify**.

Remittance Info	Regulatory Information
Remittance Info 1 FFC: ACCT# AND NAME AT RECEIVING BANK	Swift Regulatory Reporting 1 Regulatory Information 1
Remittance Info 2 REF: ABC LOAN # AT RECEIVING BANK	Swift Regulatory Reporting 2 Regulatory Information 2
Remittance Info 3 Remittance Info 3	Swift Regulatory Reporting 3 Regulatory Information 3
Remittance Info 4 Remittance Info 4	
Swift Information	
Select Swift Information 1	Select Swift Information 2
Select Swift Information 3	Select Swift Information 4
Select Swift Information 5	Select Swift Information 6
Swift Instruction	
Select Swift Instruction 1	Select Swift Instruction 2
Select Swift Instruction 3	Select Swift Instruction 4
Select Swift Instruction 5	Select Swift Instruction 6

Back Verify

- Click **Submit** if everything is correct or **Back** if something needs to be corrected.
- Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

Receiver Name ABC BANK	Receiver Email ID Identifier 091300285 (FED ABA)	Charge To OUR
Receiver Code	Bank Branch Name Bank of North Dakota	
Receiving Account 9685741 (Checking Account ,USD)		
▼ Beneficiary Bank Details		
Amount Transaction : 600.00		

▲ Additional Information

Ordering Party Name HENRY GREEN	Email
▼ Contact Information	
Remittance Info FFC: ACCT# AND NAME AT RECEIVING BANK REF: ABC LOAN # AT RECEIVING BANK	Regulatory Information
Swift Information	
Swift Instruction	

Back Close

Submit

- The verifiers will receive an email that there is a wire to be verified.
- In the Payment Center the wire will have a status of Pending Approval.

BND Bank of North Dakota

Quick Links Alerts 51 September 05, 2023 11:57:51 CT SUMMERT Logout

Accounts Payments Messages Reports Security As of 11:57 CT

Payments / Payment Center Create Payment

▼ Filters Entry Date : 09/05/2023

All Draft and Repair Pending Approval a Payments at Bank History Failed View 10

Discard Approve Reject Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
Select	Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Pending Approval	Wire

Page 1 of 1 Displaying 1 - 1 of 1

Book Wire (Verify)

1. The wire to be approved will be under **Payment>Payment Center**.
2. Select **Action View Record**.

The screenshot shows the BND Bank of North Dakota Payment Center interface. At the top, there is a navigation bar with 'Accounts', 'Payments', 'Messages', and 'Reports'. The 'Payments' tab is active. The main content area is titled 'Payments / Payment Center' and features a 'Create Payment' button. A dropdown menu is open over the 'View Record' option, showing options like 'Modify Record', 'View Record', 'View History', 'Copy To Template', 'Copy Record', 'Discard', 'Reject', and 'Approve'. The 'View Record' option is highlighted. Below the menu, there are filters for 'Status' (All Selected) and 'Entry Date (Date Range)' (09/05/2023). A table displays a single payment record:

	Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Count	Status	Payment Type
<input type="checkbox"/>	Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Pending My Approval	Wire

At the bottom, there are navigation buttons for 'First', 'Previous', 'Page 1 of 1', 'Next', and 'Last', along with the text 'Displaying 1 - 1 of 1'.

3. Verify all information is correct, click **Approve** or **Reject** at the bottom of the screen.
4. A confirmation pop up will display asking to choose **Cancel** or **Continue**.
5. **Enter Token** screen will pop up. Key the number that generates on the token.

▲ Payment Details

Receiver Name ABC BANK	Receiver Email ID Identifier 091300285 (FED ABA)	Charge To OUR
Receiver Code	Bank Branch Name Bank of North Dakota	
Receiving Account 9685741 (Checking Account ,USD)		

▼ Beneficiary Bank Details

Amount
Transaction : 600.00

▲ Additional Information

Ordering Party Name HENRY GREEN	Email
---	--------------

▼ Contact Information

Remittance Info	Regulatory Information
FFC: ACCT# AND NAME AT RECEIVING BANK	
REF: ABC LOAN # AT RECEIVING BANK	
Swift Information	
Swift Instruction	

Back
Approve
Reject

6. The **Status** will say **Sent to Bank** after it is verified.
7. Once BND sends the wire out, the **Status** will change to **Processed**.

[Quick Links](#) | 30 Alerts | September 05, 2023 12:06:37 CT | SUMMERT | [Logout](#)

Home
Accounts
Payments
Messages
Reports
As of 12:06 CT ↻ ⚙️ ?

Payments / Payment Center [Create Payment](#)

▼ Filters Entry Date : 09/05/2023

All
Draft and Repair
Pending Approval a...
Payments at Bank
History
Failed
View 10

Discard
Approve
Reject
Reverse

Actions	Batch Reference	Sending Account	Receiver Name	Credit Amount	Debit Amount	Coun	Status	Payment Type	P
<input type="checkbox"/> Select	Domestic Wire	123456	ABC BANK	\$ 600.00	\$ 0.00	1	Sent To Bank	Wire	D



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